

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Coloma Jr. High

Date of Drill: 9/19/14 Time drill was held: 1:50 (pm/am)

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: ~ 420

Remarks: _____

This report is for emergency drill # 1 for school year '14-'15

Name of person conducting drill: Peter Olsen

Title of person conducting drill: Principal

Signature of person conducting drill: P. Olsen

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____