



SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

398 B St. South San Francisco, CA 94080

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www.ssfusd.org

Dr. Shawnterra Moore, Superintendent

Meeting Minutes

Meeting Type: Meeting of the Measure T Citizen's Bond Oversight Committee

Meeting Date: Tuesday, September 16, 2025, 5:30 PM

Location: South San Francisco Unified School District Office
Board Room 398 B Street
South San Francisco, CA 94080

ORDER OF BUSINESS

- I. **Call to Order:** **CBOC Chair**
5:30 PM
- II. **Roll Call:** **Gina DeMartini**

Daniela Jongitud	Present
Miguel Nava	Absent
John R Penna	Present
John Sanna	Absent
Avin Sharma	Present
Vishal Patel	Absent
Soy Wong	Present
- III. **Pledge of Allegiance** **CBOC Chair**
- IV. **Action: Approval of August 5, 2025, Meeting Minutes** **CBOC Chair**

Daniela Jongitud motions to approve the minutes for the August 5, 2025, meeting.
John Penna seconds the motion.
Motion carried unanimously.
- V. **Action: Approval of 2024-2025 CBOC Annual Report** **Ted O**

Soy Wong motions to approve the 2024-2025 CBOC Annual Report.
Daniela Jongitud seconds the motion.

Motion carried unanimously

VI. Discussion: Presentation of Annual Report to the Board

Ted O

Committee agrees that John Sanna will present the 2024-2025 CBOC Annual Report to the Board on October 9, 2025.

VII. Information: Up-To-Date Financial Information

Ted O

Ted O explains that the attached financial report covers the first two months of the new fiscal year.

Questions:

- **Soy Wong** asks if a determination has been made as to who is responsible for the water pipe damage at El Camino High School.

Lori Shelton responds that it is too early to decide, and we have not investigated this point.

- **Soy Wong** asks what the Children Center is and where it is located.

Lori Shelton explains the location on the campus of Spruce Elementary School.

- **Avin Sharma** asks what the *Home Depot Credit Services* charge of \$211.86 is and would like a more descriptive notation of this expense.

Lori Shelton explains this charge is for the purchase of lockers requested by Nutrition Services staff for the temporary meal space.

- **John Penna** asks what *Bond Personnel* expenses are.

Lori Shelton responds the expenses are for our Bond staff. Lori Shelton, Gina DeMartini, Calvin Wong, Don Kyu and Mee Kyoung Kim.

- **John Penna** asks when we will sell the next series of bond money and what do we expect the interest rate to be.

Ted O explains that once we get close to the need, we will begin the process that takes a couple of months. The interest rates change, and we will know as we get closer. The rate of development in the area makes a difference.

VIII. Public Comment on Non-Agendized Items

CBOC Chair

Megan Connery, teacher from El Camino High School, commented that the tables with umbrellas in quad look nice. She expressed her concern about her classroom reaching high temperatures, in the 80's during recent warm days. She thought she was going to get air conditioning through the HVAC work that was recently done.

Ted O responds that this project was a result of a study done during covid. The areas with the highest needs were identified. The project was to address the highest needs area and provide outside air into those areas. Ted O directs the committee to refer to the Board agenda memo that was approval by the board for further details.

Committee is requesting an HVAC tour. Ted O will coordinate.

IX. Committee Member Announcements/Reports

CBOC Chair

No announcements

Meeting adjourned at 6:32 PM

Next meeting is December 9, 2025