

302 W. ST. JOSEPH

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☒ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Coloma Jr High

Date of Drill: 2-6-15 Time drill was held: 1000 (pm/am)

Exact time required to evacuate/shelter/secure: 30 secs

Total Participants: ~ 400

Remarks: Drill was conducted during
regular class hrs.

This report is for emergency drill # 7 for school year 14/15.

Name of person conducting drill: Peter Olsen

Title of person conducting drill: Principal

Signature of person conducting drill: P. Olsen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title CTPD, BCSD, MSP

OR

- ☐ Fire (fire chief or designee)
Name & Title _____