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By Erica Boucher at 11:34 am, Jun 11, 2026

**SUFFIELD HOUSING AUTHORITY
MINUTES OF REGULAR MEETING**

Wednesday, June 10, 2026

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, June 9, 2026 at 6:30 P.M at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Messenger call the meeting to order at 6:30 PM

The following members were present:

Mr. Mark Messenger, Chairman

Mr. Jon Carson, Vice Chairman

Mrs. Jacqueline Marien, Secretary

Mrs. Kathy Remington, Treasurer

Mrs. Jacqueline Nielson, Tenant Representative

Also present were Jason Joyce, Executive Director. Patrick O'Sullivan, Maintenance Director.

Residents: Robert Hinckley, Janet Ferris, Ann Cavanaugh, Doug Nielson

REPORT FROM THE TENANT REPRESENTATIVE:

The tenant rep contacted all residents during the last month. All were happy the warmer weather is here and are enjoying planting in their barrels and sitting outside to enjoy the sunshine. All were very happy with the Poppies for Memorial Day which we were able to get for each resident from the VFW for a small donation. Several asked when the ice cream socials were coming. Two are set for June. Several events coming up include Flags for Flag day, pins for 4th of July and preparing for the SHA wide BBQ late summer.

PUBLIC COMMENT:

Robert Hinckley said all the staff were doing a great job. Ann mentioned a couple of issues that are on the maintenance list, some to be discussed under Old Business. Janet and Doug are very happy with everything here.

MINUTES:

Mr. Jon Carson moved and Mrs. Kathy Remington seconded and so voted to approve the minutes of the May meeting.

VOTE:5-0

BILLS:

Mr. Jon Carson moved and Mr. Mark Messenger seconded and so voted to approve the bills presented which represent the expenses and expenditures of the Housing Authority for the billing period through June 2026.

VOTE:5-0

OLD BUSINESS:

1. Assigned parking at Maple Court. It was brought up again by a resident about assigning parking due to the perceived lack of parking space at Maple Court. The issue appears to have been relieved by the addition of five new parking spaces, at the end of the summer last year. The Board's position is to let it be as is, and monitor over the summer. A survey to the affected residents may be utilized.

2. Scheduled on maintenance list is the pressure washing of the buildings and the molding in a tenant resident's kitchen.

NEW BUSINESS:

1. The HARP Grant was accepted. We are just waiting for disbursement of funds in order to purchase the list of approved items. Many thanks to Jason, Patrick and Jac for getting this done.
2. Vote to accept the Resolution for income limits for 2026. A one person Income Limit is \$72,350 & a two person Income Limit \$82,700. **VOTE:5-0**

REPORT OF THE CHAIRMAN:

No meetings scheduled during July and August. Next meeting is September 8th 2026

REPORT OF THE EXECUTIVE DIRECTOR:

1. Jason applied for the 2026 CONN NAHRO scholarship and is waiting to hear back. He did budget for two to attend if the scholarship is not accepted. He and Patrick will both benefit from attendance.
2. The CHFA inspection is scheduled for June 10th. There will be a quick meeting with Jason, Patrick, and Jac in attendance with the Asset Manager. 20 random units will be chosen to enter. Tenants have been previously notified.

REPORT of the Maintenance Director:

1. The maintenance is on track and the mowing is going well.
2. Fire inspections went well. Yearly inspection also went well. A few issues noted and the tenants involved will be notified and rechecked. The CHFA inspection is scheduled and is a benefit to SHA.

SHA STAFF Comments or Concerns:

Jason is very appreciative of the office help from Deb. Patrick and Sally are doing a great job with the lawn. Patrick is on top of all the maintenance issues. Jac is a Big help in the office and is doing an Amazing job as Tenant Representative.

EXECUTIVE SESSION: None.

ADJOURNMENT:

Since there wasn't any further business to bring before the Board, Mrs. Jacqueline Nielson moved and Mr. Jon Carson seconded and so voted: to adjourn this meeting at **7:15 PM**.

VOTE:5-0

Respectfully Submitted,
Mrs. Jacqueline Marien,
Secretary
jm/jn