S H A W A N O   S C H O O L   D I S T R I C T

May 4, 2020 5:30 p.m. Regular Meeting President Tyler Schmidt Library – Shawano Community High School

Present: Mike Musolff, Alysia Pillsbury, Chris Gull, Michael Sleeper, Tyler Schmidt, Chuck Dallas, Diane Hoffman, Bruce Milavitz, Mart Grams.

President Tyler Schmidt called the meeting to order at 5:30 p.m. following a verification of quorum.

Pledge of Allegiance

I.D. Approval of Agenda – Mr. Milavitz moved to approve the agenda; Mr. Dallas second. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, “aye” motion carried.

The Board welcomed Mike Musolff to his first meeting.

II. Consent Agenda – Minutes of April 20, 2020 meeting and Vouchers – Mr. Sleeper moved to approve the consent agenda as presented; Ms. Hoffman second. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, “aye” motion carried.

Reorganization -

President - Mr. Sleeper nominated Tyler Schmidt for President; Mr. Dallas second. With no further nominations, Mr. Sleeper moved for Tyler Schmidt as President; Mr. Milavitz second. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, “aye” motion carried.

Vice President - Mr. Milavitz nominated Michael Sleeper for Vice President; Mr. Dallas second. With no further nominations, Mr. Dallas moved for Michael Sleeper as Vice President; Mr. Milavitz second. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, “aye” motion carried.

Treasurer - Mr. Grams nominated Chuck Dallas for Treasurer. Mr. Sleeper second. With no further nominations, Mr. Grams moved for Chuck Dallas as Treasurer; Mr. Milavitz second. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, “aye” motion carried.

Clerk – Mr. Sleeper nominated Alysia Pillsbury; Mr. Grams second. With no further nominations, Mr. Dallas moved for Alysia Pillsbury as Clerk; Mr. Grams second, Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, “aye” motion carried.

IV. State Budget Update - Nick Curran, Director of Business/HR, presented information from the State regarding the budget and less revenue for the school district. He also shared what the district is doing right now to control costs.

V. Food Service RFP Recommendation - Nick Curran, Director of Business/HR, presented information on the Food Service RFP. The selection committee (five members) reviewed the submitted proposals. Bowler & Gresham who contract for services from Shawano did the same. The vendor with the top score for Shawano was Taher and Chartwell was second. For the other two districts, it was Taher as well. It is recommended to approve a 2020-21 contract for Taher as our Food Service provider with potential to extend four years. Discussion was held.

Mr. Milavitz moved to accept the committee's recommendation to accept Taher as the food service provider as presented; Mrs. Pillsbury second. Discussion was held on background checks. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, "aye" motion carried.

VI. Photographer Service RFP Recommendation - Nick Curran, Director of Business/HR, presented information on the photographer service. We received three responses. Ultimately the committee of five selected and recommends Harmann. A virtual follow up with Harmann to answer questions was completed. There is no cost to the District as parents purchase photos, but the District has a benefit with club photos, etc. for yearbooks. This is a five-year contract and there is flexibility to opt out every year by March 1st.

Ms. Hoffman moved to select Harmann Studios as the photographer as presented; Mr. Gull second. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, "aye" motion carried.

VII. Approval of Professional Staff 2020-21 Individual Employment Contracts - Nick Curran, Director of Business/HR, spoke about the notice of intent to renew for professional staff to renew by June 15th.

Mr. Dallas moved to approve the individual 2020-21 employment contracts as presented; Mr. Grams second. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, "aye" motion carried.

VIII. Athletic Training Contract - Nick Curran, Director of Business/HR, the intent was to go to RFP. There is no cost for the athletic training and ThedaCare provides a donation of supplies. With our current situation, the recommendation is to, in lieu of an RFP, extend the services with ThedaCare for one more year.

Mr. Milavitz moved to extend the training contract with ThedaCare one more year; Ms. Hoffman second. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Hoffman, Milavitz, Grams, "aye". Dallas abstained. Motion carried.

IX. Capital Projects - Nick Curran, Director of Business/HR, spoke about the funding of projects and we don't necessarily want to change the action from the last board meeting regarding the approved projects, but we will delay the projects. We wanted the Board to be aware. If we need to cancel the approved projects, we will present to the Board.

X. Tech Ed Automobile RFP Recommendation - Nick Curran, Director of Business/HR, provided information on a CTE grant from the State of Wisconsin of $29,000 to be used in our automotive program. An RFP was put out for two used cars. Three dealers submitted bids. It is recommended to get a Buick from Buss Chevrolet for $7,909 and a Dodge Dart from Executive Auto for $7,264.

Mr. Dallas moved to approve the two vehicles as presented; Mr. Grams second. Aye motion carried. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, “aye” motion carried.

XI. Policies - Communicable Disease/Epidemics & Pandemics - Randi Anderson, Superintendent, reviewed the two policies from NEOLA new to the District: Communicable Diseases and Epidemics and Pandemics. The District had put together the policies prior to the COVID-19. This is first read and will be presented at the next meeting for the second read and approval.

XII. Resignation/Retirements - Nick Curran, Director of Business/HR, presented the six resignations: Cindy Otto - SCHS Assoc. Principal, Carrie Ninham – Olga Brener, Taylor Seeliger - Olga Brener, Kelly Whitcomb - Hillcrest, Natalie Blomquist - SCMS, Carrie Habeck – SCMS. They are recommended for approval.

Mr. Dallas moved to accept the presented resignations; Mr. Sleeper second. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, “aye” motion carried.

XIII. Superintendent’s Report - Randi Anderson reviewed her report including the Summer School survey, the serving of lunch through June 30th and working on approval to continue serving in July and August. Scott Zwirschitz, SCHS Principal, spoke about the survey of Senior students and their wishes for graduation. Overwhelmingly, 80% wanted a ceremony and will hold off until August 7th to have a normal ceremony (they hope restrictions will be eased). Superintendent Anderson spoke about the Senior tribute and continuing compliance with the State expectations.

Superintendent Anderson provided an update on Strategic Planning, the Focus Group summary she provided and reviewed the stakeholder groups and opportunities for individuals to provide input. They are capturing the theme from the this input to present to the Steering Committee for review when they meet virtually. A plan will be presented to the Board in July. Administrators and teachers will put the legs to the plan. Hawk Talk - virtually will take place May 14th. People can send questions in prior. Eventually this will move to a virtual Town Hall meeting.

XIV. Adjourn to Closed Session – Mr. Milavitz moved to adjourn to closed session per Wisconsin State Statute 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of any public employee over which the district has jurisdiction, or exercises responsibility, specifically for personnel discussion; Ms. Hoffman second. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, “aye” motion carried. Meeting adjourned to closed session 6:28 p.m.

XV. Reconvene into Open Session – The meeting reconvened into open session at 7:42 p.m.

XVI. Adjourn – Mr. Milavitz moved to adjourn; Mr. Dallas second. Musolff, Pillsbury, Gulls, Sleeper, Schmidt, Dallas, Hoffman, Milavitz, Grams, “aye” motion carried. Meeting adjourned 7:42 p.m.