

School Emergency Drills

Online Documentation Form

Type of Drill

- ☐ Fire (5 required)
- ☐ Tornado (2 required)
- ☒ Lock Down/Shelter in Place
(3 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Lunch

Name of Reporting School: Coloma Junior High

Date of Drill: 1/18/18 Time drill was held: 9:15 (am/ pm)

Exact time required to evacuate / shelter / secure: 60 secs

Total Participants: 340

Remarks: _____

This report is for emergency drill # 6 of 10 for the school year 2017-18.

Name of person conducting the drill: Wendy Tremblay

Title of person conducting the drill: Principal

Signature of person conducting the drill: Wendy Tremblay

Outside agency assisted with the drill or was coordinated with (select all that apply):

☐ Not Applicable

☐ Emergency Management Coordinator
Name & Title _____

☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title John Chit of Police

☐ Fire (fire chief or designee)
Name & Title _____