

SHAWANO SCHOOL DISTRICT

December 17, 2018 5:30 P.M. Regular Meeting President
Tyler Schmidt District Conference Room – Shawano Community High School

PRESENT: Beth McFarlane, Alysia Pillsbury, Rich Belongia, Michael Sleeper, Tyler Schmidt, Bruce Milavitz, Diane Hoffman, Charles Dallas, Starlyn Tourtillott.

President Tyler Schmidt called the meeting to order at 5:30 p.m. following a verification of quorum.

The Pledge of Allegiance took place.

Mr. Schmidt invited community comments. None

I.E. Approval of Agenda – Mr. Milavitz moved to approve the agenda; Mr. Dallas second. McFarlane, Pillsbury, Belongia, Sleeper, Schmidt, Milavitz, Hoffman, Dallas, Tourtillott, “aye” motion carried.

I.F. Approval of Minutes of the December 3, 2018 Meeting – Mr. Sleeper moved to approve the minutes of the December 3, 2018 meeting; Mrs. Tourtillott second. McFarlane, Pillsbury, Belongia, Sleeper, Schmidt, Milavitz, Hoffman, Dallas, Tourtillott, “aye” motion carried.

I.G. Approval of Vouchers per the Check Approval Report – Mrs. McFarlane moved to approve vouchers in the cumulative amount of \$800,662.87 per the Check Approval Report; Mrs. Pillsbury second. McFarlane, Pillsbury, Belongia, Sleeper, Schmidt, Milavitz, Hoffman, Dallas, Tourtillott, “aye” motion carried.

II. Lifeguard Pay – Todd Kleinhans, Human Resource Director, presented information on increasing lifeguard pay due to difficulties in staffing of lifeguards for the swimming pool. Hourly rates from \$8.25 to \$9.50 for new hires, experienced 100 hours+ from \$8.75 to \$10.00 and experience 150 hours+ \$9.50 to \$10.50 and then add an adult lifeguard pay for those 18 and over at \$11.00 along with increases for instructors and aides. New rates will be effective January 1, 2019.

	Lifeguard	Instructor	Aide
New Employee	\$9.50	\$9.75	\$8.00
Experienced:			
Minimum 100 hours	\$10.00	\$10.50	\$9.00
Experienced:			
Minimum 150 hours	\$10.50	\$10.75	\$9.75

Mr. Sleeper moved to adopt the lifeguard wage and scale as presented; Mrs. Tourtillott second. McFarlane, Pillsbury, Belongia, Sleeper, Schmidt, Milavitz, Hoffman, Dallas, Tourtillott, “aye” motion carried.

III. Kitchen Equipment Quote – Louise Fischer, Business Manager, presented a quote to replace kitchen equipment (range, dishwasher, convection oven) at Olga Brenner. Range, There are two quotes. One from Engels Inc. from Green Bay which includes the installation and disposal of old equipment for \$33,086.54 and one from Hobart for

\$29,870 only includes equipment. We will be using Fund 50 Fund Balance which is only to be used for food service. It is recommended to accept the Engels Inc. quote.

Mrs. Tourtillott moved to accept the equipment quote from Engels Inc. as presented; Mr. Dallas second. Belongia said he doesn't feel comfortable if this is the same company that SCMS had as they had nothing but trouble with the dishwasher. Mr. Milavitz said we could add that as long as we don't have the same model of dishwasher that was used for the SCMS remodel. McFarlane, Pillsbury, Sleeper, Schmidt, Milavitz, Hoffman, Dallas, Tourtillott, "aye", Belongia, "no". Motion carried.

- IV. Audit Review – The Finance Committee reviewed the audit report and findings at their meeting. Louise Fischer said we had three findings and spoke of not agreeing with the finding on the accounts payable process. We currently do have multiple levels of approval involved in the payment process. We will rectify the receipts process and journal entries with Finance Committee reviewing monthly.

Ms. Hoffman moved to approve the audit review; Mr. Milavitz second. McFarlane, Pillsbury, Belongia, Sleeper, Schmidt, Milavitz, Hoffman, Dallas, Tourtillott, "aye" motion carried.

- V. Policies 1623, 2271.01, 2461, 3122, 3230, 4122, 4230, 5512, 5630, 7440, 8310, 8405, 8407, 8462, 9160 – First Read – The Policy Committee reviewed a number of policies at their last meeting. NEOLA provides a listing of why changes need to be made to be in compliance. Some are technical changes that will be updated, the others are presented for Board review and approval. This is the first read. Two are not part of the update. One is the Transportation Policy and then the specifics which are part of an Administrative Guideline. The other is the Fund Balance Policy which we are changing the percent from 10% to 15%. These will be on the agenda for approval at the next meeting.
- VI. WASB Resolutions – The WASB resolutions were provided in the packet for Board approval. If a member has a strong opinion, please notify Michael Sleeper our delegate.
- VII. Legislative Update – Michael Sleeper, Legislative Liaison, reviewed legislative activity.
- VIII. Superintendent's Report – Mr. Cumberland, reviewed his report to including a Board Development Survey update and information on a the reoccurring field trip for the SCHS Jazz Bands trip to jazz competition at Purdue.
- IX. Adjourn to Closed Session - Mr. Milavitz moved to adjourn to closed session per Wisconsin State Statute 19.85(1)(f) considering financial, medical social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific person which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations and (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically for the purpose of conducting a student expulsion hearing, and to discuss a student disciplinary matter; Mr. Belongia second. McFarlane, Pillsbury, Belongia, Sleeper, Schmidt, Milavitz, Hoffman, Dallas, Tourtillott, "aye" motion carried. The meeting adjourned to closed session at 6:01 p.m.

- X. Reconvene into Open Session – The meeting reconvened into open session at 7:25 p.m.
- XI. Adjourn – Mr. Dallas moved to adjourn; Mr. Milavitz second. McFarlane, Pillsbury, Belongia, Sleeper, Schmidt, Milavitz, Hoffman, Dallas, Tourtillott, “aye” motion carried. Meeting adjourned at 7:25 p.m.