

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

**1824 Harris Road
Sheffield, OH 44054**

June 11, 2026

5:30 P.M. Regular Meeting with Addendum

**Brookside High School
Media Center**

Mr. Kreig Brusnahan
Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mr. Jack Petrucci
Mr. Michael F. Cook, Superintendent
Mr. Adam Hines, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for a presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting with Addendum

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

- C. Pledge of Allegiance

II. AGENDA

- a. Motion to approve the agenda.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

III. INFORMATIONAL ITEMS

BHS Action New Team Recognition – Mr. Ferguson

IV. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

TIME: _____

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1. _____ Appointment;
2. X Employment;
3. _____ Dismissal;
4. _____ Discipline;
5. _____ Promotion;
6. _____ Demotion;
7. _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)



- B. ____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. ____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.
- E. ____ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. ____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Kreig Brusnahan ____ Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Jack Petrucci ____

V. TREASURER'S BUSINESS

A. Reports

B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – May 14, 2026

Kreig Brusnahan ____ Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Jack Petrucci ____

C. Approval of Financial Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Kreig Brusnahan ____ Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Jack Petrucci ____



D. Approval of Purchase Orders

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$3,000 with issues.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

E. VFW Post 8686 Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation(s) from VFW Post 8686 for \$3,000 to BMS for 8th Grade PBIS program.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

F. Fund 022-9000

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the establishment of Fund 022-9000 for the purpose of Unclaimed Funds.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

G. Year End Procedures

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the Treasurer/CFO to make any other necessary adjustments including, but not limited to, appropriation increases, decreases, or transfers needed to close Fiscal Year 2026

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

H. FY27 Temporary Appropriations

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached FY27 Temporary Appropriations.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



I. Ohio Schools Plan 2026-27 District Liability

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the Love Insurance Agency and Ohio School Plan for the district's property, fleet, and liability insurance from July 1, 2026, to June 30, 2027.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

J. Cyber Coverage

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract for cyber coverage with Tokio Marine HCC through the Love Insurance Agency from July 1, 2026, to June 30, 2027.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

K. Crime Coverage

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract for crime coverage with Travelers through the Love Insurance Agency from July 1, 2026, to June 30, 2027.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

L. Junior Class Donation to Sophomore Class

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the donation from the 2025-26 Junior Class in the amount of \$12, 984 to the 2025-26 Sophomore Class from fund 200- 9227 to 200-9228.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

M. Equalis Group Membership

It is recommended that the Sheffield-Sheffield Lake Board of Education join the Equalis Group.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



VI. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Brenna Demers**, Brookside Intermediate School Intervention Specialist, requesting maternity leave effective August 19th-October 5th, 2026.
- b. **Justin Lopez**, Transportation Manager, resigning effective June 30, 2026, at the end of business day.
- c. **Lisa Rutger**, Brookside High School Library Media Specialist, resigning effective at the end of the 2025-2026 school year, for the purpose of retirement.
- d. **Sarah Timmis**, Brookside Middle School Volleyball Coach, resigning effective June 5, 2026.
- e. **Alexandria Thomas**, Brookside High School Assistant Boys Soccer Coach, resigning effective May 23, 2026.
- f. **Pamela Vasquez**, Brookside High School French Teacher, resigning effective at the end of the 2025-2026 school year, for the purpose of retirement.
- g. **Jayden Whitacre**, Brookside High School Assistant Volleyball Coach, resigning effective May 19, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

B. Tutors

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **David Baughman**, Homebound Tutor, effective for the 2026-2027 school year.
- b. **Karen Coffey**, Homebound Tutor, effective for the 2026-2027 school year.
- c. **Janine DeFevere-Waters**, Homebound Tutor, effective for the 2026-2027 school year.
- d. **Tandi Fritz**, Homebound Tutor, effective for the 2026-2027 school year.
- e. **Jason Kinser**, Homebound Tutor, effective for the 2026-2027 school year.
- f. **Amy Kitzberger**, Homebound Tutor, effective for the 2026-2027 school year.
- g. **Lisa Montgomery**, Homebound Tutor, effective for the 2026-2027 school year.
- h. **Morgan Traine**, Homebound Tutor, effective for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



C. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Amanda Skiddle**, Transportation School Support Paraprofessional, Step 1, 4 hrs./day, 180 days/year plus contracted holidays (pro-rated), effective for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

D. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Andrew Furio**, Brookside Middle School Vocal Music Advisor, Class VI, Step 0, effective for the 2026-2027 school year.
- b. **Tamas Nagy**, Brookside High School Boys Head Soccer Coach, Class II, Step 0, effective June 12, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

VII. BUSINESS OPERATIONS

A. Education Alternatives Service Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Education Alternatives Service Agreement for the 2026-2027 school year which serves students with varying educational, emotional, and physical needs.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

B. Education Alternatives Transportation Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Education Alternatives Transportation Agreement for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



C. NewStory Schools - Summer Service Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached NewStory Schools Summer Service Agreement effective June 8-26th, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

D. Educational Service Center of Lorain County (ESC) - Project Search

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached agreement to participate in the Educational Service Center of Lorain County sponsored Project Search for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

E. SSLTA Tentative Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and approve the tentatively agreed upon changes to the certified master agreement beginning July 1, 2026-June 30, 2027, for a one-year duration.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

F. Xerox/Equalis Copier Contract

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Xerox/Equalis Copier Contract.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

G. Food Service Summer Work

It is recommended that the Sheffield-Sheffield Lake Board of Education approve payment of up to 8 hours of summer work to Head Cooks, Stacy Knight and Jessica Jackson, between June 8th and August 17th, 2026, for the purposes of Sheffield-Sheffield Lake City Schools summer menu planning and ordering.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



H. Amend Brookside Middle School Handbook with Adjustments/Changes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached revised Brookside Middle School Handbook with adjustments and/or changes for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

I. Workers Compensation TPA - MinuteMen

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached agreements with MinuteMen as the district TPA from September 1, 2026, through December 31, 2027.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

J. Northern Buckeye Education Council Service Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the Northern Buckeye Education Council Service Agreement which provides managed internal broadband services as per the attached.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

K. DataServ Integrations, LLC Service Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the DataServ Integrations LLC Service Agreement as per the attached.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

VIII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present, and voting."



IX. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance

X. ADJOURNMENT

Time: _____

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

The next regular meeting will be on July 23, 2026, at 5:30 PM at Administration Center.