

Mission Achievement and Success Charter School

Regular/Annual Meeting Minutes

Date: June 2, 2026
Time: 3:07 p.m. MST
Location: Remote / Zoom Meeting

Regular Meeting	X	Special Meeting	
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I. Call to Order

The meeting was called to order at 3:07 p.m. MST on June 2, 2026.

II. Roll Call

Board Members in Attendance

BOARD MEMBERS	Present	Absent
Bruce Langston, President	X	
Pam Kissoondyal, Vice President	X	
Liza Knight, Treasurer	X	
Andee Hendee, Secretary	X	
Tami Hill, Member-at-Large		X

Others in Attendance

JoAnn Mitchell, CEO/Founder	X	
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A quorum was established and the meeting proceeded.

III. Agenda

Member Langston opened the floor for comments or motions regarding the agenda. Hearing no comments, Member Langston motioned to accept the agenda as written. Member Kissoondyal seconded.

To accept the agenda as written was approved.

YEA	4	NAY	0	ABSTAIN	0
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IV. Review of Previous Minutes

Member Langston opened the floor for comments or motions regarding the minutes dated March 26, 2026. Hearing no comments, Member Langston motioned to approve the minutes as submitted. Member Kissoondyal seconded.

The March 26, 2026 minutes were approved as submitted.

YEA	4	NAY	0	ABSTAIN	0
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Member Langston opened the floor for comments or motions regarding the minutes dated April 30, 2026. Hearing no comments, Member Langston motioned to approve the minutes as submitted. Member Kissoondyal seconded.

The April 30, 2026 minutes were approved as submitted.

YEA	4	NAY	0	ABSTAIN	0
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V. CEO Report

Ms. Mitchell provided updates regarding staffing, enrollment, budget conditions, professional development planning, state assessment results, and school recognition.

Ms. Mitchell reported that the most recent budget year was one of the most challenging in the history of the school. She noted significant increases in operational costs, including medical insurance, dental insurance, and facilities costs. She also reported that changes related to employer health insurance contributions created a substantial additional budget impact. These factors, combined with enrollment challenges, required difficult staffing and budget decisions near the end of the school year.

Ms. Mitchell explained that, in addition to J1 teachers who were not returning as a result of their visa term limiting coming to a close, the school had to reduce approximately twenty-plus additional positions in order to balance the budget. She reported that the budget had been balanced for the upcoming year and that the school is fully staffed.

Regarding enrollment, Ms. Mitchell reported that MAS continues to serve approximately 1,800 students, but enrollment has shown a decline. She discussed increased charter school competition near the Yale and Old Coors campus, a historically high mobility rate, and the impact of eliminating the school-operated before- and after-school program due to cost. She explained that MAS reduced morning programming while eliminating afterschool programming while partnering with the YMCA for after-school programming to provide options for families, in addition to gathering information about local community centers that offer afterschool programming at a reduced cost to zero cost to families.

Ms. Mitchell described current enrollment efforts, including weekly enrollment meetings and personalized phone calls by school leaders to new and returning families. The purpose of the calls is to welcome families, answer questions, address concerns, strengthen personal relationships, and create more accurate enrollment projections for the fall. Ms. Mitchell noted that as the school has grown, there is a need to return to the personal relationship-building that helped establish the school in its early years.

Ms. Mitchell reported that grant funding is currently being used for recruitment efforts, including radio, television, billboards, and mailings. She also noted that while grants may support outreach, grant funding is not a sustainable source for permanent staffing positions.

Professional development planning is underway. New teachers will participate in a full week of professional development during the week of July 13, followed by two weeks of all-staff professional development from July 20 through July 31.

Ms. Mitchell stated that state assessment results are expected to be released on or around June 17, 2026, and that results may be shared with the board at the June board meeting, subject to any embargo requirements.

Ms. Mitchell reported that MAS received notification that it achieved the highest English Learner growth results in the State of New Mexico for the 2024-2025 school year, across all grade levels. Board members congratulated the school leadership team and discussed enrollment trends, market saturation, and long-term planning.

VI. Committee Report

The board reviewed standing committees for the upcoming fiscal year. The board confirmed that the Audit Committee and Finance Committee are required and will continue.

The Audit Committee will continue to include Bruce Langston, Liza Knight, and JoAnn Mitchell. The Finance Committee will continue to include Bruce Langston, Pam Kissoondyal, and JoAnn Mitchell.

The board discussed the Yazzie Committee and confirmed that it will continue at the board level. The Yazzie Committee will consist of Bruce Langston and Waylon Chavez when he joins the board, replacing Tami Hill on that committee.

The board agreed to discontinue the Personnel Committee and the Buildings and Structures Committee. The board also noted that board evaluations and CEO evaluations will be distributed and should be completed prior to June 21, 2026 so recommendations may be prepared before July 1, 2026.

VII. BARS

The board reviewed end-of-year BARS. It was reported that no funds were operating in the red and that the school had sufficient financial stability to cover the BARS. Member Langston motioned to review and vote on the BARS in block format. Member Knight seconded.

To review and vote on the BARS in block format was approved.

YEA	4	NAY	0	ABSTAIN	0
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Member Langston motioned to approve the BARS as submitted. Member Hendee seconded.

The BARS were approved as submitted.

YEA	4	NAY	0	ABSTAIN	0
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VIII. Clean Up BARS

Approval for CEO and the Business Manager to enter and submit any final Budget Adjustment Requests (BARs) on behalf of the school to maintain budgetary compliance for audit and other regulatory purposes. This is done knowing that the BARs will not impact actual cash but only address budgets. In addition, any BARs submitted as allowed under this approval will be brought before the GC at the next meeting with review and detailed explanation.

The clean-up BARS were approved in block format.

YEA	4	NAY	0	ABSTAIN	0
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Member Langston motioned to approve the clean up BARS as submitted. Member Hendee seconded.

IX. Open Meetings Act Annual Review

Member Langston reported that there had not been substantial changes to the law or to the school policy and that MAS has remained compliant with the Open Meetings Act. The Open Meetings Act resolution was submitted to the board for review. Member Langston stated that, upon approval, he would sign the resolution. Hearing no comments or requested modifications, Member Langston motioned to approve the Open Meetings Act resolution as submitted. Member Kissoondyal seconded.

The Open Meetings Act resolution was approved as submitted.

YEA	4	NAY	0	ABSTAIN	0
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X. Officers

The board reviewed and voted to retain the current officers and roles for the upcoming term. The officers were listed as follows: Bruce Langston, President; Pam Kissoondyal, Vice President; Liza Knight, Treasurer; Andee Hendee, Secretary; Tami Hill, Member-at-Large; and Waylon Chavis, Member-in-Waiting.

Member Langston opened the floor for discussion, changes, nominations, or commentary regarding the offices as listed. Hearing no nominations or commentary, Member Langston motioned to continue with the officers into the next term. Member Kissoondyal seconded. The motion initially passed 3-0 while Member Knight was reconnecting to the Zoom meeting. Upon Member Knight rejoining, Member Langston reopened the floor for her commentary. Member Knight stated that the officer slate worked for her, and the vote was updated to 4-0.

The officers were approved for the upcoming term as listed.

YEA	4	NAY	0	ABSTAIN	0
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XI. Board Members / Terms

The board reviewed board members and terms in connection with the annual meeting. Tami Hill remained listed as Member-at-Large, and Waylon Chavez was identified as Member-in-Waiting. Waylon Chavez was also identified as the incoming member who would replace Tami Hill on the Yazzie Committee.

No separate vote on board member terms was recorded in the transcript provided beyond the vote to retain the officers and roles listed above. This section should be updated if a later portion of the meeting includes a separate action item or vote on board member terms.

XII. 2026-2027 School Calendar

The board reviewed the 2026-2027 school calendar. Member Langston stated that Ms. Mitchell had confirmed the calendar meets state-mandated hours and days required by the New Mexico Public Education Department. Ms. Mitchell confirmed that all requirements were met and that the calendar could be approved for state submission. Member Langston motioned to accept the school calendar as submitted. The motion was seconded.

The 2026-2027 school calendar was approved as submitted.

YEA	4	NAY	0	ABSTAIN	0
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XIII. A-Z Handbook

The board reviewed the A-Z Handbook. Ms. Mitchell reported that there were no substantial changes to the A-Z Handbook. She further noted that more substantial updates are expected for the student handbook and employee handbook, which will be presented at a future meeting after review with legal counsel. Member Langston motioned to approve the A-Z Handbook as submitted. The motion was seconded.

The A-Z Handbook was approved as submitted.

YEA	4	NAY	0	ABSTAIN	0
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XIV. IDEA Application

The board reviewed the IDEA application. Member Langston stated that, similar to the Open Meetings Act resolution, the vote would authorize his signature on the IDEA application. Hearing no comments, Member Langston motioned to approve the IDEA application as submitted. The motion was seconded.

The IDEA application was approved as submitted.

YEA	4	NAY	0	ABSTAIN	0
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XV. Public Comment on 2026-2027 School Budget

At approximately 3:49 p.m., the board moved into the budget phase of the meeting and opened the floor for public comment regarding the 2026-2027 school budget. Member Langston stated that each board member had received the budget and had an opportunity to review it. He allowed time for public comment and checked whether any members of the public were present or attempting to join the meeting.

No public comment was recorded in the transcript provided since no members of the public were present.

XVI. Review and Vote on 2026-2027 School Budget

The budget was reviewed and voted on. Member Langston motioned for approval of the budget. Member Kissoondyal seconded.

The budget was approved as submitted.

YEA	4	NAY	0	ABSTAIN	0
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XVII. Call for Adjournment

A motion to adjourn the meeting was made by Member Langston, the motion was seconded by Member Hendee.

The meeting was approved for adjournment.

YEA	4	NAY	0	ABSTAIN	0
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Meeting was adjourned at: 3:54pm