COLOMA COMMUNITY SCHOOLS
INSPIRE TO ACHIEVE - EMPOWER FOR SUCCESS

Rates For Use Of Coloma Community School Facilities
(AG7510A)

Fees charged for building use and staff are based on the policy set by the Board of Education and are subject to change when board policies are reviewed.

CATEGORY – A School Groups

EVENT	FEES
School Sponsored Group: Athletic event, concerts, plays, clubs, etc. **Activity Groups:** PTO, Boosters, etc. **Local Government:** Local Police and Fire Dept., City/Township Boards, Voting, etc. **Civic Organizations (within Coloma school district)**:** Lion & Lioness Clubs, Rotary, North Berrien Senior Center, etc.	No fees required for: Custodial staff Technical staff Fees ARE required for: Food Service staff

CATEGORY – B School Sponsored Activity and/or Activity Group Conducting a Fundraiser

EVENT	FEES
School Sponsored Group: Athletic Booster event Band Booster event, etc.	If requested: Fees WILL be charged for: Custodial staff Technical staff Food Service staff

CATEGORY – C Community Groups, Private Groups, Commercial Groups, etc.

EVENT	FEES (REQUIRED COVERAGE)
Local Pageants/Contests: Queen Pageants, Dance Groups, Martial Arts, etc. **Community Activities that are NOT school sponsored:** Recreational Groups, Dance Groups, etc. **Churches / Church Schools:** Non educational activities. **Any group with the intent to gain funds for their private use:** Tupperware or Jewelry parties, Benefit Dinners, etc.	Fees WILL be charged for: Custodial staff Technical staff Food Service staff

**No fee EXCEPT if requesting use of the High School gymnasium or auditorium

COMET PRIDE

COLOMA COMMUNITY SCHOOLS

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Rates For Use Of Coloma Community School Facilities (cont.)

STAFF RATES

Staff	Hourly Rate
Custodian	$41 (2 hr minimum – 5 hr minimum for HS Auditorium)
High School Auditorium Mgr / Technical Staff	$41 (2 hr minimum)
Food Service	$30 (2 hr minimum)
Snow Removal (discretion of school district)	Per Snow Removal Contract

FACILITY RATES

Site	Category A	Category B	Category C
Classroom – Any Building	No Charge	No Charge	$50.00 / Per Day
Library – Any Building	No Charge	No Charge	$50.00 / Per Day
Gymnasium – High School	No Charge	No Charge	$500.00 / Per Day-Must have AD approval
Gymnasium – Alwood	No Charge	No Charge	$25.00 Per Hour / $250.00 / Per Day
Auditorium – High School	No Charge	No Charge	$300.00 / Per Day plus Auditorium & Custodial Staff
Activity Center – North Building	No Charge	No Charge	$75.00 / Per Day
Cafeteria* – High School	No Charge	No Charge	$125.00 / Per Day + Food Service Staff
Cafeteria* – Coloma Intermediate	No Charge	No Charge	$50.00 / Per Day + Food Service Staff
Cafeteria* – Junior High	No Charge	No Charge	$50.00 / Per Day + Food Service Staff
Vestibule – Any Building	No Charge	No Charge	$25.00 / Per Day

*Use of a cafeteria includes the kitchen. This will require a Food Service staff person to be on duty.

ADDITIONAL INFORMATION:

Coloma Elementary building is not available to rent.

Rental of the high school auditorium includes one 3 hour rehearsal (technical staff fee will be charged) and use of the Green Rooms.

No private personnel can be brought in to cover technical, sound, lights, etc. This will be covered by the schools' Auditorium Staff. A base custodial fee of 5 hrs. ($205) will be charged for cleanup after your event. If cleanup exceeds 5 hours, the additional time will be billed to you at the above listed rate.

Security Deposit for the use of the high school gymnasium or auditorium = $150.00 and will be applied to the final balance due.

Building Key Deposit if a key is issued = $50.00 per key. Deposit will be refunded once key is returned.