May 8, 2023

A regular meeting of the Coloma Board of Education was held at the Coloma Junior High School Room 46, in the district, on May 8, 2023. President Heidi Ishmael called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

The following members were present:

Heidi Ishmael	Steve Groendyk
Doug Kraemer	Bill Stowers
Nicole Hickmon	Tandy Ulleg

The following members were absent:

Cindy LaGrow

The following school administrators were present:

David Ehlers	John Klein
Wendy Tremblay	Winnie Staffen
Craig Fisher	Sara Ashley

It was moved by Mrs. Hickmon and supported by Mr. Kraemer to adopt the agenda of May 8, 2023.

Ayes: Doug Kraemer, Nicole Hickmon, Steve Groendyk, Bill Stowers. Tandy Ulleg, Heidi Ishmael

Nays: None

Motion carried unanimously.

Communications:
Building/Program Celebrations:

- High School –
  Starfish Award – Shyann Traylor
  Students participated in PSAT/SAT, WorkKeys and M-Step testing
  Prom was held April 22nd
  Top Ten breakfast was held May 3rd
  Senior trip to Chicago – May 7th
  NWEA testing May 9th and 11th
  Senior Awards May 10th 7:00 PM
  Senior Decision celebration and Academic letter presentation May 12th

- Junior High –
  Spring into Reading has begun
  Mrs. Ferris celebrated Senor Wooley Week
  Teacher Appreciation
  5th grade transitioning process and parent meeting
  Last round of NWEA testing this week
  Planning for 2023-24 school year
  Honor Club headed to Warren Dunes on June 6th
  Year end Academic Awards will be June 8th
  Planning an Activity Day the last day of school
  PBIS team met and reviewed the Tiered Fidelity Inventory
- Intermediate –
  CAFÉ lunches
  Literacy Night
  3rd Grade Transition Presentation and Tour
  Teacher Appreciation Week
  MSTEP testing May 2,4,9,11
  NWEA testing
  Girls on the Run
  After School Program – YDC
  Field Day
  Comet Choir
  Kickball Tournament
  Upcoming field trips
- Elementary –
  Family Game Night
  M-STEP testing make ups
  DIBELS testing and NWEA testing
  May 25 – last day for Little Learners
  Field Day is May 31 and June 1

Board Communications:

- Student Representative Report – Hannah Grenon
- Teacher Appreciation Week – May 8-12
- General Fund Budget to Actual April 2023
- Senior Awards – May 10 at 7:00 PM
- Graduation Class of 2023 – May 26 at 7:00 PM
- Summer Migrant – Wendy Tremblay
- Berrien RESA Election/Candidate Consideration – Dave Ehlers
- Peer Group Meeting – Heidi Ishmael
- Berrien – Cass Committee – Heidi Ishmael

- **Information/Discussion**:
  - Maintenance/Custodial update – Dave Ehlers
    Gym Floor Finish Quote
  - Berrien RESA General Fund Operating Budget 23-24 Resolution – Dave Ehlers
  - Career & Technical Education Consortium Resolution – Dave Ehlers
  - Potawatomi Zoo Field trip (Little Learners) – John Klein
  - Custodial RFP – Sara Ashley
  - Carpet Cleaning RFP – Dave Ehlers
  - Food Service Contract Renewal – Sara Ashley
  - Pay Raises for Support Staff and Administrators – Sara Ashley
  - 2023-24 School Year Calendar, Amended – Dave Ehlers
  - Berrien RESA Service Contracts – Dave Ehlers
    Payroll and System Administration

It was moved by Mr. Stowers and supported by Mrs. Hickmon to adopt the consent agenda as follows:

A. Minutes of the regular meeting held April 10, 2023
B. Approval of the bills
C. Personnel Report

Ayes: Nicole Hickmon, Steve Groendyk, Bill Stowers. Tandy Ulleg, Heidi Ishmael, Doug Kraemer

Nays: None

Motion carried unanimously.

It was moved by Mr. Stowers and supported by Mrs. Ulleg to approve the quote from Floor Care Concepts for $17,572 to refinish the main gym floor.

Ayes: Steve Groendyk, Bill Stowers. Tandy Ulleg, Heidi Ishmael, Doug Kraemer, Nicole Hickmon

Nays: None

Motion carried unanimously.

It was moved by Mr. Kraemer and supported by Mr. Groendyk to adopt a resolution supporting the proposed Berrien RESA general fund operating budget for 2023-24.

Ayes: Bill Stowers. Tandy Ulleg, Heidi Ishmael, Doug Kraemer, Nicole Hickmon, Steve Groendyk

Nays: None

Motion carried unanimously.

It was moved by Mr. Groendyk and supported by Mrs. Hickmon to adopt the CTE Consortium Resolution as presented.

Ayes: Tandy Ulleg, Heidi Ishmael, Doug Kraemer, Nicole Hickmon, Steve Groendyk, Bill Stowers

Nays: None

Motion carried unanimously.

It was moved by Mr. Stowers and supported by Mr. Kraemer to approve the Little Learners out of state field trip to the Potawatomi Zoo on May 18, 2023.

Ayes: Tandy Ulleg, Heidi Ishmael, Doug Kraemer, Nicole Hickmon, Steve Groendyk, Bill Stowers

Nays: None

Motion carried unanimously.

It was moved by Mrs. Hickmon and supported by Mrs. Ulleg to accept the bid and approve the contract with EnviroClean for custodial services from July 1, 2023-June 30, 2026.

Ayes: Heidi Ishmael, Doug Kraemer, Nicole Hickmon, Steve Groendyk, Bill Stowers, Tandy Ulleg

Nays: None

Motion carried unanimously.

It was moved by Mr. Stowers and supported by Mr. Kraemer to accept the bid and approve the contract with Heaven Scent to provide carpet cleaning services from July 1, 2023 – June 30, 2025.

Ayes: Doug Kraemer, Nicole Hickmon, Steve Groendyk, Bill Stowers, Tandy Ulleg, Heidi Ishmael

Nays: None

Motion carried unanimously.

It was moved by Mr. Kraemer and supported by Mrs. Hickmon to approve the food service contract with Chartwells as presented.

Ayes: Nicole Hickmon, Steve Groendyk, Bill Stowers, Tandy Ulleg, Heidi Ishmael, Doug Kraemer

Nays: None

Motion carried unanimously.

It was moved by Mr. Stowers and supported by Mrs. Ulleg to approve the restructuring and raises of the support staff salary schedules as presented.

Ayes: Steve Groendyk, Bill Stowers, Tandy Ulleg, Heidi Ishmael, Doug Kraemer, Nicole Hickmon

Nays: None

Motion carried unanimously.

It was moved by Mr. Stowers and supported by Mr. Groendyk to approve the administrator pay raises for 2023-24 as presented.

Ayes: Bill Stowers, Tandy Ulleg, Heidi Ishmael, Doug Kraemer, Nicole Hickmon, Steve Groendyk

Nays: None

Motion carried unanimously.

It was moved by Mr. Stowers and supported by Mrs. Ulleg to approve the superintendent's raise as indicated in the addendum to the superintendent's contract.

Ayes: Tandy Ulleg, Heidi Ishmael, Doug Kraemer, Nicole Hickmon, Steve Groendyk, Bill Stowers

Nays: None

Motion carried unanimously.

It was moved by Mrs. Hickmon and supported by Mrs. Ulleg to approve the 2023-24 school year calendar as presented.

Ayes: Tandy Ulleg, Heidi Ishmael, Doug Kraemer, Nicole Hickmon, Steve Groendyk, Bill Stowers

Nays: None

Motion carried unanimously.

It was moved by Mr. Stowers and supported by Mr. Groendyk to approve the renewal of contracts with Berrien RESA to provide a payroll clerk for $28,350 and a system administrator for $34,431 for July 1, 2023 – June 30, 2024.

Ayes: Heidi Ishmael, Doug Kraemer, Nicole Hickmon, Steve Groendyk, Bill Stowers, Tandy Ulleg

Nays: None

Motion carried unanimously.

Hearing of the Public:

- Harold Bragg – Coloma, MI

The Board went into closed session at 6:58 p.m. and returned to open session at 7:22 p.m.

The meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Nicole Hickmon
Secretary, Board of Education