

School Board Meeting Minutes

April 9, 2026, 6PM
55 Academy St. Lebanon, OR 97355

Present:

Nichole Piland, Board Chair

Melissa Baurer, Board Vice Chair

Lorlee Engler, Member

Mike Martin, Member

Clyde Rood, Member

Jennifer Meckley, Superintendent

William Lewis, Chief Operations Officer

Steven Proski, Finance Director

1. WELCOME

Livestream: <https://www.youtube.com/@lcsdboardmeetingstream6568/streams>

1.1. The meeting was called to order at 6:00 PM by Board Chair, Nichole Piland.

2. PUBLIC COMMENTS

No public comments were made.

3. BOARD-SUPERINTENDENT OPERATING AGREEMENTS

As discussed during the March Board Meeting and informed by individual board member input, the original agreement has been refined into two draft agreements for the Board's consideration, along with an accompanying note regarding Board governance.

Discussion takes place regarding the further development of the operating agreements, including options for support from OSBA. It is shared that OSBA could offer a shortened facilitated session with pre-work if the board chooses not to move forward with the current drafts. Board members express a range of perspectives, with some indicating comfort selecting and refining an existing draft, while others supported the value of a facilitated work session, noting the benefit of third-party expertise. There was also discussion about the purpose of the agreements in maintaining clear roles, boundaries, and communication.

The board considers next steps and agrees to hold a work session in June prior to the regular board meeting, with High School Principal Craig Swanson acting as a facilitator.

4. SUPERINTENDENT EVALUATION SUMMARY AND CONTRACT EXTENSION

Board Chair, Nichole, provides a summary of Superintendent Jennifer Meckley's annual evaluation, specifically acknowledging the Superintendent's leadership in advancing district priorities, noting progress in early learning, school safety, communication, and financial stewardship. The Board expresses appreciation for the collaborative approach and looks forward to continued partnership in supporting student success.

Mike motions to extend Jennifer's contract for an additional year, and Clyde seconds the motion. All in favor, the motion passes.

5. WALK THE HALLS COMMUNITY ENGAGEMENT PLAN

The "Walk the Halls" initiative is presented for Board approval, with a request for Board member involvement in community tours. It was proposed that at least one Board member attend each tour, with a sign-up process to be coordinated, and members are encouraged to participate in at least three tours. These tours will be informal community engagement opportunities rather than official meetings, allowing board members to listen, observe, and share insights amongst multiple other Board members. Additional plans include future listening sessions and efforts to capture and share authentic stories that reflect the day-to-day experiences of students and staff.

Discussion addresses how materials for the "Walk the Halls" campaign will be developed, with clarification that content will be a combination of internally created resources and support from external experts such as architects. Board members emphasize the importance of presenting a complete and transparent picture of facility conditions, including less visible areas such as roofs, attics, and infrastructure systems. There is consensus that highlighting critical needs—such as safety, security, and electrical systems is essential, and suggestions were made to use technology, such as cameras, to help share hard-to-access areas with the public.

Clyde motions to approve the "Walk the Halls" campaign and Melissa seconds the motion. All in favor, the motion passes.

6. POTENTIAL REDUCTION IN FORCE NOTICE

Superintendent Meckley shares that, in accordance with the certified contract, the district has notified the union and is preparing for the possibility of a reduction in force (RIF), while emphasizing the goal of avoiding it if possible. Discussion clarified that the RIF process follows established procedures, which can be complex depending on staffing structures, such as single-teacher programs at the secondary level or class size considerations at the elementary level. Board members expressed interest in understanding how reductions would be determined and requested general guidance on the process. It was noted that the Board would receive

high-level information, such as overall staffing reduction numbers, while specific personnel details would remain confidential, and that the district would follow all required procedures and keep the Board appropriately informed.

It is noted that the memo in the Board packet reads "this memo serves as formal notification that the district is projecting a budget reduction of approximately \$2.0 million for the 2027–2028 school year.", though it should read 2026-27. Clyde motions to update the document language, and Mike seconds the motion, all in favor the motion passes.

Melissa motioned to approve the district implementing the layoff/recall process if necessary, and Lorlee seconded. All in favor, the motion passes.

7. CONSENT AGENDA

It is noted that policy IIA-AR should be updated as well to reflect the changes on IIA.

Mike motions to approve the consent agenda as presented, and Clyde seconds the motion. All approved with a unanimous vote, the consent agenda made up of March 12, 2026 Budget Meeting Minutes, March 12, 2026 Board Meeting Minutes, and First Reading Policy Updates IIA and LBEA is approved in its entirety.

8. DEPARTMENT REPORTS

8.1. Operations

Chief Operations Officer, William Lewis, informed the Board that the seismic project has been delayed until 2027 due to bids exceeding the available grant funding, requiring project adjustments and a new bidding process anticipated in fall 2027. Discussion included the status of payments to contractors, with clarification that payments have been made for work completed to date and that there is a maximum allowable amount the district can pay under current agreements, even if the project is restructured or rebid. Board members also inquired about the grant timeline and funding considerations moving forward.

8.2. Financial

Director of Finance, Steven Prososki, reviewed Fund 3103 (State School Fund) and explained that the state is currently reconciling the 2024–25 school year, with districts asked to verify the accuracy of reported data. He noted that this report reflects the second estimate received and outlined the differences between the first and second estimates, including the reasons for adjustments. An updated estimate received most recently shows an improved financial position for the district, bringing attention to the ongoing fluctuations in state funding.

Steven reviewed miscellaneous revenue, noting the district budgeted \$50,000 but received \$72,000 last year and \$130,000 this year. He also explained adjustments on page 2, including separating Sand Ridge and Evergreen for clearer reporting. On page 3 (Function 2000), he outlined areas of overspending, including increased insurance premiums, facility maintenance and improvements, and transportation costs related to repairs and equipment delays. A budget adjustment resolution was discussed to ensure expenditures remain within appropriations. Additional discussion included the MAC (Medicaid Administrative Claiming) study. Steven also explained that internal service funds are being used to cover unemployment claims through reserves, which will not impact the General Fund ending

balance. The district's ending fund balance is currently projected at approximately \$7 million, with a goal of reaching closer to \$8 million.

8.3. Resolution #26-0409

Mike motioned to approve Resolution #26-0409 Appropriation Transfer, and Clyde seconded the motion. All in favor, the motion passes.

9. COMMUNICATION

9.1. Board

An update was requested regarding the stadium and if the district is still accepting online donations. It was confirmed that online donations are still being accepted, with ongoing support from the booster club, though no additional updates are provided at this time. Positive feedback was also shared about the Warrior Showcase event, which was noted as a success.

9.2. Student Board

It is shared that LHS leadership continues to visit Pioneer and Cascades for the buddy systems program, and that they are seeing growth in the student's social emotional skills.

9.3. Superintendent

Jennifer presents Jen's Zens, starting with a shout out to LHS teacher Tim Rowley who was recognized with the Apple Award, earning an enthusiastic applause at the pep assembly. Nominated by both a parent and a student, he was praised for truly caring about his students and for creating a kind, supportive, and engaging classroom. Jennifer congratulates Mr. Rowley, and thanks him for his positive impact on students.

Jennifer highlights that in March, Lacombe students attended Outdoor School at Grove Camp, south of Eugene, where they engaged in hands-on STEM learning and interactive activities. Organized by teacher Kim Coleman with support from parent volunteers, students experienced storytelling, live animal presentations, and lessons on Native American culture from a representative of the Confederated Tribes of Grand Ronde. The flexible, student-centered program made it a memorable experience, and students are eager to return next year.

She also provides a reminder that the Curriculum Viewing night is on April 23rd. She explains that this will take place from 4:30 to 6:30 at LHS, and is the culmination of many months of work from our teachers, staff, and parents. She adds that this year, we have updates in our social sciences and health curriculum across all grade levels. The process has been led by Director of School Improvement Tonya Cairo. During the viewing night, families will have the opportunity to review the curriculum materials and collect feedback.

10. PUBLIC COMMENTS

No public comments were made.

11. ADJOURNMENT at 6:57 PM.

Signed: Nicholas M. Puland
(Board Chair)

Date: 5/14/26

Signed: Jennifer Meckley
(Superintendent)

Date: 5/14/26

		Actual YTD Rev. 6/30/2026	Projected through 6/30/2026	Total Estimated 2025-26	(Over)/Under Budget	2024-25 Budget	Actual YTD Rev. 6/30/2025
SSF Funding							
1111 Current Year Property Taxes	13,349,416	12,622,755	520,047	13,142,802	206,614	12,956,010	12,909,584
1112 Prior Year Property Taxes	201,478	147,772	58,129	205,901	(4,423)	240,000	182,760
1190 Penalties & Interest on Taxes	1,000	950	50	1,000	-	1,000	42,870
3101 State School Funds	38,732,367	32,420,835	5,955,524	38,376,359	356,008	37,367,780	36,634,753
3103 Common School Fund	500,000	279,045	279,045	558,091	(58,091)	500,000	557,895
3104 State Managed County Timber	150,000	53,399	96,601	150,000	-	150,000	109,299
Total SSF Funding	52,934,261	45,524,756	6,812,795	52,284,153	500,108	51,214,790	50,637,160
Total SSF Revenue	\$ 52,934,261	\$ 45,524,756	\$ 6,812,795	\$ 52,284,153	\$ 500,108	\$ 51,214,790	50,637,160
Non State School Support Formula Sources							
Local Sources							
1312 Tuition From Other Districts Within the State	-	18,133	21,000	39,133	(39,133)	-	20,000
1411 Transportation Fees	10,000	8,066	1,934	10,000	-	10,000	5,678
1510 Earnings on Investments	800,000	812,796	270,932	1,083,728	(283,728)	675,000	1,264,177
1530 Gain or Loss on Sale of Investment (FMV)	-	-	-	-	-	-	-
1910 Facility Use Rentals	1,000	4,352	-	4,352	(3,352)	1,000	2,275
1960 Recovery of Prior Years' Expenditure	-	3,686	-	3,686	(3,686)	-	-
1980 Fees Charged to Grants	325,000	27,902	297,098	325,000	-	325,000	374,500
1990 Miscellaneous Local Revenue	50,000	130,335	158,665	289,000	(239,000)	230,000	72,525
1991 Student Transportation - Reimbursed	100,000	92,063	7,937	100,000	-	100,000	105,755
1995 MAC Study	500,000	251,398	503,602	755,000	(255,000)	-	1,060,333
Total Non Formula Local Sources	1,786,000	1,348,732	1,240,167	2,570,766	(784,766)	1,341,000	2,905,243
Intermediate Sources							
2101 - County School Funds	20,000	37,302	-	37,302	(17,302)	20,000	36,720
2210 - TMR Reimbursement	175,000	179,310	-	179,310	(4,310)	200,000	189,730
Total Intermediate Sources	195,000	216,613	-	216,613	(21,613)	220,000	226,450
State/Federal Sources							
3199 Other Unrestricted Grants-In-Aid	275,000	-	220,000	220,000	55,000	275,000	189,089
4202 Medicaid Reimbursement	-	68,811	20,000	88,811	-	70,000	105,127
4300 Restricted Federal Rev	70,000	33,853	36,147	70,000	-	70,000	85,440
4801 Federal Forest	130,000	282,379	30,000	312,379	(182,379)	130,000	33,717
Total State/Federal Sources	475,000	385,043	306,147	691,190	(127,379)	475,000	413,373
Other Sources							
5300 Sale/Loss of Fixed Assets	2,000	8,402	-	8,402	(6,402)	2,000	-
5400 Beginning Fund Balance	8,500,000	9,824,631	-	9,824,631	(1,324,631)	7,000,000	9,287,166
Total Other Sources	8,502,000	9,833,033	-	9,833,033	(1,331,033)	7,002,000	9,287,166
Total Non SSF Revenue	\$ 10,958,000	\$ 11,783,421	\$ 1,546,313	\$ 13,311,601	\$ (2,264,790)	\$ 9,038,000	12,832,231
Total Resources	\$ 63,892,261	\$ 57,308,177	\$ 8,359,109	\$ 65,595,754	\$ (1,764,682)	\$ 60,252,790	63,469,391
Less Estimated Requirements							
Estimated Ending Fund Balance				\$ 7,045,215			

Lebanon Community School District
General Fund: Statement of Expenditures Budget Vs. Actual for the Fiscal Year 2025-26

Instruction	2025-26 Budget	Actual YTD EXP 4/2/2026	Projected through 6/30/2026	Total Estimated 2025-26	(Over)/ Under Budget	% Committed	2024-25 Budget	Actual YTD Exp. 6/30/2025
1111 Elementary, K-5 or K-6	10,585,076	5,949,109	4,106,713	10,055,822	529,254	95.00%	10,586,787	9,561,671
1113 Elementary Extracurricular	5,616	28,253	-	28,253	(22,637)	503.09%	5,616	42,365
1121 Middle/Junior High Programs	4,597,566	2,662,473	1,934,600	4,597,073	493	99.99%	4,170,438	4,169,990
1122 Middle/Junior High School Extracurricular	39,022	34,172	7,966	42,138	(3,116)	107.99%	39,021	55,510
1131 High School Programs	6,178,293	3,492,930	2,438,231	5,931,161	247,132	96.00%	6,072,856	5,889,729
1132 High School Extracurricular	86,068	78,181	35,272	113,453	(27,385)	131.82%	86,066	113,451
1140 Pre Kindergarten Programs	0	7,506	2,109	9,615	(9,615)	500.00%	236,870	70
1210 Programs for the Talented and Gifted	61,705	8,390	10,309	18,699	43,006	30.30%	94,195	28,545
1220 Restrictive Prgms for Students w/Disabilities	3,342,824	1,928,014	1,314,526	3,242,539	100,285	97.00%	3,144,309	2,842,738
1250 Programs for Students w/Severe Disabilities	4,301,573	2,357,762	1,771,748	4,129,510	172,063	96.00%	3,735,302	3,793,628
1272 GF Title I Support	143,968	123,507	66,287	189,794	(45,826)	131.83%	45,337	102,481
1280 Alternative Education	1,481,326	751,309	573,116	1,324,425	156,901	89.41%	906,261	810,270
1281 Alternative Education	0	-	-	-	0	0.00%	10,000	-
1288 Charter School - Sand Ridge	3,608,458	2,975,362	596,447	3,571,809	36,649	98.98%	2,900,000	3,229,842
1288 Charter School - Evergreen	-	154,525	160,000	314,525	(314,525)	500.00%	-	-
1291 English Second Language Programs	466,190	287,432	187,561	474,993	(8,803)	101.89%	495,964	421,233
1300 Adult/Continuing Education Programs	0	-	-	-	0	0.00%	26,317	-
1400 Summer School Programs	24,460	60,871	-	60,871	(36,411)	248.86%	26,191	18,455
Total Instruction	\$ 34,922,145	\$ 20,899,795	\$ 13,204,885	\$ 34,104,680	\$ 817,465		\$ 32,581,530	\$ 31,079,980

Lebanon Community School District
General Fund: Statement of Expenditures Budget Vs. Actual For the Fiscal Year 2025-26

	2025-26 Budget	Actual YTD EXP 4/2/2026	Projected through 6/30/2026	Total Estimated 2025-26	(Over)/ Under Budget	% Committed	2024-25 Budget	Actual YTD Exp. 6/30/2025
Support Services								
2110 Attendance and Social Work Services	270,969	96,528	147,344	243,872	27,097	90.00%	227,581	111,417
2114 Student Accounting Services	281,217	212,044	74,927	286,971	(5,754)		269,325	268,103
2115 Student Safety	518,662	279,700	132,932	412,632	105,970	79.57%	527,042	310,410
2120 Guidance Services	1,501,591	871,145	623,190	1,494,336	7,255	99.52%	1,280,507	1,208,154
2130 Health Services	547,223	316,224	230,999	547,223	-	100.00%	343,129	475,161
2135 Health	132,020	96,749	41,069	137,818	(5,798)	104.39%	126,242	131,786
2140 Psychological Services	250	-	-	-	250	0.00%	250	-
2150 Speech Pathology and Audiology Services	492,611	398,339	141,576	539,915	(47,304)	109.60%	683,130	412,137
2190 Service Directions, Student Support Svcs	553,622	335,439	217,004	552,442	1,180	99.79%	476,332	475,317
2210 Improvement of Instruction Services	448,164	181,153	110,154	291,307	156,857	65.00%	513,007	318,858
2220 Library/Media Center	507,531	303,942	191,281	495,223	12,308	97.57%	475,366	463,707
2230 Assessment and Testing	55,000	27,637	-	27,637	27,363	50.25%	65,000	7,228
2240 Staff Development	93,915	71,845	77	71,922	21,993	76.58%	101,469	69,244
2310 Board of Education	151,070	51,881	23,654	75,535	75,535	50.00%	133,000	120,354
2321 Office of the Superintendent Services	842,693	609,821	228,188	838,009	4,684	99.44%	790,144	785,753
2410 Office of the Principal Services	4,251,489	2,984,198	1,229,188	4,213,386	38,103	99.10%	3,970,133	3,934,551
2520 Fiscal Services	952,118	687,316	228,543	915,859	36,259	96.19%	967,643	930,793
2540 Insurance & Judgements	538,174	670,529	-	670,529	(132,355)	124.59%	440,000	489,486
2542 Care and Upkeep of Buildings Services	3,271,363	2,397,071	799,770	3,196,841	74,522	97.72%	3,182,957	3,110,449
2543 Care and Upkeep of Grounds Services	183,068	206,403	44,351	250,754	(67,686)	136.97%	176,043	211,147
2544 Maintenance	1,780,223	1,718,612	417,655	2,136,268	(356,045)	120.00%	1,472,909	1,938,602
2548 Land Lab	8,499	2,633	-	2,633	5,866	30.98%	61,931	7,878
2550 Student Transportation Services	2,492,366	2,120,933	869,907	2,990,839	(498,473)	120.00%	2,204,733	2,566,022
2573 Warehousing and Distributing Services	28,550	20,432	8,118	28,550	-	100.00%	27,130	27,955
2630 Information Services	241,805	197,068	51,819	248,887	(7,082)	102.93%	238,991	235,089
2640 Staff Services	775,424	564,885	164,013	728,899	46,525	94.00%	730,995	792,024
2660 Technology Services	893,861	694,218	170,137	864,355	29,506	96.70%	899,550	869,856
2680 Interpretation & Translation Services	6,316	2,218	1,956	4,114	2,142	66.09%	6,316	4,174
2700 Supplemental Retirement	500	(42)	86	44	456	8.74%	500	44
Total Support Services	\$ 21,820,234	\$ 16,118,921	\$ 6,147,939	\$ 22,266,860	\$ (446,626)	-	\$ 20,391,355	\$ 20,275,697
Community Services								
3100 Food Services	40,691	1,147	20,507	21,653	-	53.21%	16,727	8,901
3300 Community Services	-	359	-	359	-	0.00%	0	182
Total Community Services	\$ 40,691	\$ 1,506	\$ 20,507	\$ 22,013	\$ -	1	\$ 16,727	\$ 9,083
Other Requirements								
5200 Transfers of Funds	2,179,000	1,870,000	309,000	2,179,000	-	100.00%	2,280,000	2,280,000
6110 Contingency	930,191	-	-	-	930,191	100.00%	1,983,178	-
7000 Unappropriated Ending Fund Balance	4,000,000	-	-	-	4,000,000	100.00%	3,000,000	-
Total Other Requirements	\$ 7,109,191	\$ 1,870,000	\$ 309,000	\$ 2,179,000	\$ 4,930,191		\$ 7,263,178	\$ 2,280,000
Total Requirements	\$ 63,892,261	\$ 38,890,222	\$ 19,682,330	\$ 58,550,539	\$ 5,301,031		\$ 60,252,790	\$ 53,644,760

RESOLUTION #26-0409 APPROPRIATION TRANSFER

Whereas: ORS 294.463 allows for transfer of appropriations when authorized by board resolution, and the district is projecting to exceed budgetary authority;

BE IT RESOLVED: that it is the desire of the School District to transfer from budget accounts:

GENERAL FUND			
From accounts:		To accounts:	
100.1111.0111.149.000.000	\$ 275,000	100.2540.0650.000.000.000	\$ 150,000 Insurance premiums
100.1131.0111.616.100.000	\$ 140,000	100.2544.0322.000.000.000	\$ 200,000 Facilities - repair/maint
100.1220.0112.616.320.000	\$ 95,000	100.2550.0322.000.000.000	\$ 250,000 Transportation - repair/maint
100.1250.0111.616.320.000	\$ 90,000		
Function 1XXX - Salaries	\$ 600,000 Total		\$ 600,000 Total
INTERNAL SERVICE FUNDS			
From account:		To accounts:	
601.6110.0810.000.000.000	\$ 18,750	601.2329.0397.000.000.000	\$ 18,750
	\$ 18,750 Total	Unemployment Claims	\$ 18,750 Total

Motion Approved

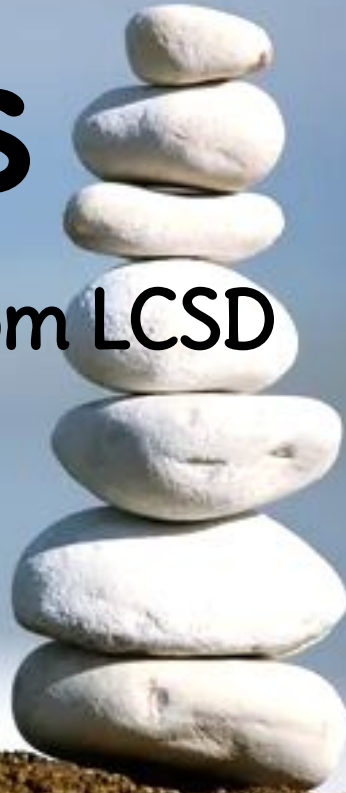
Date: April 9, 2026

Nichole M. Piland
Nichole Piland
Chair, Board Chair

Jennifer Meckley
Jennifer Meckley
Superintendent

Jen's Zens

A Few Happy Stories from LCSD



Apple Award winner: Tim Rowley





Lacomb School Outdoor School



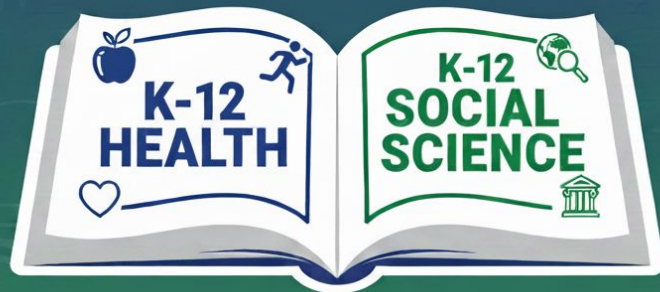
Lacomb School Outdoor School



LEBANON SCHOOL DISTRICT

Invites You To

CURRICULUM ADOPTION VIEWING NIGHT



THURSDAY, APRIL 23, 2026

4:30 PM - 6:30 PM

Explore new materials & provide your feedback!

Lebanon High School Library

Reminder: Curriculum Adoption Viewing Night



Thank you.

