

School Emergency Drills

On-Line Documentation Form

Type of Drill

- ☐ Fire (5 required)
☐ Tornado (2 required)
☒ Lock Down/Shelter in Place
(3 required)

Time of Drill

- ☐ Standard
☒ Class Change
☐ Recess
☐ Lunch

Name of Reporting School: Coloma Jr High 302 W. ST. JOSEPH

Date of Drill: 4-19-16 Time drill was held: 1330 (pm)/ am)

Exact time required to evacuate / shelter / secure: LESS THAN 1 min.

Total Participants: 400

Remarks: GREAT JOB

This report is for emergency drill # 8 of 10 for the school year 2014-15.

Name of person conducting the drill: Peter Olson

Title of person conducting the drill: Principal

Signature of person conducting the drill: P. Olson

Outside agency assisted with the drill or was coordinated with (select all that apply):

☐ Not Applicable

☐ Emergency Management Coordinator

Name & Title _____

☒ Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Coloma Twp. Police, BCSD K-9

☐ Fire (fire chief or designee)

Name & Title _____

