Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date	May 11, 2026
Kind	Regular Session
Place	Lancaster High School, One Forton Drive, Lancaster
Members Present	John Talarico, President Timothy Talbot, Vice President Mike Sage, Trustee David Lyman, Trustee Anita Schiavone, Trustee Melissa Payne Smith, Trustee Jonathan VanNortwick, Trustee Michaela Innus, Ex- Officio Student Board Member
Members Excused	
District Administrators Present	Andrew P. Kufel, PhD, Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent for Business & Support Services Erin Gannon, Director of Special Education Karen Marchioli, Director of Elementary Education Cheryl Randall, Director of Instructional Technology & Accountability Sarah Wittmeyer, Director of Secondary Education Kim Gromoll, Director of Public Relations John Tresmond, Asst. Director of Special Education
Others Present	District administrators and faculty members

1.0 Call to Order
2.0 Pledge to Flag
3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:56pm by President Talarico. The Pledge of Allegiance was recited and Mr. Talarico asked for a silent reflection.

4.0 Presentation

There were no presentations at this time.

5.0 Correspondence
5.1 Email Received

An email was received from Bryan Lawrence on April 23, 2026.

5.2 Letter Received

A letter was received from the Boys & Girls Club of Depew-Lancaster on May 6, 2026.

6.0 Approval of Minutes

6.1 Regular Session
April 21, 2026

Moved by Talbot seconded by Schiavone to accept the minutes from the regular session held on April 21, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

Mr. Jamie Pernick, assistant principal at the high school, recognized Meriam Alaouie for organizing the Meet the Candidates Night, wished the board candidates best of luck and thanked the board members for a balanced budget.

Lancaster Central Teachers Association:

Mrs. Beth Farrar introduced Allyson Demski from the HS Art Department and Angela Brooder from the HS Healthcare Academy.

Ms. Demski informed the Board that more than 20 Lancaster student artwork pieces were accepted into the BOCES showcase. She also shared highlights from the Festival of Arts, Portfolio Adjudication, the purchase of a large-format printer and software for a digital art lab, and the return of a graphic design class.

Ms. Brooder presented several highlights to the Board recognizing the important work students are doing in the Healthcare Academy (HCA). Beyond their own CPR, AED, and First Aid training, students are educating others on emergency recognition and proper communication skills. Furthermore, after following a fetal development case study throughout the school year, HCA students paired with Catholic Health to host a baby shower. The academy also celebrated its graduating seniors during College Destination and Decision Day.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

Miss Michaela Innus, Ex-Officio Student Board Member provided an update, highlighting the recent Tree Dedications at the High School's Memorial Grove. Additionally, high school seniors are actively preparing for upcoming milestone events, including the Grad Walk, Senior Recognition Night, Senior Breakfast, and Prom.

Mr. Talarico highlighted various events held throughout the District in celebration of Teacher Appreciation Week. He also expressed gratitude to the PTOs at each school for their dedication, time, and effort in honoring the teaching staff.

9.0 Superintendent's Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Appoint Assistant Principal

Moved by Talbot seconded by Sage to approve the appointment of April Owcarczak as Assistant Principal effective July 1, 2026, at an annual salary of $97,250, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

11.1.2 Personnel Changes

Moved by Sage seconded by Schiavone to approve the personnel changes for the period ending May 11, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Sage seconded by VanNortwick to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

11.2.2 Committee on Preschool Special Education

Moved by Schiavone seconded by VanNortwick to approve the recommendations of the committee on preschool special education, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Talbot seconded by Sage to approve the financial reports from May 11, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.2 Appointment of Substitute Election Inspector for the Annual Vote

Moved by Talbot seconded by Schiavone to approve the appointment of a substitute election inspector for May 19, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.3 Policy 1st Reading #5676 Privacy and Security for the Student Datae and Teacher and Principal Data

Policy #5676 Privacy and Security for Student Data and Teacher and Principal Data was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.4 Food Service Department Operating System Reports

Moved by VanNortwick seconded by Lyman to approve the food service department operating system reports for March 2026, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.5 Club Creations – American Sign Language Club at the Middle School

Moved by Schiavone seconded by VanNortwick to approve the creation of an American Sign Language Club at the middle school, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.6 Tax Certiorari Settlement

Tax certiorari information was presented to the board for information regarding the following:
Salvatore Properties LLC

12.7 Declare Surplus Equipment

Moved by Talbot seconded by Sage to declare the attached listing of equipment as surplus and prepare for disposal in accordance with board policy #5250, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.8 Construction Change Orders

Moved by Sage seconded by VanNortwick to approve change orders CO-103-002, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.9 Contract – Sweet Home Central School District

Moved by Talbot seconded by Sage to approve the agreement between the Lancaster Central School District and the Sweet Home Central School District for health and welfare services provided during the 2025-2026 school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.10 Contract – YMCA Buffalo Niagara

Moved by Talbot seconded by Sage to approve the agreement between the Lancaster Central School District and the YMCA Buffalo Niagara for the 2026-2027 school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

13.0 Public Hearing

Nobody addressed the board at this time.

14.0 Executive Session

At 8:23pm moved by Lyman seconded by Sage to move to executive session to discuss contract negotiations.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

15.0 Adjournment

At 9:18pm moved by Lyman seconded by VanNortwick to reconvene regular session.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

At 9:18pm moved by Schiavone seconded by Talbot to adjourn the regular session.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

Susan M. Schlegel, District Clerk