Sec. 1. BOARD MEMBER ORIENTATION AND TRAINING

Newly elected or appointed members to the Board shall participate in a local orientation session to familiarize the new Board member with the Tejano Center for Community Concerns organization, the Articles of Incorporation, Bylaws, Board policies, and relevant portions of the Texas Education Code and the Texas Administrative Code related to governance of an open-enrollment charter school.

a) *Training*

Unless exempted pursuant to applicable law, each new member of the Board must complete an introductory required training course consisting of 12 instructional hours, excluding breaks, administrative tasks, and other non-instructional time, delivered by a registered course provider. The training course may not use self-instructional materials, unless as otherwise provided. *19 TAC 100.1102(a).*

b) *Timeline for Completion*

Each new member of the Board must complete the required training within one calendar year of election or appointment to the Board. *19 TAC 100.1102(b).*

c) *Required Course Content*

The required training shall include nine hours of instruction provided by a Texas Education Agency trainer or other trainer authorized in law, and consist of instruction in:

1. Basic school law;
2. Basic school finance;
3. Health and safety issues;
4. Accountability requirements related to the use of public funds;
5. Other requirements relating to accountability to the public;
6. Open meetings requirements under Texas Government Code, Chapter 551; and
7. Requirements relating to public records.

19 TAC 100.1102(c).

Each new Board member must also receive an additional three hours of training from any of the modules identified above. *19 TAC 100.1102(d).*

d) *Continuing Training*

Each Board member who has completed the 12 hours of required training shall annually thereafter receive six hours of training, excluding breaks, administrative tasks, and other non-instructional

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time, delivered by a registered course provider delivered by an authorized trainer. Self-instructional continuing training materials may be used in no more than one hour of the required continuing training. A Board member may carry over as much as 25% of annual continuing training hours earned in excess of the required amount to meet the following year's training requirements. *19 TAC 100.1102(f).*

e) ***Exceptions and Exemptions***

The Board may adopt a resolution permitting individual members to meet the prescribed training through an alternate training program as permitted by 19 Texas Administrative Code § 100.1102(h).

Sec. 2. TRAINING FOR CHARTER SCHOOL OFFICERS

Raul Yzaguirre Schools for Success ("RYSS") employees serving in the position of a Chief Executive and Central Administrative Officer, Campus Administrative officer, and/or Business Manager, as those positions are defined by the Texas Education Agency, shall complete all applicable trainings required under 19 Texas Administrative Code §§ 100.1103–.1105.

Sec. 3. RECORD OF COMPLIANCE

All Board members, Chief Executive and Central Administrative Officers, Campus Administrative Officers, and Business Managers shall comply with initial and annual training requirements established in law. RYSS shall document compliance with these requirements. *19 TAC 100.1108(1)*.

Sec. 4. CONTINUED SERVICE

Continued service as a member of the Board or as an Officer is conditioned on satisfaction of the training requirements set forth in 19 Texas Administrative Code §§ 100.1102–.1105. *19 TAC 100.1108(2)*.

Sec. 5. AUDIT DISCLOSURE

RYSS shall separately disclose, in its annual audit report of its financial and programmatic operations, a member of the Board or Officer who fails to complete the training requirements set forth in 19 Texas Administrative Code §§ 100.1102–.1105 and who continues to serve in such capacity as of the date of the audit report. *19 TAC 100.1108(3)*.

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