

# School Emergency Drills

## Online Documentation Form

### Type of Drill

- ☐ Fire (5 required)  
☒ Tornado (2 required)  
☐ Lock Down/Shelter in Place  
(3 required)

### Time of Drill

- ☐ Standard  
☐ Class Change  
☐ Recess  
☐ Lunch

Name of Reporting School: Coloma Junior High

Date of Drill: 10/17/18 Time drill was held: 12:55 (am/pm) (pm)

Exact time required to evacuate / shelter / secure: 2:00 min

Total Participants: 310

Remarks: \_\_\_\_\_

This report is for emergency drill # 4 of 10 for the school year 2018-19.

Name of person conducting the drill: Wendy Tremblay

Title of person conducting the drill: Principal

Signature of person conducting the drill: Wendy Tremblay

Outside agency assisted with the drill or was coordinated with (select all that apply):

☒ Not Applicable

☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_