BCCC
Baltimore City Community College

BOARD OF TRUSTEES
BALTIMORE CITY COMMUNITY COLLEGE

Open Session Minutes | 4:00pm February 18, 2026 (Virtual Zoom Meeting)

Board Members Present: Vice Chairman Roger Ward; Ms. MacKenzie Garvin; Ms. Billie Malcolm; Ms. Onahlea Shimunek; Ms. Tanya Terrell; Mr. John C. Weiss; and Mr. Tyrese McBain.

Also Present: President Debra L. McCurdy, PhD

I. Vice Chair Ward called the meeting to order at 4:05. The consent agenda (items a-e below) was unanimously approved upon a motion by Trustee Shimunek, seconded by Trustee Weiss.

a. December 17, 2025, Open Session Meeting Minutes
b. December 17, 2025, Closed Session Meeting Minutes
c. February 12, 2026, Finance/Audit Committee Meeting Minutes
d. Student Government Association Report
e. Faculty Senate Report

II. The BOT received no requests to speak at the meeting.

III. **Procurements**. Purchases that were outside the Board's approval requirements (i.e., those under $100,000) were presented to the BOT for informational purposes; computer monitors (Dell Technologies) - $25,250.00) and Hospitality training (Maryland Center for Hospitality Training - $74,875.00). There were no questions.

The Board was asked to approve the following procurement:

West/South Pavilion Restroom Renovations (The Mathews Group) - $1,401,716.92

a. $751,390.21 - South Pavilion
b. $650,326.71 - West Pavilion

Following a motion by Trustee Weiss, seconded by Trustee Garvin, the procurement was unanimously approved.

The Board was also asked to approve an emergency procurement of fire and sprinkler system repairs to the Life Science Building & Physical Education Center totaling $270,519.16. It was explained that the systems would fail without the needed repairs. In response to a question from Trustee Ward regarding the funding source, the Trustees learned that the College would request maintenance funds from the state.

Following a motion from Trustee Shimunek, seconded by Trustee Weiss, the procurement was unanimously approved.

IV. **Financial Report**. Brandon Cohen, Director of Budgets, presented a financial performance report showing that as of January 31, 2026, total revenues for Appropriation Year (AY) 2026 total $70.8 million, comprised of $52.1 million in unrestricted funds and $18.7 million in restricted funds. Unrestricted revenues are $491,000 below the prior year, primarily reflecting an $822,000 reduction in tuition and fee revenue attributable to lower spring enrollment and changes in non-credit activity. These differences were partially offset by increases in state appropriations, other institutional revenues, and notable gains in bookstore operations. Sales, service, auxiliary, and leasing revenues remain largely consistent with the prior year, with textbook sales increasing by $365,000 and total bookstore revenue

increasing compared to AY2025. Restricted revenues increased by $4.1 million, driven largely by deferred maintenance funding and federal revenue enhancements.

On the expenditure side, total spending through January is $39.2 million. Unrestricted expenditures have decreased by $1.8 million due to reduced spending on supplies and deferred maintenance, while restricted expenditures have decreased by $271,000, largely because of reduced activity in educational grant programs.

V. **Enrollment Report**. Ms. Eileen Hawkins, Director of Institutional Research, provided an update on credit enrollment for the Winter 2026 and Spring 2026 terms noting the continued increase in Winter enrollment, which she attributed to expanded offerings. Registration remains underway through March 10 for Spring 2026.

In response to the Trustees' request from a previous meeting, she provided five years of trend data for fall-to-spring retention rates. Trustees Terrell and Ward asked about initiatives to increase student retention and Ms. Hawkins noted such initiatives as the federally funded TRIO Student Support Services program, as well as the Panther Success advising initiative, both of which are designed to meet the demographic and socio-economic characteristics of the population BCCC serves.

Dr. McCurdy asked for a comparative chart to be shared with the Trustees from the American Association of Community Colleges regarding retention data. Trustee Terrell asked for specific data comparisons to be made for institutions with similar student demographics to BCCC. VP Burrell will contact peer institutions and seek disaggregated data to utilize for comparisons.

Vice Chair Ward expressed interest in looking at the data but also acknowledged how different the reasons for attendance are for community colleges. He commented that retention rates are not a particularly useful measure for community colleges, especially when comparisons are made to 4-year institutions which have a purpose fundamentally different from that of community colleges. He noted that retention rates do not tell the full story, especially at community colleges.

Ms. Donna Thomas, Interim Vice President for Student Affairs, provided additional details on the College's retention initiatives, highlighting the current efforts within the Office of Student Success Center to strengthen academic preparation across fields so that students can make more informed program decisions. She also presented enrollment outcomes for the Spring 2026 dual enrollment program, noting the addition of three new high school partners: Carver High School, Western High School, and Mergenthaler Vocational Technical High School, which previously participated in Spring 2025. Recruitment and enrollment updates for the MSP Summer Bridge Program were shared, with 20 students confirmed for participation as of February 13. The College plans a series of outreach and engagement activities, including visits to all 34 Baltimore City high schools and collaborations with external organizations such as the CollegeBound Foundation and CASA. IVP Thomas also informed the Board about the upcoming Open House in April 2026, and the MSP One Stop Enrollment event scheduled for March 2026

The Trustees posed questions related to benchmarking and comparison data. Ms. Hawkins responded that the Maryland Higher Education Commission (MHEC) is preparing to launch the next five-year cycle of the Performance Accountability Report (PAR) process. Institutionally, that process entails BCCC developing five-year targets/benchmarks for a series of State-mandated performance indicators based on trend data, supplemental information, and comparisons to other community colleges. The most recent five-year cycle concluded in 2025 with the PAR that was presented to the Board of Trustees at its meeting in September 2025. Ms. Hawkins further explained that the Managing for Results (MFR) process for the Department of Budget and Management (DBM) calls for one- and two-year targets for additional performance indicators. These mandated key performance indicators (KPIs) become the core of a "scorecard" for the College. Both MHEC and DBM publish the performance indicators for all Maryland institutions of higher education and State agencies on their respective

websites. Ms. Hawkins noted that this information will feed into the College's strategic planning process which Ms. Becky Burrell, Vice President for Institutional Effectiveness, Research & Planning, further detailed. The Trustees asked for additional information on retention and completion for BCCC as well as similar institutions to be provided at future meetings.

The Trustees requested enrollment outcomes by high school for the dual enrollment program. IVP Thomas informed them that data will be provided at the next meeting.

VI. **Information Technology Report**. Wayne Rose, the College's CIO, discussed security improvements and corrective measures to address the College's connectivity issues. He noted that in the last few days there had been a focus on information security, and BCCC has tightened security measures to ensure student data safety.

IT service and responsiveness have been drastically improved. As a result, the total service request volume has decreased, which is attributed to fewer recurrent issues. The time to resolve issues has also dropped from 6 hours in 2025 to just an hour now.

Dr. Rose also provided an update on the various ERP finance modules and explained that the Gross Pay – Phase 2 project was completed and went live on November 26, 2025. He also stated that the Disaster Recovery project continues to move forward but requires rearchitecting.

Other improvements include the new campus directory, an improved web page, and progress in cleaning up the old data. He noted that the College has resolved 700 + of the 900 issues found during the transition to Banner and continues to improve the IT infrastructure by looking at disaster recovery infrastructure. BCCC continues to partner with DoIT

VII. **President's Report**

Weather closing. Dr. McCurdy reported that BCCC was closed for a significant number of days due to the snowstorm. Many faculty were able to move classes online. It was a tremendous undertaking, and the facilities staff were able to clear the grounds and remove a significant amount of snow. Facilities/public safety did a tremendous job preparing the grounds and were commended.

Payroll issues. Assistant Vice President Carter was asked to join Dr. McCurdy to explain the glitch with the system and payroll problems.

Dr. McCurdy expressed apologies to the impacted employees regarding the problems/hardship caused by the pay checks not being issued with regular payroll.

AVP Carter explained the transition in July from workday to the gross pay personnel file. As a result of the transition, 57 employees were removed from the file. BCCC is now distributing pay advances to provide compensation to those employees. The Trustees were informed that a stop gap" internal control was put in place to ensure that employees would not be removed from the file until a thorough review was completed and written notification was sent to payroll to remove an employee.

In response to various Trustee questions, AVP Carter explained that advance payments were being processed through the College as they cannot be processed through Central Payroll. Moreover, this will not cause a tax problem for the employees or the College. Trustee Shimunek asked whether employee benefits would be impacted and AVP Carter said employees' benefits contributions would be affected but not their leave accrual.

Dr. McCurdy expressed the commitment and determination to resolve issues and lessen the hardship, acknowledging the problems this is causing employees.

Barnes & Noble. Dr. McCurdy acknowledged the challenges with integrating the BCCC systems with the BNC systems. She noted that the College meets every week with the BNC administrators and company representatives. She stated the need to move forward with realignment and make this a different experience for the students and College.

BCCC is documenting processes and working on the three top issues: 1. ensuring that students have their resources on the first day. 2. concerns around customer service; faculty and students have complained that BNC staff are interacting poorly; and 3. communications with students, for example how and when must a student opt-out of the "first day complete" program. Students must be communicated within every term, to ensure all are informed. BCCC is strengthening internal communications across functions.

Trustee Garvin asked for clarity and detail to be added to the next presentation.

Union Update. Dr. McCurdy noted that the College continues in negotiations with AFT and ASFCME.

Legislative Hearings. Hearings are starting on February 19. They are public hearings that can be listened to online. Once the hearings are underway, Dr. McCurdy will bring back more information. BCCC is the only 2-year school that must present due to our funding streams. We have 4 presentations scheduled now but that could increase.

Facilities Update. The Life Sciences building is operational again as of this January. The issue is the boiler that caused the fire. The College is not allowed to touch it until the insurance company has resolved the issue and, consequently, is operating with one boiler.

Dental hygiene was open while the Life Sciences building was off- line. The redesign for the Dental Hygiene areas had to be placed on hold due to the temporary closure of the Life Sciences building.

There has been an effort to contrast the appearances of the new and remodeled buildings to the original ones, with the intent of keeping the College appearance consistent.

Dr. McCurdy provided the drawings for the new Learning Commons building which will have student space outside and a cafe inside the building. The café will be an open space with windows/natural light; it is the intent that it will be accessible in the evening to provide later food services. Until the bid process is initiated, a start date for construction is not scheduled, but it will be a 14/15-month project. The College is finishing the design phase with an anticipated budget now over $50 million.

The College will need to find space to house the library during construction.

VIII. **Closing statement and Motion for Adjournment.** Vice Chair Ward read the following closing statement:

> The open session meeting of the Board of Trustees has concluded. Pursuant to the General Provisions Article, Sections 3-305(b)(1), (7), (8), and (9), the meeting will move into closed session so that the Board can:
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> · Consult with counsel to obtain legal advice;
> · Discuss strategy, merits, and legal advice regarding pending litigation and administrative complaints involving the College; and
> · Discuss matters related to collective bargaining.

Vice Chair Ward asked for a motion to adjourn and close. Trustee Weiss made a motion and Trustee Terrell seconded. The motion was unanimously approved, and the Open meeting was adjourned at approximately 5:45 P.M.