

School Emergency Drills

Online Documentation Form

Type of Drill

- ☐ Fire (5 required)
☐ Tornado (2 required)
☒ Lock Down/Shelter in Place
(3 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Lunch

Name of Reporting School: Coloma Junior High

Date of Drill: 1/17/2020 Time drill was held: 9:00 (am) / pm)

Exact time required to evacuate / shelter / secure: 30 secs

Total Participants: 335

Remarks: _____

This report is for emergency drill # 6 of 10 for the school year 2019-20.

Name of person conducting the drill: Wendy Tremblay

Title of person conducting the drill: Principal

Signature of person conducting the drill: Wendy Tully

Outside agency assisted with the drill or was coordinated with (select all that apply):

☒ Not Applicable

☐ Emergency Management Coordinator
Name & Title _____

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

☐ Fire (fire chief or designee)
Name & Title _____