

School Emergency Drills

On-Line Documentation Form

Type of Drill

- ☒ Fire (5 required)
- ☐ Tornado (2 required)
- ☐ Lock Down/Shelter in Place (3 required)

Time of Drill

- ☐ Standard
- ☒ Class Change
- ☐ Recess
- ☐ Lunch

Name of Reporting School: Coloma Jr. High

Date of Drill: 10/8/14 Time drill was held: 1:43 (pm / am)

Exact time required to evacuate / shelter / secure: 4:15

Total Participants: ~ 420

Remarks: _____

This report is for emergency drill # 2 of 10 for the school year 2014-15.

Name of person conducting the drill: Peter Olsen

Title of person conducting the drill: Principal

Signature of person conducting the drill: P. Olsen

Outside agency assisted with the drill or was coordinated with (select all that apply):

☒ Not Applicable

☐ Emergency Management Coordinator
Name & Title _____

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

☐ Fire (fire chief or designee)
Name & Title _____