

Meeting minutes

Thursday, March 12, 2026 11:23 AM



West Irondequoit Teaching Learning Center

Policy Board Meeting

April 30, 2026

In person location for the TLC at 45 Cooper Road Rochester, NY

The meeting was called to order by C. Young at 3:30

Minutes recorded by: Steve Johnson

In attendance (at TLC): Steve Johnson, Michelle Flood, Julie Pfenninger, Kathryn Copeland, Julie Wolf, Tami Graham, Sarah Putman, Melissa Pollet-Swidorski, , Andrea Koppen, Andrea Chervenak, Haley Brunstad,

Absent: Janine Sciarabba, Christina Miga, Marilyn Deignan, Meg Steckley, Katie Beck, Casey Wagner, Leighann Szmania, Victoria Bournival, Cassie Coley,

Others Present: Cecilia Young, TLC Director

Topics:

Warm Welcome

- 1. Old Business:** (Quorum is 11 members, not including Cecilia)

The quorum is ~~or is not~~ present. (bold/ highlight one please)

Review key ideas that were found in the needs assessment at our last meeting before...

Minutes to approve: March

Motion to approve: Michelle Flood

Second: Sarah Putman

All in favor: yes

All opposed: __o_____

All abstain: __o_____

Motion carried/ not carried (bold/ highlight one please)

2. Director's update

- a. Overview big ideas in grant based on review of needs assessment
 - i. Request for more in-depth discussions
 - ii. Repeats of some courses based on similar needs
 - iii. Surveys created to determine how to plan for broad topics such as "future ready innovations" and "sensory processing" where the TLC director is meeting with possible facilitators after getting feedback
 - iv. BOCES- using to support with addressing sensitive topics
 - v. Shift to NYSUT courses this year leads to Asynch course offering in the same code based on needs assessment results
 - vi. National art education association membership for 1 art teacher
- b. State & National Conference application
 - i. Brief overview of 3 versions of FS-10 applications & take quick poll of preliminary thoughts.
 - ii. Rate applications A & C using rubric
 - iii. Review of questions based on 3 applications
 - iv. Group discussion of opinions on the 3 applications
 - 1) Strong request to see science of numeracy in lower grades (similar to the work done with science of reading).
 - 2) Really like idea of learning forward, but want to respect the time it took to put together national convention proposal
 - a) Next year we won't put out a call for national-- we'll only do state and send TLC director to learning forward because this is what we want in terms of learning
 - 3) Feel strongly that there are needs where the social work state conference would benefit many people AND by doing version B we can also get math professional learning needs met

Motion to approve budget application B: __Melisa Pollet-Swidorski_____

Second: __Kate Copeland_____

All in favor: __yes_____

All opposed: ____o_____

All abstain: ____ o ____

Motion carried/ not carried (bold/ highlight one please)

Motion to provide the state math conference spot to the person who applied to attend national math conference by Julie Wolf.

Second by Julie Pfenninger

All in favor YES

Motion carried.

3. **Review of upcoming sessions**
4. **Survey form for TLC Policy Board interest for next year to be filled out by members**
5. **Ticket out – share ideas with Cecilia on ideas for:**
 - a. **Facilitator for book study on PBL**
 - b. **Program instructors for support around differentiation and enrichment**
 - c. **PLC topic ideas**

Meeting ended at 4:33____ when ____ people had to leave for other commitments and quorum was no longer present.

Motion to adjourn _____(OR – no motion needed because no quorum present)

Second by –

All in favor:

Motion carried/ not carried