COFFEE CREEK ELEMENTARY SCHOOL DISTRICT

SPECIAL MEETING OF THE BOARD OF TRUSTEES
AGENDA

Join Zoom Meeting
https://us06web.zoom.us/j/81791065369?pwd=KYCvc3Wb8nbdemoSo66YuPbaYErbVb.1
Meeting ID: 817 9106 5369
Passcode: 407429

One tap mobile
+16699006833,,81791065369#,,,,*407429# US (San Jose)

Coffee Creek Elementary school **Monday, August 18, 2025 Coffee**
Creek Rd, **Business Meeting 3:15 PM Coffee**
Creek, California .....

In compliance with Government Code Section 54954.2(a), the Coffee Creek School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation to participate in the meeting should contact Tim Nordstrom at 530-623-2861.

All CCESD Board of Trustee Meeting Agendas are posted at the following locations: Coffee Creek School, C.C. Fire Station mailboxes, and the Trinity County Office of Education. All regularly scheduled Board of Trustees meetings are scheduled at 3:30 PM on the second or third Thursday of each month at Coffee Creek Elementary School; Special meetings are to be called as necessary. Board agenda documents are available for inspection 72 hours before each Regular Board meeting and 24 hours before Special Board meetings at the Coffee Creek Elementary School located at 4470 Coffee Creek Road, Coffee Creek.

School District Governing Board:

Peter Kleinsmith, President
Cindy Braman
Catharine Berglund

1.0 Formal Opening

1.1 Call to Order

1.1a _____Peter_____ called to order the regular meeting of CCESD Board of Trustees at ___3:18__ on___8/18/25_____ in Coffee Creek ESD classroom.

1.2 Roll Call - Peter Kleinsmith, Cindy Braman, Catharine Berglund__Peter and Cindy Present, Catharine absent

1.3 Flag Salute

1.4 Additions or Changes in Agenda

2.0 Comments from the Public on Open Session Agenda

Persons wishing to address the Board on any item except personnel on the agenda or on items that are within the jurisdiction of the Board and are not on the agenda are invited to do so at the time. In the interest of time and order, presentations from the public are limited to three minutes per person. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) Acknowledge receipt of the information: 2) Refer to staff for further study: 3) Refer that matter to a future agenda.

3.0 Accept Open Session Agenda

On Motion by__Cindy_____, Second by____Peter_____, Ayes_____2_____ the Coffee Creek School District Governing Board accepts the Open Session Agenda.

4.0 Consent Agenda

On Motion by__Cindy_____, Second by____Peter_____, Ayes_____2_____ the Coffee Creek School District Governing Board approves consent ACTION items:

4.1 Approval of Governing Board Special Meeting Minutes of June 12, 2025

5.0 Reports

5.1 Teacher Report

Luan discussed:Communication to families, including calendars and the August schedule with after-school program and ELOP opportunities

Asked about applying for TCOE mini grant to make facility updates and improvements- paint/flooring

She attended PD over the summer, has started her Masters and is looking forward to a wonderful year.

Although we have fewer students this year, we gained a kindergarten student and she is very excited about the new para and maintenance staff. Thank you to Peter and family for their help keeping the school looking good over the summer when we did not have maintenance personnel.

5.2 Superintendent Report:Discussed : progress on the kitchen updates,
: new staff we hired- New Para, Maintenance, Guitar docent
:a few modifications to the LCap to be discussed next month
:Thanked Peter for helping with Forestry report

5.3 Business Services Report (Courtney) :We did get the ELOP increase, closing out the booksfor 24-25 year and the auditor requests. We are waiting to find out about the Forest Funding, but things look good at the moment. Next month with include a more indepth report.

5.4 Tennis court repair update (Peter):Main issue it the raised section. Work will begin soon. We are also looking at paining the entire surface after repairs, including lines for pickleball, tennis and hoops. We are also planning on repairing/ replacing the back wall.

1 We have until October 31st to request the remaining grant award from CCCU

6.0 Correspondence/Information Items Nothing to report at this time.

7.0 Action Items/New Business

7.1 Approve Dakota Russ as a new maintenance employee for Coffee Creek Elementary School District 2025-2026

On Motion by__Cindy_____, Second by____Peter_____, Ayes_____2_____

7.2 Approve Dagan Fox as a new paraeducator for Coffee Creek Elementary School District 2025-2026

On Motion by__Cindy_____, Second by____Peter_____, Ayes_____2_____

7.3 Approve funding Bar717 for 6th grade student and one staff member

($180 p/p) Sept 10-14th

On Motion by__Cindy_____, Second by____Peter_____, Ayes_____2_____

7.4 Request approval to increase Luan's insurance cap from $10,000/year to

$10,500 per the health care premium increase.

On Motion by__Cindy_____, Second by____Peter_____, Ayes_____2_____

7.5 Approve Annual Prop 28 Report for 2024-25.
On Motion by__Cindy_____, Second by____Peter_____, Ayes_____2_____

8.0 Comments from the Board/Announcements

Cindy will be donating a number or art supplies to the school when she returns.

Peter is looking forward to another good school year.

9.0 Items for the next Agenda

Next meeting _9/18/25__, 2025 @ 3:15PM CoffeeCreek ESD

10.0 Adjournment by ____Peter____ @ __3:52____