COFFEE CREEK ELEMENTARY SCHOOL DISTRICT

SPECIAL MEETING OF THE BOARD OF TRUSTEES
AGENDA

Join Zoom Meeting

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Meeting ID: 784 787 3089
Passcode: P3i4Pi
One tap mobile
+16699006833,,81791065369#,,,,*407429# US (San Jose)

Coffee Creek Elementary School **Tuesday, October 21, 2025**
Coffee Creek Rd, **Business Meeting 3:15 PM**
Coffee Creek, California .....

In compliance with Government Code Section 54954.2(a), the Coffee Creek School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation to participate in the meeting should contact Tim Nordstrom at 530-623-2861.

All CCESD Board of Trustees Meeting Agendas are posted at the following locations: Coffee Creek School, C.C. Fire Station mailboxes, and the Trinity County Office of Education. All regularly scheduled Board of Trustees meetings are scheduled at 3:30 PM on the second or third Thursday of each month at Coffee Creek Elementary School; Special meetings are to be called as necessary. Board agenda documents are available for inspection 72 hours before each Regular Board meeting and 24 hours before Special Board meetings at the Coffee Creek Elementary School located at 4470 Coffee Creek Road, Coffee Creek.

School District Governing Board:

Peter Kleinsmith, President
Cindy Braman
Catharine Berglund

1.0 Formal Opening

1.1 Call to Order

1.1a ___Peter__ called to order the regular meeting of CCESD Board of Trustees at3:17_ on_10/21__ in _CCESD classroom_____.

1.2 Roll Call - Peter Kleinsmith, Cindy Braman, Catharine Berglund, All present

1.3 Flag Salute

1.4 Additions or Changes in Agenda

2.0 Comments from the Public on Open Session Agenda No comments

Persons wishing to address the Board on any item except personnel on the agenda or on items that are within the jurisdiction of the Board and are not on the agenda are invited to do so at the time. In the interest of time and order, presentations from the public are limited to three minutes per person. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda, there shall be no action taken. The Board may 1) Acknowledge receipt of the information, 2) Refer to staff for further study, 3) Refer that matter to a future agenda.

3.0 Accept Open Session Agenda

On Motion by___Cindy_____, Second by_____Catharine_____, Ayes_____3_____ the Coffee Creek School District Governing Board accepts the Open Session Agenda.

4.0 Consent Agenda

On Motion by____Cindy____, Second by___Catharine_____, Ayes____3_____ the Coffee Creek School District Governing Board approves consent ACTION items:

4.1 Approval of Governing Board Regular Meeting Minutes of September 18, 2025

4.2 Approval of Quarterly Report on Williams Uniform Complaints – Quarter 1

5.0 Reports

5.1 Teacher Report-The year is going well. Luan is very impressed with the para-educator and janitor. Both are working hard and making a difference. The students are working hard and doing well. Luan has been organizing and purchasing supplies for the tennis court repair project. The kitchen/ health department completed its inspection for this year. Luan talked about ELOPs and the upcoming plans.

5.2 Superintendent Report

- LCAP timeline-The information is approved and available for review on the websites.
- Kitchen renovation update - The architects are working on the plans for the kitchen and sidewalk updates. Corey hopes that renovations will begin over spring break or summer at the latest. Direct assistance evaluations are due by November 15, 2025. There will be a new math curriculum adoption, and Corey has asked Luan to work with the TCOE team to facilitate our school's choices and needs. Corey discussed the potential of having a ham radio in the school. This is a grant that will provide equipment and introductory training on its use. The hope is that students will want to pursue this and become licensed. Corey asked about the homeschooled students in the community and if there was anything we could do to encourage them to enroll.

5.3 Business Services Report (Courtney)-The books have been rolled over, and Courtney will be talking to Corey and Luan about funds that need to be spent. Auditors will be back soon, and Courtney is working on ensuring that all documentation is ready for them. She will then work on the 1st interim report and closing the CCCU grant.

6.0 Correspondence/Information Items N/A

7.0 Action Items/New Business

7.1 Approve Payroll and accounts payable warrants

On Motion by__Cindy_____, Second by___Catharine_____, Ayes____3_____

8.0 Comments from the Board/Announcements

Discussed ELOP trips-Exhibitor of the year at the Fair

9.0 Items for the next Agenda

Ham radio

Next meeting _November 18__, 2025 @ 3:15PM CoffeeCreek ESD

10.0 Adjournment by ___Peter_____ @ _____4pm_____