

VICTOR ELEMENTARY SCHOOL DISTRICT
JOB DESCRIPTION
(Classified Bargaining Unit)

POSITION:

NUTRITION SERVICES EQUIPMENT TECHNICIAN

**POSITION
DESCRIPTION:**

Directly responsible to and under the direction of the Director of Nutrition Services, performs a variety of skilled work in the repair of district kitchens in order to provide a safe and orderly environment for students and staff. Performs other related work as directed.

**ESSENTIAL JOB
FUNCTIONS:**

1. Diagnoses malfunctions and determines repair needs of kitchen equipment
2. Installs, services, maintains, troubleshoots, and repairs refrigeration systems and equipment such as boilers, hot water systems, ice makers, refrigeration and freezing equipment, commercial ovens, ranges, steamers, kettles, garbage disposals, and other kitchen equipment as needed.
3. Operates a variety of hand and power tools and inspection and repair equipment essential to kitchen service repairs
4. Reads and works with blueprints, schematic drawings and applicable manuals
5. Checks, repairs or replaces manual, electrical and computer control systems, thermostats, pumps, bearing assemblies, and other parts and systems.
6. Assists with a wide variety of general maintenance work in other skilled or unskilled trades
7. Performs basic welding, brazing and soldering
8. Operates trucks, lifts and other job-related equipment
9. Communicates and coordinates with outside contractors and vendors related to maintenance
10. Estimates time, materials and costs to complete assigned jobs
11. Maintains service, repair and other records as required
12. Accomplishes tasks in a safe, timely, and legal manner
13. Receives and processes work orders
14. Follows procedures for maintaining inventory and accounting for its use
15. Maintains cleanliness and removes debris after performing maintenance work
16. Communicates and works cooperatively with sites and co-workers

17. Reports safety, sanitation, and fire hazards to Director of Nutritional Services
18. Attends trainings and meetings as directed
19. Performs other related duties as directed

**MINIMUM
QUALIFICATIONS:**

Requirements:

- Possession of a valid California Drivers License with no Vehicle Code moving violation within the last 12 months of obtaining the position
- EPA Freon Handlers Certification

Knowledge of:

- Principles, methods, equipment, tools and materials of skilled refrigeration work and commercial appliances using gas and electricity
- Computer controlled energy management systems
- Mechanical, electrical, plumbing and safety codes and regulations
- Refrigeration low/high temp systems
- Single and three phase electrical systems
- Proper use of refrigerant recovery and reclaiming

Ability to:

- Perform skilled mechanical and electrical work in the inspection, servicing, installation, repair and alteration of refrigeration systems and related equipment.
- Safely use a wide variety of tools and equipment skillfully to complete assignments
- Estimate the scope of each work assignment
- Secure necessary tools and materials to complete assignments
- Perform a variety of maintenance and repair work
- Perform advanced skills in refrigeration and commercial appliances
- Work cooperatively with others
- Understand and carry out oral and written directions
- Communicate effectively both orally and in writing
- Lift, carry, push and pull objects up to 50 lbs as assigned by position

EXPERIENCE:

Required:

- Two (2) years supplemental coursework, training or trade school in ventilation, and refrigeration repair that is equivalent to completion of an apprenticeship program
- Three (3) years of journey level refrigeration repair experience
- Or
- Any combination of education, training, and/or experience which demonstrates ability to perform the essential duties may be substituted for the required experience and/or education

Desired:

- Experience in a large facility or school district

EDUCATION:

Required:

- High School Diploma or equivalent

**WORKING
CONDITIONS:**

Environment:

- Indoor and outdoor environment
- Driving a vehicle to conduct work
- Exposure to fumes, dust and odors

Physical Demands:

- Lifting, carrying, pushing and pulling heavy objects as assigned by position
- Ability to operate a variety of specialized equipment and tools
- Visually inspecting systems and reading/comprehending a variety of materials
- Hearing and speaking to exchange information
- Standing for extended periods of time
- Bending at the waist, kneeling or crouching
- Climbing ladders
- Heavy physical labor

Hazards:

- Exposure to extreme weather conditions
- Working around and with machinery having moving parts
- Hazardous chemicals

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- Working at heights up to 50'
- Electrical power supply and high/low voltage
- Working in a cramped or restrictive work area