

MIFFLINBURG AREA SCHOOL DISTRICT

Mifflinburg, Pennsylvania 17844-0285

Regular Meeting

Board Minutes

May 12, 2026 - 6:30 p.m.

CALL TO ORDER – President Eberhart called the meeting to order at 6:30 p.m.

OPENING PROCEDURES – President Eberhart called for a moment of silent meditation after which he led the group in a pledge to the flag.

ROLL CALL found the following in attendance:

<u>Board Members:</u>	Mindy Benfer	Tim Scholl
	Tom Eberhart	Tyler Snook-ABSENT
	Carl Emery	Brandon Straub
	Brandon Hommel-ABSENT	Melissa Wagner
		Troy Zimmerman

<u>Administration:</u>	Peter Geipel, IT Director
	School Police Officers - 1

<u>Others:</u>	Tammy L. Boop, Board Secretary
	Austin White, Solicitor
	Vincent DeFonzo, The Standard-Journal
	Others: 0

EXECUTIVE SESSION

An Executive Session was held after the Work Session on May 5, 2026, for personnel and legal matters.

APPROVAL OF MINUTES – The minutes of April 14 & 23, 2026 are presented for approval.

Motion by Tom Eberhart and seconded by Mindy Benfer to approve the minutes of April 14 & 23, 2026, as presented. Motion #1 carried.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Agenda Item #10.5 – Added two additional monetary donations

Agenda Item #11.1 – Changed the effective resignation date for Lindsey Benfer from May 23, 2026 to May 29, 2026.

SUPERINTENDENTS REPORT

Admin Reg

Mr. Eberhart announced that the Lacrosse Teams will participate in district playoffs if they qualify.

Dr. Dady has suspended the current admin reg and will revisit it with the Board at the June Work Session.

PUBLIC PARTICIPATION ON AGENDA ITEMS

POLICY COMMITTEE REPORT - Mr. Zimmerman

1. Policies – First Reading – Attachment 7.1

The administration recommends approving the first reading of the following policies:

115 - Career & Technical Education
122 - Extra Curricular Program
707 - Use of Facilities

Motion by Troy Zimmerman and seconded by Mindy Benfer to approve the first reading of the recommended policies. Motion #2 carried.

2. Policies – Final Reading – Attachment 7.2

The administration recommends approving the final reading of the following policies:

113-Special Education
113.1-Discipline of Students with Disabilities
113.2-Behavior Support
113.3-Screenings & Evaluations for Students with Disabilities
113.4-Confidentiality of Special Education Student Information
114-Gifted Education
815.1-Use of Generative Artificial Intelligence in Education

Motion by Troy Zimmerman and seconded by Mindy Benfer to approve the final reading of the recommended policies. Motion #3 carried.

EDUCATION COMMITTEE REPORT – Mr. Snook

In the absence of Tyler Snook, Melissa Wagner presented the Education Committee Report.

3. Graduating Class of 2026 – Attachment 8.1

The administration recommends approving the attached list of seniors for graduation, pending meeting all necessary requirements.

Motion by Melissa Wagner and seconded by Mindy Benfer to approve the attached list of seniors for graduation as presented. Motion #4 carried.

4. FID Day Application – Attachment 8.2

The administration recommends approving the Flexible Instruction Day Application as presented.

Motion by Melissa Wagner and seconded by Mindy Benfer to approve the FID Day Application as presented. Motion #5 carried.

PROPERTY COMMITTEE REPORT – Mr. Straub

5. Awarding of Bid-CNC Plasma Cutter

The administration recommends awarding the bid to Dustin Seebold, Mifflinburg, in the amount of \$1,500.00 for the CNC Plasma Cutter.

Motion by Brandon Straub and seconded by Mindy Benfer to award the bid to Dustin Seebold in the amount of \$1500 for the CNC Plasma Cutter. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Scholl, Straub, Wagner, Zimmerman. Absent: Hommel, Snook. Results: Motion #6 carried.

6. MOUs-State and Local Police – Attachment 9.2

The administration recommends approving the revised MOUs with the State and Borough Police Departments. Although the current MOUs with State and Borough Police are not set to expire until 2027, the district is required to update and resign due to Act 47.

Motion by Brandon Straub and seconded by Mindy Benfer to approve the revised MOUs with the State and Borough Police Departments as presented. Motion #7 carried.

FINANCE COMMITTEE REPORT – Mrs. Benfer

7. Financial Report/Ratification of Expenditures – Attachment 10.1

The administration recommends approval of all financial reports as presented, subject to audit, and ratification of the expenses for the month of April 2026.

Motion by Mindy Benfer and seconded by Melissa Wagner to approve the financial reports for the month of April 2026 as presented. Vote by roll call was: Yes – Eberhart, Emery, Scholl, Straub, Wagner, Zimmerman, Benfer. Absent: Hommel, Snook. Results: 7 yes, 2 absent. Motion #8 carried.

8. Election of a Depository

The administration recommends the appointment of the Central Penn Bank of Mifflinburg as the District's depository for the ensuing school year.

Motion by Mindy Benfer and seconded by Brandon Straub to approve Central Penn Bank as the district's depository for the 2026-2027 school year. *Abstained – Eberhart. Motion #9 carried.

*Mr. Eberhart is employed by Central Penn Bank.

9. Investment Strategies

The administration recommends that the district continue its investment program with the following:

Central Penn Bank., East Chestnut Street, Mifflinburg
PA School Liquid Asset Fund, PO Box 597, Pottstown
PA Local Government Investment Trust, PO Box 1472, Valley Forge

Motion by Mindy Benfer and seconded by Melissa Wagner to approve the district's investment program as presented. *Abstained – Eberhart. Motion #10 carried.

*Mr. Eberhart is employed by Central Penn Bank.

10. 2025-2026 School Meal Prices – Attachment 10.4

The administration recommends approving the 2026-2027 school meal prices as presented.

Motion by Mindy Benfer and seconded by Melissa Wagner to approve the 2026-2027 meal prices as presented. Vote by roll call was: Yes – Results: Emery, Scholl, Straub, Wagner, Zimmerman, Benfer, Eberhart. Absent: Hommel, Snook. Results: 7 yes, 2 absent. Motion #11 carried.

11. Monetary Donations – Attachment 10.5

The administration recommends accepting the following monetary donations:

\$1200.00 from Christkindl Market to the district's music department

\$1420.00 from the Softball Boosters for softball equipment

\$2000 from the Middle School HSA for the 8th grade field trip to Knoebels

\$500 from Union County Probation Department's DUI Program for the 2026 Prom

Motion by Mindy Benfer and seconded by Melissa Wagner to accept the recommended monetary donations as presented. Vote by roll call was: Yes – Scholl, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery. Absent: Hommel, Snook. Results: 7 yes, 2 absent. Motion #12 carried.

12. Agreements/MOUs – Attachment 10.6

The administration recommends approving the following agreements and MOUs:

RENEWAL - Concern-Behavioral and Mental Health Services-2-year agreement

NEW - Lycoming College - Dual Enrollment

RENEWAL - Kelly Reigle - School Psychologist Services for the 2026-2027 school year

RENEWAL - Danita Baber - School Psychologist Services for the 2026-2027 school year

RENEWAL - Bayada - Nursing for the 2026-2027 school year

RENEWAL - Marie Driscoll - School Psychologist for the 2026-2027 school year

Motion by Mindy Benfer and seconded by Melissa Wagner to approve the recommended agreements and MOUs as presented. Vote by roll call was: Yes – Straub, Wagner, Benfer, Eberhart, Emery, Scholl. No – Zimmerman. Absent – Hommel, Snook. Results: 6 yes, 1 no, 2 absent. Motion #13 carried.

13. Property/Casualty, Cyber Liability, Sports Accident and Workers' Compensation Insurance – Attachment 10.7

The administration recommends accepting the following insurance quotes for the 2026-2027 school year:

Premium Quotes 2026-27 - \$312,725

Utica National – Property/Casualty - \$174,347

CRC/Chubb – Cyber Liability: \$8,653

A-G Administrators – Student Accident - \$19,602

Key Risk - Workers' Compensation - \$110,123

Expiring Premiums 2025-26 - \$288,286

Utica National – Property/Casualty - \$156,715

CRC/Chubb – Cyber Liability: \$11,045

A-G Administrators – Student Accident - \$19,602

Key Risk - Workers' Compensation - \$100,924

Motion by Mindy Benfer and seconded by Melissa Wagner to approve the insurance quotes for the 2026-2027 school year as presented. Vote by roll call was: Yes – Wagner, Zimmerman, Benfer, Eberhart, Emery, Scholl, Straub. Absent: Hommel, Snook. Results: 7 yes, 2 absent. Motion #14 carried.

14. T-Mobile Grant

The administration recommends accepting a grant from T-Mobile in the amount of \$1000 for the stadium project.

Motion by Mindy Benfer and seconded by Carl Emery to accept the \$1000 grant from T-Mobile as presented. Vote by roll call was: Yes – Zimmerman, Benfer, Eberhart, Emery, Scholl, Straub, Wagner. Absent – Hommel, Snook. Results: 7 yes, 2 absent. Motion #15 carried.

PERSONNEL COMMITTEE REPORT – Mr. Scholl

15. Resignations

The administration recommends accepting the following resignations:

Alyssa Coakley, special education teacher at the middle school effective at the end of the 2025-2026 school year

Tawnya Pliska, social worker effective at the end of the 2025-2026 school year

Mallory Leitzel, Category 1 Aide at the intermediate school effective at the end of the 2025-2026 school year

Lindsey Benfer, Category 2 Aide at the elementary school and bus monitor effective May 29, 2026

Linda Williamson, Category 2 Aide at the high school effective May 8, 2026

Motion by Tim Scholl and seconded by Brandon Straub to accept the recommended resignations. Motion #16 carried.

16. Substitutes

The administration recommends approving the following substitute for the remainder of the school year:

Nicole Herrold, Middleburg - Guest Teacher

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended substitute for the remainder of the school year. Motion #17 carried.

17. Substitute Secretary

The administration recommends approving Shelby Gessner as a substitute secretary at the elementary school from mid-June through mid-September 2026. Her salary for this position will be set at Level 1 of the Secretary pay scale, \$28,040, pro-rated for the 2026-2027 school year.

Motion by Tim Scholl and seconded by Mindy Benfer to approve Shelby Gessner as a substitute secretary as presented. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Scholl, Straub, Wagner, Zimmerman. Absent: Hommel, Snook. Results: 7 yes, 2 absent. Motion #18 carried.

18. ESY Staff

The administration recommends approving the following staff for the summer extended school year program:

Tesa Hoffman, Speech Pathologist
Tami Herrold- Teacher
Emma Herrold- Teacher
Rachel Stroup- Teacher
Alicia Hertzler-Paraprofessional

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended staff for the summer ESY program. Motion #19 carried.

19. FMLA

The administration recommends approving FMLA leave for the following employees:

Employee #220502 beginning May 11, 2026
Employee #211204 beginning August 20, 2026

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended FMLA leaves. Motion #20 carried.

20. Appointment of School Dentist

The administration recommends approving Dr. David Vitunac as the school dentist for the ensuing school year.

Motion by Tim Scholl and seconded by Mindy Benfer to approve Dr. David Vitunac as the school dentist as presented. Motion #21 carried.

21. Coaches

The administration recommends approving the following coaches for the Fall 2026 sports season. Salaries will be dependent upon contract negotiations:

Assistant Varsity Coaches

Kelly Kazibwe - Field Hockey - \$3693
Anthony Threet –Varsity Football - \$4228
Brandon Teichman – Varsity Football - \$4353
Seth Hicks – Varsity Football – \$3947
Jeff Wagner – Varsity Football - \$3914
Jeff Kay - Girls Soccer - \$3502
Tyler Maneval - Cross Country - \$3280

Junior High Coaches

Anthony Caruso – JH Football Assistant Coach - \$2256

Zachary Kurtz – JH Football Assistant Coach - \$2256

Melissa Everitt - JH Girls Basketball - \$3110

Volunteer Coaches

Steve Kreisher – JH Football

Janelle Hicks – Field Hockey

Samantha Orren – Field Hockey

Melissa Everitt – Girls Soccer

Luke Flickinger – Varsity Football

Tom Parfitt – Varsity Football

Jim Hile – Varsity Football

Jed Loss - Golf

Ron Hernandez – JH Softball

Scott Sampsell – JH Softball

Gary Heimbach – JH Softball

Jayden Keister – JH Softball

Lisa Wagner – JH Girls Basketball

Edward Kirick – Girls Tennis

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended coaches. Vote by roll call was: Yes – Eberhart, Emery, Scholl, Straub, Wagner, Zimmerman, Benfer. Absent: Hommel, Snook. Results: 7 yes, 2 absent. Motion #22 carried.

22. Election of School Solicitor

The administration recommends retaining the legal services of Austin White of the McCormick Law Firm of Williamsport. The fee structure for the 2026-2027 school year is listed below.

- Professional Services - \$185.00 per hour - \$25.00 increase
- Paralegal Time - \$90.00 per hour - \$15 increase
- Attendance at Board Meetings - \$375.00 per meeting, plus mileage - no increase
- Reimbursement of all out-of-pocket expenses

Motion by Tim Scholl and seconded by Brandon Straub to retain the legal services of Attorney Austin White as presented. Vote by roll call was: Yes –Emery, Scholl, Straub, Wagner, Zimmerman, Benfer, Eberhart. Absent: Hommel, Snook. Results: 7 yes, 2 absent. Motion #23 carried.

23. Letter of Intent

The administration recommends that a reassurance letter be given to eligible nine-month employees, including part-time persons and substitutes, before the end of the school year assuring that such persons will be employed for the following year in a manner consistent with the practices of the last year.

Motion by Tim Scholl and seconded by Melissa Wagner to approve the issuance of reassurance letters to the recommended staff. Motion #24 carried.

24. Staff Transfer

The administration recommends approving Danielle Kratzer as the Assistant Business Administrator effective July 1, 2026. Her salary for this position will be set at \$75,000 for the 2026-2027 school year. This transfer will eliminate the District Accountant/Accounts Payable position.

Motion by Tim Scholl and seconded by Mindy Benfer to approve the transfer of Danielle Kratzer as presented. Vote by roll call was: Yes –Scholl, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery. Absent: Hommel, Snook. Results: 7 yes, 2 absent. Motion #25 carried.

25. To Be Hired

The administration recommends approving the following staff for the 2026-2027 school year.

Jeremiah Ritter, Mifflinburg - Maintenance Employee - Level 1, Maintenance I pay scale, \$16.86/hour

Kiana Florez, Millmont - Category 2 Aide at the elementary school - Level 1, Category 2 Aide pay scale, \$13.30/hour

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended staff for the 2026-2027 school year. Vote by roll call was: Yes – Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Scholl. Absent: Hommel, Snook. Results: 7 yes, 2 absent. Motion #26 carried.

COMMUNICATIONS AND ANNOUNCEMENTS - None

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS – None

SUN AREA CAREER AND TECHNOLOGY CENTER – Carl Emery

Mr. Emery announced the following:

- The Certificate Awards program will be held on Wednesday, May 20, 2026, beginning at 6:30 p.m. at SUN Tech.

In February, the JOC adopted the following procedure to follow for weather:

On Monday, May 18th, Mrs. Etzler and Mr. Tomko will review the weather forecast for the week:

If rain is expected on Wednesday, May 20th, the Certificate Awards Program will be moved to Shikellamy High School.

If the forecast predicts good weather, the program will remain scheduled to take place at SUN.

If the forecast changes by Wednesday and it is raining, a decision will be made to move the program to Shikellamy for the following evening, **Thursday, May 21st**.

OLD BUSINESS

NEW BUSINESS

26. 2026-2027 Scheduled Board Meetings & Work Sessions

The following is a list of Board Meeting and Work Session dates for the 2025-2026 school year. Action to approve these dates and advertise accordingly is recommended.

WORK SESSIONS

July - No Meeting
August - No Work Session
September 1, 2026
October 6, 2026
November 3, 2026
December - No Work Session
January - No Work Session
February 2, 2027
March 2, 2027
April 6, 2027
May 4, 2027
June 1, 2027

BOARD MEETINGS

July - No Meeting
August 11, 2026
September 8, 2026
October 13, 2026
November 10, 2026
December 1, 2026
January 12, 2027
February 9, 2027
March 9, 2027
April 13, 2027
May 11, 2027
June 8, 2027

Motion by Tom Eberhart and seconded by Mindy Benfer to approve the 2026-2027 Work Session and Board Meeting dates as presented. Motion #27 carried.

ADJOURNMENT – With there being no further business to come before the Board, on a motion by Brandon Straub and seconded by Mindy Benfer the meeting was adjourned at 6:50 p.m. Motion #28 carried.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.