

Caprock Academy Board of Directors
Tuesday, April 14, 2026
Regular Business Meeting at 6:00 p.m.
Caprock Academy - 714 24 1/2 Rd, Grand Junction, CO 81505

Meeting can be viewed virtually via Zoom.

In order to attend the meeting via video conference, use the link below:

In order to attend the meeting by phone, dial the number below and follow the prompts:

Join Zoom Meeting

<https://us02web.zoom.us/j/86350206719?pwd=eUJYZkZZZnpuN1pVcWh3dHE3clZaQT09>

Meeting ID: 863 5020 6719

Passcode: 707033

If you are attending virtually and have a public comment, please fill out the Board Meeting Public Comment form located on the Board of Directors page on the school's website no later than one hour prior to the start of the meeting. During the public comment period, any forms submitted will be read aloud by a board member.

All virtual participants will be muted by the host.

Mission: We help all students achieve their highest academic and character potential, using proven accelerated academic programs while providing a safe environment.

I. Pledge

II. Call to Order: KJ Kline, CABOD President @ 6.02pm

Board Members present in person: KJ Kline, Ryan Schramm, Ryan McCulley, Jenna Coffman, Randy Wilkens, Joe Goodwin.

Board Members present via zoom: Dave Carlo.

Others in attendance in person: Matt Diers, Nicky Quinlan, Keith Allen, Tisha Moore, Chance Ballegeer, Kerri Schulze, Sonia Akers, Bruce Akers, Sebastian Akers, Joshua Quigley, Torin Perrett.

Others in attendance via zoom: Kim Melancon, Sergio Pineda, Brian Henson, Brook Navin, Shiloh Barefoot, Dana Thomas, Lyndon Marshall, Takara Montover, Jessica Rix, Laurie Whiteman, Christine Wesolowski, Teresa Drake, Alena Rosas, Andrea Simonds-Cummings, Ashley Oqueli, Austin Lovelace, Candice Freeman, Carolyn Nenne, Deana Orient, Brittany Sears, Darlene Rice, Shannon, Heidi Vidmar, Jen Buniger, Jen Heil, Julie Ritchey, Kim Christensen, Kia Murray, Megan Wood, Michelle, Raluca Perrett, Tim Van Schaick, Tara Barnes, Zoom User, Jewel Most, Caroline McGlade, Kim Klene, Heather Broderick, Cheala Herrera, Brian Goodbar, Lisa LaFever.

III. Agenda Adoption

A motion to adopt the agenda was made. 1st Ryan Schramm, 2nd Ryan McCulley. 7/7 board members in attendance agreed. Motion Carried.

IV. Vision

Vision: Strengthening the community through the involvement of parents, educators and community leaders working together to provide an environment that fosters academic excellence and develops strong character in our students. We shape global citizens who set life goals and practice lives of service and virtue.

V. Presentation of Excellence: Jennifer Buniger

Mr. Diers recognized Jennifer Buniger and her willingness to learn and grow in her role as a Finance Director. She works closely with Mr. Diers, our GG accounting firm and the Finance Committee. We hired her and she went right to school, enrolled at CMU, took QuickBooks, and just really built herself into this position. She was also the human resources director for a while, carrying those two loads for the longest time. And she's been a real, solid cornerstone of the organization this whole year that I've been here and somebody that I've depended upon all year long.

VI. Volunteer of the Month: Sebastian Akers

Sebastian is a junior here at Caprock Academy. He has been spending time in the afternoon in the elementary steam (science, technology, engineering, art and math) program that comes after school twice a week. He is a great example of Caprock student stewardship and how Caprock students will behave and give back to their communities all the time. Sebastian was presented with his certificate and shook hands with all members of the board.

VII. General Public Comments

Members of the public may address the Board during this portion of the agenda on any topic. **Please fill out the check-in form prior to the start of the meeting indicating your interest in addressing the board.** This comment period is not limited to items on the agenda. **Public Comments are limited to three (3) minutes and the total general public comment time is limited to twenty (20) minutes total.** *The Board will not respond to comments during this period but may direct staff to follow up as appropriate.* The Board reserves the right to limit or end public comment that it deems to be defamatory, insulting, abusive, disruptive, or does not comply with character expectations of the Caprock community. Please note that this Public Comment time is separate and distinct from a parent's opportunity to seek Board review of a matter concerning a specific student and a particular class and/or a specific circumstance of administration of a policy (see the Family Handbook, Grievance Policy SE8.5). Similarly, this opportunity is separate and distinct from a Caprock employee requesting Board review of a specific employment matter (see the Employee Handbook, Grievance Policy E 15.0).

There were 2 comments made.

Dress code:

Mr. Keith Allen presented regarding the dress code from last month and mentioned how much work it is to manage the dress code as well as teaching and managing the class. He invited the board members to come into the school and shadow the staff.

Head of School selection:

Mr. Chance Ballegeer presented regarding Mr. Diers and that he is hoping that the board made a considerate choice regarding the new Head of School.

VIII. Consent Agenda

- i. Consent Agenda (CABOD Members may request any item(s) be removed to be considered in full at meeting)
 - i. March 10, 2026 Regular Board Meeting Minutes
 - ii. April 03, 2026 Special Board Meeting Minutes
 - iii. April 08, 2026 Special Board Meeting Minutes
 - iv. PTO
 - v. CASAC
 - vi. Treasurer's Report

A motion to approve the consent agenda was made. **1st Ryan Schramm, 2nd Ryan McCulley. 7/7 board members in attendance agreed. Motion Carried.**

IX. Financial

- i. Discussion on supplemental revision to 25/26 mid year budget

We are looking at modifying the current budget to include that second facilities grant of \$111,000. This will be looked at in more detail next month.

- ii. First look at 2026/2027 School Year Budget

The debt service coverage ratio for our debt covenant is 1.1 and this budget that we're reviewing this evening clears that covenant at 1.1 the for funded pupil count is 802 at a per pupil revenue of \$11,034 per student making the per pupil funding \$8,849,268. The enrollment value is an assumption, the per pupil revenue hasn't been firmed up or published yet. The main difference from this year's budget to last year's is the salary line item, coming from a reduction of staff of approximately 15 positions. Also this year, they're starting a new process of issuing the instructional material to students and checking in and out and returning it at the end of the year, that should save about \$15,000 year over year. When looking at the budget, the first thing that happened was to have all of the line items starting balance revert back to 2024, levels. The other thing that we are looking at is proposing a \$300,000 deduction for vehicles, a deduction out of the capital fund your marks for vehicles. Our authorization from the state of Colorado to run vehicles doesn't allow for us to own vehicles or run students that are over 20 years old, and one of those Suburbans turns 20 next year. There is \$20,000 that is allocated for trip reimbursement that prioritizes students and families that receive federal free and Reduced Lunch funding. In an effort, to retain parents and students and families here. This budget includes the 90,000 for the school counselor grant, and it has a \$60,000 contingency as well, which is what we had last year on the initial budget.

X. Old Business Discussion

- i. Committees
 - i. HOS Hiring committee update

Mrs. Coffman thanked all of the members who dedicated an abundance of their time and energy and their skill set with the school and their knowledge. The hiring committee has now finished their process.

Mr. Kline has asked the hiring committee to identify some lessons learned so that we can keep those at hand to help guide that process in the future when that time arises.

ii. Election Committee update

There are two seats coming open and two candidates. The candidate forum is scheduled for tomorrow evening, at 6pm right here in this room. There will also be a zoom option for anyone who wants to attend virtually. Voting will begin April 20 through 23rd in person in the front office, from 7am to 6pm (Monday through Thursday). The results will be tallied, and will be shared with the school community on Monday, April 27. Families and staff can vote, but must sign to say they voted, it's one vote per family.

XI. Old business Action

- i. Policies for review and possible vote
 - i. Employee Handbook
 - 1. Policy E 1.1 Dress and Appearance

**A motion was made to approve Policy E1.1 Appearance and Attire, effective next school year. 1st Ryan McCulley, 2nd Jenna Coffman.
7/7 board members in attendance agreed. Motion Carried.**

- a. Effective Date
- ii. Family Handbook
 - 1. Policy SE 6.0 Dress Code

**A motion was made to approve Policy SE 6.0 Dress Code, effective July 01, 2026. 1st Ryan McCulley, 2nd Ryan Schramm.
7/7 board members in attendance agreed. Motion Carried.**

- a. Effective Date
- iii. Board Governance
 - 1. Investment Policy Statement

**A motion was made to approve the Caprock Academy Investment Policy v.3/24/26 at 120 days cash in hand to reach maturity in no less than 12 months. 1st Ryan Schramm, 2nd Jenna Coffman.
7/7 board members in attendance agreed. Motion Carried.**

XII. New Business Discussion

- i. **Reports**
 - i. HOS update

Mr. Diers started off by mentioning that there were 2 Daniels Fund winners this year. Zoey Polson and Alaina Starnes. This is highly competitive out of thousands of students. Mr. Butcher did a great job in coaching them to success. Knowledge Bowl finished 3rd in the state with only 1 senior on the team. The outdoors club spent 2 days in Moab doing rock climbing, rappelling, climbing and camping. The theater department is putting on 'Night Chills' this weekend. The Italy students recently came back after having a great time. Some 8th Grade (21 or 22 students) are going to DC next week. We are 2/3rd way through

testing. Technology-wise things seem to be working well. The charter renewal is in progress due in 2027. Hiring for next year is in progress. Some internal transfers from that too. 4th quarter midterms are due on Monday, so we are halfway through 4th quarter.

ii. Board dashboard

The data in the dashboard shows that staff time off hours are increasing, but it seems substitutes are managing to cover those with limited problems. Middle School detentions seem to be rising. They are being held more accountable. The staff leaving data show staff leaving to get new jobs, but we don't say who gets jobs internally or track staff movement.

iii. Enrollment Report

1. Intent to enroll/waitlist

The data is accurate as of today. There are just under 750 active students. The intent to return window closes on April 17th. So we should have a slightly better idea of numbers next month. Caprock is looking into bringing the half day kinder program back for this next year, but this time, including them in the full time classes. There are 120 new students that have enrolled in K-11. There are 646 students for next year from the intent to return forms plus the 120 new students.

ii. **Policies**

i. Family Handbook

1. Policy AP 10.5 Graduation Requirements

The Governance Committee made some changes to this regarding the spread of credits and how they are allocated and that the policy didn't state where a few of the elective credits came from, so it has been clarified and updated to reflect these changes and some mandated by CSI regarding holocaust and Genocide studies. The state changed the SAT math score requirements from 500 to 480, so this now reflects that. The math credits were fixed to represent economics and personal finance as their own credits, not as math credits. We have not taken away any math credits, just re-labelled them to reflect new requirements. This is ok to be presented to the board again next month.

2. Policy Family Handbook TBE State Assessment and Parental Refusal

This is a requirement from CSI that we do not currently have in our handbook. An addition the board would like to see is a possible clearer defined date for submission of the refusal prior to testing.

iii. **Resolutions**

i. Board Resolutions

1. CSI Resolution Charter Renewal Request

Mr. Kline mentioned that the charter expires June 30th 2027, and that the renewal process is lengthy, so work has started to begin the renewal process.

2. COLOTRUST Colorado Local Government Liquid Asset Trust Resolution

Mr. Kline explained how this would work and that it is another way to earn some interest on some of the money we have. There are safety measures in place with multiple signatures needed before anything can be moved or withdrawn.

XIII. New Business Action

- i. CSI Resolution Charter Renewal Request

A motion was made to approve the CSI Resolution with the updated name of Caprock Academy in the last paragraph. 1st Ryan Schramm, 2nd Ryan McCulley. 7/7 board members in attendance agreed. Motion Carried.

- ii. COLOTRUST Colorado Local Government Liquid Asset Trust Resolution

A motion was made to open an account with COLOTRUST. 1st Ryan McCulley, 2nd Ryan Schramm. 7/7 board members in attendance agreed. Motion Carried.

- iii. Executive Session pursuant to:

- i. **C.R.S. § 24-6-402(4)(f)** to discuss personnel matters related to the hiring of the Head of School

A motion was made to enter into executive session pursuant to C.R.S. § 24-6-402(4)(f) to discuss personnel matters related to the hiring of the Head of School. 1st KJ Kline, 2nd Jenna Coffman. 7/7 board members in attendance agreed. Motion Carried.

Entered executive session at 8.13pm. All 7 board members were invited into executive session: KJ Kline, Ryan Schramm, Ryan McCulley, Jenna Coffman, Randy Wilkens, Joe Goodwin and Dave Carlo.

The board entered executive session to discuss items related to hiring a new Head of School.

- ii. **Return to open session**

The board returned from executive session at 9.05pm.

- iv. Action, if any, related to the hiring of the Head of School

A motion was made to authorize the board president to sign the employment contract for the new Head of School. The new Head of School will be announced pending their resignation effective later this week. 1st Ryan Schramm, 2nd Jenna Coffman. A roll call vote was held. 7/7 board members in attendance agreed. Motion Carried.

XIV. Future Agenda Items

XV. Adjourn @ 9.07pm

A motion was made to adjourn. 1st Jenna Coffman, 2nd Ryan McCulley. 7/7 board members in attendance agreed. Motion Carried.