Coloma Schools Emergency Drills
Documentation Form
2020-2021

Type of Drill
- ☐ Fire Drill (5 required)
- ☒ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (3 required)

Time of Drill
- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Coloma Elementary

Date of Drill: 10-23-20 Time drill was held: 10:45 (pm/(am))

Exact time required to evacuate/shelter/secure: 1 min. 25 sec.

Total Participants: 356

Remarks: _____

This report is for emergency drill # 4 for school year 2020/2021

Name of person conducting drill: John Klein

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title _____

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

☐ Fire (fire chief or designee)
Name & Title _____