COFFEE CREEK ELEMENTARY SCHOOL DISTRICT

SPECIAL MEETING OF THE BOARD OF TRUSTEES
AGENDA

Join Zoom Meeting
https://us06web.zoom.us/j/81791065369?pwd=KYCvc3Wb8nbdemoSo66YuPbaYErbVb.1
Meeting ID: 817 9106 5369
Passcode: 407429

One tap mobile
+16699006833,,81791065369#,,,,*407429# US (San Jose)

Coffee Creek Elementary school **Monday, August 18, 2025 Coffee**
Creek Rd, **Business Meeting 3:15 PM Coffee**
Creek, California .....

In compliance with Government Code Section 54954.2(a), the Coffee Creek School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation to participate in the meeting should contact Tim Nordstrom at 530-623-2861.

All CCESD Board of Trustee Meeting Agendas are posted at the following locations: Coffee Creek School, C.C. Fire Station mailboxes, and the Trinity County Office of Education. All regularly scheduled Board of Trustees meetings are scheduled at 3:30 PM on the second or third Thursday of each month at Coffee Creek Elementary School; Special meetings are to be called as necessary. Board agenda documents are available for inspection 72 hours before each Regular Board meeting and 24 hours before Special Board meetings at the Coffee Creek Elementary School located at 4470 Coffee Creek Road, Coffee Creek.

School District Governing Board:

Peter Kleinsmith, President
Cindy Braman
Catharine Berglund

1.0 Formal Opening

1.1 Call to Order

1.1a _____ called to order the regular meeting of CCESD Board of Trustees at _____ on_____ in _____.

1.2 Roll Call - Peter Kleinsmith, Cindy Braman, Catharine Berglund, _____, _____,_____

1.3 Flag Salute

1.4 Additions or Changes in Agenda

2.0 Comments from the Public on Open Session Agenda

Persons wishing to address the Board on any item except personnel on the agenda or on items that are within the jurisdiction of the Board and are not on the agenda are invited to do so at the time. In the interest of time and order, presentations from the public are limited to three minutes per person. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) Acknowledge receipt of the information: 2) Refer to staff for further study: 3) Refer that matter to a future agenda.

3.0 Accept Open Session Agenda

On Motion by_____, Second by_____, Ayes_____ the Coffee Creek School District Governing Board accepts the Open Session Agenda.

4.0 Consent Agenda

On Motion by_____, Second by_____, Ayes_____ the Coffee Creek School District Governing Board approves consent ACTION items:

4.1 Approval of Governing Board Special Meeting Minutes of June 12, 2025

5.0 Reports

5.1 Teacher ReportCommunication to families (letter, handbooks, rules, expectations)

- Master calendar of key dates (early release, holidays, special events)
- Schedule overview (school hours, start/end times, recess, etc.)
- After-school program or enrichment opportunities
- Trainings, compliance notices, or beginning-of-year checklists
- Any pending needs from the business office or operational reminders
- Apply for TCOE mini grant to make facility updates and improvements- paint/flooring

5.2 Superintendent Report

5.3 Business Services Report (Courtney)

5.4 Tennis court repair update (Peter)

1 We have until October 31st to request the remaining grant award from CCCU

6.0 Correspondence/Information Items

7.0 Action Items/New Business

7.1 Approve Dakota Russ as a new maintenance employee for Coffee Creek Elementary School District 2025-2026

On Motion by_____, Second by_____, Ayes_____

7.2 Approve Dagan Fox as a new paraeducator for Coffee Creek Elementary School District 2025-2026

On Motion by_____, Second by_____, Ayes_____

7.3 Approve funding Bar717 for 6th grade student and one staff member

($180 p/p) Sept 10-14th

On Motion by_____, Second by_____, Ayes_____

7.4 Request approval to increase Luan's insurance cap from $10,000/year to

$10,500 per the health care premium increase.

On Motion by_____, Second by_____, Ayes_____

7.5 Approve Annual Prop 28 Report for 2024-25.

On Motion by_____, Second by_____, Ayes_____

8.0 Comments from the Board/Announcements

9.0 Items for the next Agenda

Next meeting _____, 2025 @ 3:15PM CoffeeCreek ESD

10.0 <u>Adjournment</u> by _____ @ _____