

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☒ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Coloma Jr. High

Date of Drill: 4/15/16 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2:30

Total Participants: ~400

Remarks: _____

This report is for emergency drill # 7 for school year 15/16.

Name of person conducting drill: Peter Olsen

Title of person conducting drill: Principal

Signature of person conducting drill: P. Olsen

Drill Was Coordinated With: N/A

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____