OLEAN CITY SCHOOL DISTRICT
Board of Education Regular Meeting
Tuesday, May 5, 2026 –6:30 p.m.
Livestream via YouTube
OIMS LGI Room
401 Wayne Street ✦ Olean, NY 14760
Generated by Jackie Reed on Wednesday, May 6, 2026

Prior to the Regular BOE Meeting, the 2026 Annual Public Budget Hearing was held, and Business Administrator Jenny Bilotta presented the 2026-27 budget to the public.
Board Candidate Stephen Carlson addressed the public with his intention to run for an open seat on the School Board.
Board Candidate Mary Fay was unable to attend but shared a video which was played addressing her intention to run for and open seat on the School Board.

1. ATTENDANCE

A. Members Present: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Cathy Young, Olivia Black,
Ava Moses
Members Absent; Rene' Garrison (excused), Lee Filbert (unexcused).
Others Present: Dr. Genelle Morris (Superintendent), Jenny Bilotta (Business Administrator), District Clerk (Jackie Reed)
Guests: O'Brien Dailey, Jen Mahar, Stephen Carlson, Addison Bowser, Isabella Flynn, Karen Fox, Jaclyn Hitchcock, Angie Marconi, Kris Bates, Anna Bates

2. OPENING ITEMS

A. Call to Order at 6:44 p.m.
B. Pledge of Allegiance led by Elizabeth Burrows.
C. Silent Prayer or Moment of Personal Reflection.
D. Approve the Agenda
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as presented or amended.
Motion by Aubree Malick, second by Elizabeth Burrows.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

3. COMMUNICATIONS, COMMENDATIONS AND WELCOME

A. Communications - None.
B. Commendations:
- The Olean Food Pantry thanked the Souper Bowl of Caring for their monetary donation of $715.49.
- The Board of Education would like to congratulate this year's Valedictorian, Isabelle West; and Salutatorian Samuel Morgan. Congratulations!

C. Introduction of New Employees
Mark Nolan, Maintenance Director II was introduced.

4. PUBLIC COMMENT

A. Public Comment - None
B. OTA Comments
Karen Fox - OTA President, shared OTA Updates including: Teacher Appreciation Week and shared many examples of how teachers
responsible for far more than providing instruction.
The BOE president acknowledged the hard work of the tachers and thanked them for their dedication to our students.

5. STUDENT MEMBER'S REPORT

A. Olivia Black
Olivia Black spoke about Prom which will be on Sat. 5/9. She is part of the prom committee, which will be held at the Old Library with a theme of "A Night in Paradise".
Spirit week is all week and participation has been excellent.

On, Friday May 1st, Decision Day was held in the cafeteria. Olean seniors shared their decision with pictures wheather it was college, employment, or military. Drone picture was taken on the baseball field. It was a very proud and sentimental moment for the student to share with their classmates.

Olean Schools Foundation supported this event which was planned by Mrs. O'Dell, Guidance Counselor.Olivia also reported on Decision Day.

B. Ava Moses

Ava Moses read to 1st Grade students at Eastview on Friday, May 1st. Ava thanked Mrs. Devling, the EV Library Aide for hosting her.

The students were patient and enthusiastic and asked lots of questions and enjoyed being read to, and noted that it was great to see how students are made to be excited about learning.

6. BOARD REPORT

A. Cathy Young - BOE President reported on the ACASB Spring Dinnter/Business meeting, which was held at Moonwinks on Thursday, April 30th.

Cathy Young, Betty Burrows, Rene' Garrison and Dr. Morris attended the event. Paula VanDyke, Executive Director, will be retiring after 30 years of

service to ACSBA, and will be replaced by Amanda McDonnell. The panel of speakers addressed NYS Budget delays and extensions,

regionalization, and sharing of services and sports.

Ms. Young encouraged voters to vote on May 19th.

7. SUPERINTENDENT'S REPORT

Dr. Morris acknowledged Teacher Appreciation Week thanking all teachers, teaching assistants, teacher aides, and all employees in supporting students in

their education.

A. BOE Retreat - the BOE retreat was held on Tuesday, April 28th to review upcoming initiatives surrounding the Dignity Index, including building on supporting meaningful conversation on civil discourse and engaging in further conversations, facilitated by Tim Clark. This will be an ongoing conversation.

B. RSA (Rural Schools) Conference was held in Ellicottville on April 28th and 29th. Topics of discussion were Cybersecurity and Data Protection K-12, utilizing AI to support students and different school initiatives.

C. 26-27 Hiring Process - jobs are being advertised and working to fill all positions with high quality staff.

D. 26-27 Budget Final Comments - Dr. Morris thanked the BOE, administrative team, and Jenny Bilotta for bringing bring forth a solid budget which is deliberate in supporting student needs.

8. DISCUSSION ITEMS

A. None

9. COMMITTEE CHAIR REPORTS

A. Health & Safety Committee

Dr. Morris reviewed the minutes of the April 22nd Health & Safety Committee detailing the process of the 26-27 Safety plan which is being developed. There was a discussion on who has the final say as to who makes the decision as to whether an injured athlete can continue to play when injured - should be the athletic trainer, the coach or the parent, and it was recommended that this policy and family permissions be reviewed.

10. CONSENT AGENDA

A. Meeting Minutes
B. CPSE Recommendations
C. CSE Recommendations
D. CPSE to CSE Recommendations
E. Warrant Report
F. Substitute List

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION/DEGREE	FINGERPRINT
Substitute Teacher	Harvey, Kyle	Bachelor's	Yes
Substitute Teacher Aide	Harvey, Kyle	N/A	Yes
Tutor	Olson, Jodie	$32.00/hour	Yes

G. Approval of Consent Agenda
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the consent agenda:
Regular BOE Meeting Minutes - from 4/21/26
Motion by Mary Hirsch-Schena, second by Julio Fuentes.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

11. NEW BUSINESS
A. Affiliation Agreement - SUNY Brockport
Upon the recommendation of Dr. Genelle Morris to approve the Affiliation Agreement between SUNY Brockport and the Olean City School District for Student Teaching effective May 6, 2026 through June 30, 2031.
Motion by Elizabeth Burrows, second by Kevin Stevens.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

B. Affiliation Agreement - PennWest University
Upon the recommendation of Dr. Genelle Morris to approve the Affiliation Agreement with PennWest University for
Motion by Alex Calbi, second by Aubree Malick.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

C. Natural Gas Bid Coop Resolution - 2027
WHEREAS, The Board of Education, Olean City School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of natural gas. And...
WHEREAS, The Board of Education, Olean City School District of New York State is desirous of participating with The Board of Cooperative Educational Sérvices of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Olean City School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Olean City School District of New York State and making recommendations thereon...

THEREFORE... BE IT RESOLVED, That The Board of Education, Olean City School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education Olean City School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education Olean City School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And... NOW, THEREFORE, BE IT RESOLVED, That The Superintendent of Schools, Dr. Genelle Morris on behalf of the Board of Education, Olean City School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Eduçational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Motion by Mary Hirsch-Schena, second by Julio Fuentes.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

D. Approve Terracon RFP
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve Terracon RFP as recommended by Campus Construction, for Construction Testing Services for Phase 1 of the 2025 Capital Improvement Project.
Motion by Kevin Stevens, second by Elizabeth Burrows.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

E. Approve Landscape Structures, Inc. Contract
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the contract with Landscape Structures, Inc. to complete the playground at Washington West Elementary School.
Motion by Kevin Stevens, second by Mary Hirsch-Schena.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

F. Approve RFP Deschler & Malecki
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to accept the RFP from Deschler & Malecki for auditing services for a five-year term commencing on 7/1/26.
Motion by Kevin Stevens, second by Julio Fuentes.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

G. Approve Erie 1 BOCES Contract for Technology Services
RESOLVED that the Board of Education of the Olean City SD hereby agrees to enter into the attached contract with the Erie 1 BOCES for a three-year period commencing on June 10, 2026 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed $64,335.60 and authorizes 36-monthly payments to be made to Erie 1 BOCES in the amount not to exceed $1,787.10 per month.
Be it further RESOLVED, that the Board of Education of the Olean City SD hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.
Motion by Aubree Malick, second by Elizabeth Burrows.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

H. Approve Erie 1 BOCES Contract for Educational Serices - Project MPN 057-01-27
RESOLVED that the Board of Education of the Olean City SD hereby agrees to enter into the attached contract with the Erie 1 BOCES for a three-year period commencing on June 10, 2026 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Educaiton Law 1950 (4) (JJ) for an amount not to exceed $73,946.52 and authroizes 36 monthly payments to be made to Erie 1 BOCES in the amount not to exceed $2,054.07 per month.

BE IT FURTHER RESOLVED, that the Board of Education of the Olean City SD hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.
Motion by Mary Hirsch-Schena, second by Kevin Stevens.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

12. PERSONNEL

A. Personnel Consent Agenda
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Personnel Consent Agenda:
Motion by Aubree Malick, second by Alex Calbi.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

5-May-26

Resignations:

Last Name	First Name	Position	Effective
Spears	Tracey	Reading Teacher	6/30/2026
Bailey	Amber	Teacher Aide	5/8/2026
Silvers	Bruce	OIMS Science Teacher	6/30/2026

Classified Appointments:

Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing
Nolan	Mark	Director of Facilities II	6/1/2026		per contract	Mark Huselstein

Certified Appointments:

Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing
Jones	Joanne	Special Education Teacher	7/1/2026	7.5	Step 24	Milne
Powell	McKenzie	Special Education Teacher	7/1/2026	7.5	Step 6	Campbell
Mehmel	Heather	Reading Teacher	7/1/2026	7.5		

B. Director of Facilities Contract
BE IT RESOLVED that upon recommendation of the Superintendent, the Board of Education directs and authorizes the Superintendent to execute the individual Management/Confidental Contract, pursuant to the terms and conditions, for the period of June 1, 2026 to June 30, 2029, for Mark Nolan, be approved.
Motion by Mary Hirsch-Schena, second by Julio Fuentes.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

13. INFORMATIONAL MEETINGS
A. Upcoming Meetings

- 5/11/26 - Operations 4:30 - BOE Conference Room
- 5/12/26 - Buildings & Grounds - 4:00 BOE Conference Room
- 5/20/26 - BOE Special Meeting to Certify Votes - 6:30 - BOE Conference Room
- No Audit & Finance in May
- 6/9/26 - BOE Regular Meeting - 6:30 BOE Conference Room

IMPORTANT REMINDERS

- 5/19/26 - Budget Vote / BOE Election 7:00 a.m. To 9:00 p.m. OIMS Music Suite

14. EXECUTIVE SESSION

A. Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to exit the regular session at 7:44 p.m. to enter Executive Session for the purposes of Item #6. No one will be invited to join the session.
Motion by Mary Hirsch-Schena, second by Aubree Malick.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

B. Exit executive session to reconvene to board meeting
To adjourn from executive session at 9:07 p.m. and reconvene to Regular BOE meeting.
Motion by Julio Fuentes, second by Elizabeth Burrows.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

15. ADJOURNMENT
A. Adjourn from the regular meeting at 9:07 p.m.
Motion by Aubree Malick, second by Julio Fuentes.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Julio Fuentes, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

Submitted by:

Jacqueline Reed
District Clerk