

School Emergency Drills

Online Documentation Form

Type of Drill

- ☒ Fire (5 required)
- ☐ Tornado (2 required)
- ☐ Lock Down/Shelter in Place (3 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☒ Lunch

Name of Reporting School: Coloma Junior High

Date of Drill: 10/18/16 Time drill was held: 12:58 (pm) am)

Exact time required to evacuate / shelter / secure: 3:09

Total Participants: ~ 400

Remarks: Rescheduled from 10/7

This report is for emergency drill # 4 of 10 for the school year 2016-17.

Name of person conducting the drill: Peter Olsen

Title of person conducting the drill: Principal

Signature of person conducting the drill: P. Olsen

Outside agency assisted with the drill or was coordinated with (select all that apply):

☒ Not Applicable

☐ Emergency Management Coordinator
Name & Title _____

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

☐ Fire (fire chief or designee)
Name & Title _____