

# School Emergency Drills

## Documentation Form

### Type of Drill

- ☒ Fire Drill (6 required)  
☒ Tornado Drill (2 required)  
☐ Lock Down/Shelter in Place Drill  
(2 required)

### Time of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Coloma Jr. High

Date of Drill: 3/17/16 Time drill was held: 12:45 (pm/am)

Exact time required to evacuate/shelter/secure: 2:00

Total Participants: ~400

Remarks: \_\_\_\_\_

This report is for emergency drill # 6 for school year 15/16

Name of person conducting drill: Peter Olsen

Title of person conducting drill: Principal

Signature of person conducting drill: P. Olsen

Drill Was Coordinated With: N/A

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_