



DELAWARE COUNTY INTERMEDIATE UNIT
200 Yale Avenue Morton, PA 19070

FORM OF BID AND SPECIFICATIONS

Checklist Page

FOR: DCIU Surveillance Camera Hardware _____
BID OPENING: July 8, 2026, 1:00 PM _____
TENTATIVE AWARD: August 6, 2026 _____

Bids are to include the following (collectively, the “Bid Package”):

- ☐ Completed Check List Page
- ☐ Signed and Sealed Non-Collusion Affidavit
- ☐ Signed and Sealed Bid Form
- ☐ Scope of Work (Appendix A)
- ☐ Signed/Sealed Bid Bond or Certified Check for 10% of Bid (See Important-Bid Security Requirements for details) (PROVIDED BY BIDDER)
- ☐ Other _____

Name of Bidder: _____
Address: _____

Sealed envelope with enclosed Bid must show Bid Opening Date and Title of Bid (as listed above) on envelope and mail (via Regular U.S. Mail or overnight carrier) or hand-delivered to the following in accordance with the submission deadline set forth in the cover letter:

Khalid Ayyubov
Chief Information Technology Officer
Delaware County Intermediate Unit
200 Yale Avenue
Morton, PA 19070

Email the complete package to kayyubov@dciu.org

IMPORTANT
BID SECURITY DEPOSIT REQUIREMENTS

1. No Bid Security Deposit is required where the total Bid is under fifty thousand dollars (\$50,000.00).
2. Where the total Bid is over fifty thousand dollars (\$50,000.00) and pertains to the furnishing and delivery of supplies/materials or equipment only, the Bid must be accompanied by a Bid Bond or Cashier's or Treasurer's check in an amount equal to at least ten percent (10%) of the total Base Bid. The Bid Bond or check shall be made payable to the Delaware County Intermediate Unit. The successful Bidder agrees that this represents the minimum measure of liquidated damages which the Delaware County Intermediate Unit will sustain by the Bidder's failure to execute the contract in the form attached hereto and agrees that, if the Bidder fails or refuses to execute the contract within ten (10) days after it is presented, the Delaware County Intermediate Unit may retain and deposit the check as liquidated damages, or proceed on the bond for such damages.
3. Bid deposits of the two lowest Bidders shall be held until the full execution of the contract, after which they will be returned. Bid deposits of the other unsuccessful Bidders will be returned promptly after the opening of the Bids.
4. The Bidder is bound by the accepted Bid whether or not a mistake has occurred in its preparation.

[END OF DOCUMENT]

GENERAL CONDITIONS AND INSTRUCTIONS

1. The Delaware County Intermediate Unit (“DCIU”) is seeking Bids from qualified and responsible vendors to provide the supplies/materials as set forth herein these Bid documents.
2. Bids shall be received by the Delaware County Intermediate Unit, 200 Yale Ave, Morton, PA 19070 until the time and date as specified on the cover sheet, and immediately thereafter will be publicly opened and read.
3. All Bids shall be submitted in a sealed envelope marked “BID” and NOTING THE SUBJECT AREA – “DCIU Surveillance Camera Hardware”. The envelope shall also record the name of the person, firm, or corporation or business entity submitting the Bid, and the date of its presentation.
4. Bids must be presented on the forms furnished by the Delaware County Intermediate Unit. Bids must be typewritten or written in ink and signed in ink by the Bidder or its duly authorized agent. Failure to sign a Bid is a material error in the Bid. IF A BID IS NOT SIGNED, IT WILL NOT BE CONSIDERED. All blank spaces shall be filled in, by computer, typewriter, or blue ink. All prices are to be firm net prices and are to be F.O.B. destination, including, without limitation, charges for delivery, fuel, transportation, storage placement, handling charges, labor, overhead, and profit and shall not be subject to escalation or surcharge during the term of the Contract. Bidder warrants that its Base Bid includes a deduction(s) for all rebates and discounts (e.g., manufacturer and/or governmental) that may be available as a result of the DCIU’s purchase of the products, services, and/or Work set forth herein. On a separate sheet attached to the Bid Form, each Bidder shall identify such rebates and/or discounts that it will seek endorsement from the DCIU associated with the goods identified herein.
5. Bidder shall insert the price per stated unit or as may otherwise be required by these Bid documents, against each item on the Bid form.
6. The prices stated for supplies/materials shall be net prices and shall include delivery to the building specified. Prices quoted shall also include all discounts.
7. All prices quoted shall be exclusive of Pennsylvania State Sales and Use Tax and Federal Excise Tax from which the Delaware County Intermediate Unit is exempt. Exemption certificates, if required, will be furnished by the Delaware County Intermediate Unit.
8. Delivery shall be made to the building or buildings specified. Inside delivery to the specified room must be made.
9. All deliveries shall be made between the hours of 8:30 AM and 4:00 PM on weekdays, other than Saturdays and holidays. Each carton and/or package shall be clearly marked showing the PURCHASE ORDER NUMBER. Each order shall be packed separately and billed separately.

10. The various materials and products specified in the Specifications by name or description are given to establish a standard of quality and of cost for Bid purposes. It is not the intent to limit the Bidder to any one material or product specified but rather to describe the minimum standard. When proprietary names are used, they shall be followed by the words “or substitution meeting or exceeding the minimum standard of quality, as determined by the DCIU as evidenced by Addenda.” A Bid containing a substitution which does not meet the Specifications may be declared non-responsive. Where products or manufacturers are listed with the words “No Substitutions”, these items are proprietary and the sole acceptable source for this Project, and no substitutions will be permitted.
11. No substitution will be considered.
12. The Bidder shall, upon request, submit samples for any or all items on which a price is quoted, within five (5) days after such request is made. These samples shall be clearly marked with the name of the product, the name of the Bidder, and the item number as shown on the proposal form. After the awards are made, the unsuccessful Bidder shall remove the samples at the expense of the unsuccessful Bidder. The Delaware County Intermediate Unit reserves the right to retain samples submitted by the successful Bidder until final delivery is made on those items.
13. **Bid Rejection or Award.**
 - a. The DCIU reserves the right to reject any and all Bids, or parts of a Bid, when a rejection is in the DCIU’s best interest as determined by the DCIU in its sole discretion. The DCIU reserves the right to reject a Bid if the Bidder is not in a position to perform the Contract or has previously failed to perform similar contracts properly or on time as determined by the DCIU in its sole discretion. If a Contract is awarded, it will be to the lowest responsive, responsible Bidder, provided such Bidder’s Bid is reasonable and in the DCIU’s interest to accept. The Delaware County Intermediate Unit reserves the right to award contracts on an item-by-item basis for one or more items as may be set forth in these specifications.
 - b. Failure to provide Bid Security may result in rejection of Bid.
 - c. Bids not based on the Bid Package, those indicating a qualification of the Bid, conditions or uninvited alternates/substitutions, or which contain alteration of forms included in the Bid Package, may be rejected by the DCIU in its sole and absolute discretion. In addition, Bids failing to adhere to the Specifications may be rejected by the DCIU in its sole and absolute discretion.
 - d. Bids that are unsigned, improperly signed or sealed, or illegible, may be rejected by the DCIU in its sole and absolute discretion.
 - e. Bids where the prices are obviously unbalanced may be rejected by the DCIU in its sole and absolute discretion.
 - f. All Bids shall conform with these General Conditions and Instructions. Bids containing minor irregularities or informalities may be rejected by the DCIU in its

sole and absolute discretion. The DCIU reserves the right to waive any such informalities or irregularities when a waiver is in the DCIU's best interest.

- g. In the event of a dispute between a Bidder and the DCIU regarding the DCIU's determination of which Bidder is the lowest responsive, responsible Bidder, such contesting Bidder shall be responsible for any legal fees (e.g., fees of attorneys, paralegals and other legal professionals), professional fees, and other costs or expenses incurred by the DCIU to the extent the Bidder does not completely prevail in such contest. Furthermore, under no circumstances shall the DCIU be responsible for any legal fees, professional fees, or other costs or expenses incurred by the contesting Bidder if the DCIU decides not to award the Contract to such Bidder based upon the DCIU's determination in its sole and absolute discretion that such contesting Bidder is not the lowest responsive, responsible Bidder.
 - h. Bidder agrees that it has prepared its Bid at its sole cost and expense. If, for any reason, the DCIU rejects the Bidder's Bid, Bidder agrees that it shall not seek to recover expected profits or Bid preparation costs, nor make a claim of unjust enrichment against the DCIU.
 - i. The award of a contract by the Delaware County Intermediate Unit does not entitle successful Bidder to any minimum order amounts. Following execution of the Contract Form, all orders shall be effectuated through a purchase order from the DCIU to the successful Bidder.
- 14. If discounts are allowed for receiving an order for all items on which a price is quoted, please designate the amount on your Bid form.
 - 15. The Delaware County Intermediate Unit agrees to pay the successful Bidder the amount specified on the Bid within thirty (30) days after receipt and acceptance of all items. All orders shall be billed separately. The Purchase Order Number must appear on all invoices.
 - 16. The Bidder agrees, if awarded a contract, to furnish and deliver the specified supplies/materials at such time, to such place, and in such quantities as herein specified, and that all of the articles shall be subject to the inspection and approval of the Delaware County Intermediate Unit. Acceptance of delivery of the supplies/materials to the site shall not constitute final acceptance by the Delaware County Intermediate Unit. In the event that any of the items shall be rejected as damaged, unsuitable, or not in conformance with these specifications, such articles shall be removed immediately and other articles of proper quality, as set forth in these specifications, shall be furnished in place thereof, all at the expense of the successful Bidder.
 - 17. In the event the successful Bidder shall neglect or refuse to furnish and deliver any specified supplies/materials or any part thereof, or to replace any items which are rejected, as stated in the preceding paragraph; then the Delaware County Intermediate Unit is authorized and empowered to purchase articles in conformity with the contract from such party or parties, and in such manner as it shall select, at the expense of the successful Bidder, or to cancel the contract reserving to itself nevertheless all rights for damages which

may be incurred by the Delaware County Intermediate Unit, including, but not limited to the difference between the price paid and the price which the Delaware County Intermediate Unit shall have been required to pay to have the supplies furnished by another contractor.

18. Bids shall be irrevocable for sixty (60) days after the actual day of opening thereof unless delayed by the required approval of another governmental agency, the sale of bonds, or the award of a grant, in which case, Bids shall be irrevocable for one hundred twenty (120) days after the Bid Deadline. Extensions of the date for the award of contract may be made by the mutual written consent of DCIU and the lowest responsible and responsive Bidder.
19. To the fullest extent permitted by law, the successful Bidder shall, immediately upon demand, indemnify, defend, and hold harmless the DCIU (with legal counsel selected by the DCIU), and its employees, elected officials, agents and retained professionals from and against any and all claims, suits, demands, liabilities, damages, losses, taxes and expenses, including, without limitation, professional fees and legal fees and costs, arising out of or resulting from the successful Bidder's performance under the agreement, including, without limitation, claims, suits, demands, liabilities, damages, losses, taxes, and expenses attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property, including, without limitation, loss of use resulting therefrom, caused in whole or in part by acts or omissions or negligence of the successful Bidder, its subcontractors, their respective officers, employees, agents, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, suit, demand, liability, damage, loss, tax, or expense is caused in part by the DCIU. The indemnification obligation under this paragraph shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the successful Bidder or a subcontractor under workers' compensation acts, disability benefits, or other employee benefit acts.
20. The successful Bidder shall not sell, transfer, assign, or otherwise dispose of the contract awarded hereunder, or any portion thereof, or of its right, title, or interest therein without the written consent of the DCIU.
21. These conditions and instructions shall be considered an integral and material part of all Bids and shall be incorporated into any contract awarded by the Delaware County Intermediate Unit as if set forth at length therein. They shall be submitted with your Bid.
22. Delivery dates are as noted on the Specification Sheet. It is understood that any extension of time, regardless of cause, beyond such date, must be requested, by letter, prior to submitting the Bid. Any delivery date extensions must be requested at least five (5) business days in advance of Bid opening and, if in its sole discretion, the Delaware County Intermediate Unit decides to permit a delivery date extension, such decision shall be memorialized in an addendum.
23. All communications on bidding procedures, invoicing, and general information should be directed to:

Khalid Ayyubov
Chief Information Technology Officer
Delaware County Intermediate Unit
200 Yale Avenue
Morton, PA 19070

kayyubov@dcIU.org

24. All supplies/materials furnished shall be accompanied by the manufacturer's literature, specifications, drawings, performance data, warranties, etc., where applicable.
25. Bids may not be modified after submittal. Bids may be withdrawn after submittal, provided the Bidder makes its request to withdraw in writing and the request is acknowledged by the DCIU in writing prior to Bid Deadline. Before the time set for the opening of Bids, the withdrawn Bid will be returned, unopened, to Bidder.
26. **Waiver of Consequential and Incidental Damages; Economic Loss**
 - a. The Contractor waives claims against the DCIU and the DCIU Parties for consequential and/or incidental damages arising out of or relating to the Contract. This waiver includes, but is not limited to:
 - b. Consequential damages incurred by Contractor for principal office expenses including, but not limited to, the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of actual and expected profits.
 - c. Incidental damages incurred by Contractor including, but not limited to, costs resulting from stopping performance under the Contract, removing and transporting Contractor's property (e.g., Contractor's equipment, supplies and materials) from the Project site, and storing Contractor's property (e.g., Contractor's equipment, supplies and materials) at an alternate location.
 - d. The above waiver is applicable, without limitation, to all consequential and/or incidental damages, due to the termination of the Contract by Contractor or the DCIU.
 - e. The Contractor shall have no claim or right of recovery of damages against the DCIU or the DCIU Parties for economic loss sustained, in whole or in part, by any act or omission of the DCIU Parties to the extent that such act or omission constitutes a breach of contract. Specifically, and without limiting the generality of the foregoing, Contractor shall have no claim against the DCIU or the DCIU Parties for economic loss based upon any tort, including, without limitation, negligence, negligent misrepresentation or any other tort-based theory of liability.
27. The Contract shall be governed by the law of the Commonwealth of Pennsylvania, without regard to principles of conflict of laws.

28. Claims And Disputes.

- a. Claims, disputes, or other matters in question between the parties to the Contract arising out of or relating to the Contract or breach thereof shall be exclusively litigated in the Court of Common Pleas of Delaware County and shall not be subject to arbitration, except for compulsory arbitration as provided by the Delaware County Civil Rules, if applicable.
 - b. To the extent Contractor pursues a claim or litigation against the DCIU and the DCIU prevails, partially or completely, on any or all of its own claims or defenses to Contractor's claims, leaving Contractor with less than one hundred percent (100%) recovery, Contractor will be liable for any and all legal fees, professional fees, costs, or expenses of the DCIU, as well as the true cost of any of the DCIU's employees' time, associated with analyzing any claim, pursuing litigation or defending the claim or litigation.
29. Negligence by Bidder in preparing its Bid confers no right of withdrawal or modification of its Bid after such Bid has been opened. No claims on account of mistakes or omissions in any Bid will be considered.
30. Bids are submitted subject to and on the basis of full and total compliance with all applicable local, state and federal laws, regulations and statutes. Specifically, attention is drawn to the following requirements as may be applicable to this Bid solicitation:
- Criminal background checks (Act 34)
 - FBI Criminal History Information (Section 111 Of the Public School Code of 1949; including Act 114 of 2006)
 - Child Abuse History Act (151)
31. **Insurance.** The successful Bidder shall submit evidence, satisfactory to the Delaware County Intermediate Unit, that it has coverage of Workers' Compensation Insurance, General Commercial Liability Insurance for bodily and personal injury, and Comprehensive Automobile Insurance to the limits described in Appendix E.
32. **FAXED AND EMAILED BIDS ARE NOT ACCEPTABLE.**
33. The Bid Form shall be signed in accordance with the following:
- a. If the Bidder is an individual, the Bid shall be executed by the individual, personally; the individual's signature shall be witnessed; the individual's business address shall be stated, and any trade name employed in the conduct of the individual's business shall be stated.
 - b. If the Bidder is a partnership, the Bid Form shall be executed in the name of the partnership by each of the partners, or a general partner authorized for this purpose; the signatures of the partners shall be witnessed; and the business name and address of the partnership shall be stated.

- c. If the Bidder is a corporation, the Bid Form shall be executed in its name and on its behalf: (a) by the President or Vice President and attested by the Secretary or Assistant Secretary, and the Corporate Seal shall be affixed; or (b) by a duly authorized agent of the corporation whose authority to act, as of the date of the Bid, shall be established by a certified copy of a resolution by the Board of Directors of the bidding corporation authorizing said agent to sign the Bid on behalf of the corporation, submitted with the Bid. The business address of the corporation and state of incorporation shall be stated.
- d. If the Bidder is a joint venture, each party of the joint venture shall execute the Bid Form under their respective seals in a manner appropriate to such party as described above.
- e. If the Bidder is a limited liability company, the Bid Form shall be executed in its name and on its behalf by a member with authority to do so.

[END OF DOCUMENT]

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this invitation to bid. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. §§ 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the Bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the Bidder with responsibilities for the preparation, approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term “complementary bid” as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

NON-COLLUSION AFFIDAVIT

State of _____ :
_____: S.S.
County of _____ :

I state that I am the _____ of _____, the Bidder
(Title) (Name of My Company), that submitted
the attached Bid and that I am authorized to make this affidavit on behalf of my company, its
owners, directors, and officers. I am the person responsible in my company for the price(s) and
the amount of this Bid.

I state that:

- (1) The price(s) and the amount of this Bid have been arrived at independently and without
consultation, communication or agreement with any other contractor, bidder or potential
bidder.
- (2) Neither the price(s) nor the amount of this Bid, and neither the approximate price(s) nor
approximate amount of this bid, have been disclosed to any other firm or person who is a
bidder or potential bidder, and they will not be disclosed before Bid opening.
- (3) No attempt has been made or will be made to induce any firm or person to refrain from
bidding on this contract, or to submit a bid higher than this Bid, or to submit any
intentionally high or noncompetitive bid or other form of complementary bid.
- (4) The Bid of my firm is made in good faith and not pursuant to any agreement or
discussion with, or inducement from, any firm or person to submit a complementary
or other noncompetitive bid.
- (5) _____, its affiliates,

(Name of Firm)

subsidiaries, officers, directors and employees are not currently under investigation by any
governmental agency and have not in the last four years been convicted or found liable for any
act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with
respect to bidding on any public contract, except as follows:

[continued on following page]

I state that _____ understands
and acknowledges _____
(Name of Firm)

that the above representations are material and important, and will be relied on by the Delaware County Intermediate Unit in awarding the contract(s) for which this Bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the Delaware County Intermediate Unit of the true facts relating to the submission of bids for this contract.

Signature

Printed/Typed Name of Above Signatory

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____

day of _____, 20 _____ Title/Company Position

Notary Public

[END OF DOCUMENT]

BID FORM

Delaware County Intermediate Unit
200 Yale Avenue
Morton, PA 19070

DATE _____

BIDDER

Attn: _____

Re: [Project]

The following Bid is submitted in response to your Invitation to Bid.

The Bid Security, if required by the Instructions to Bidders and the General Conditions of the Contract, in the amount of ten percent (10%) of the Base Bid plus any additive Alternates is enclosed with the Bid. It is agreed by this Bidder that the Bid Security shall be forfeited to the Delaware County Intermediate Unit (“DCIU”) if this Bidder fails deliver to the DCIU the executed the Contract and certificate of insurance evidencing the insurance coverages required by the General Conditions within ten (10) calendar days after receipt of the Notice of Intent to Award.

This Bidder has carefully examined the Bid Documents and certifies that it fully understands the requirements thereof. This Bidder agrees that, upon receipt of a fully executed Contract, it will furnish and deliver materials in accordance with the Specification by the time required in the Contract to the complete satisfaction and acceptance of the DCIU for the price hereinafter stated.

This Bidder understands the following supplements to the Bid Form must be submitted concurrent with this Bid submission.

Bid Security (if the Base Bid plus any additive Alternates exceeds \$50,000.00)
Non-Collusion Affidavit
Bidder’s Qualification Statement

Bidder understands the following supplements to the Bid Form must be executed and submitted to the DCIU within ten (10) days after notification is received that it is the lowest responsive, responsible Bidder and that failure to do so within such time shall be a deficiency in the Bid and cause for the DCIU to reject this Bid, award the Contract to another entity, and retain this Bid security as liquidated damages:

Contract Form
Certificate of Insurance

This Bid is submitted with the definite understanding that Bids are valid for acceptance by the DCIU and may not be withdrawn for a period of at least sixty (60) days after the actual date of the opening thereof.

It is understood that the DCIU reserves the right, in its sole discretion, to reject any or all Bids, or part(s) thereof or item(s) therein, and to waive technical deficiencies with the Bid if it is in the best interests of the DCIU. Omission of any information may be sufficient cause for rejection of this Bid. It is further understood that competency and responsibility of Bidders will receive consideration before the Award of Contract.

The undersigned will not assign its Bid or any of its rights or interests thereunder without the written consent of the DCIU.

The Base Bid and other required information are submitted in the spaces provided. Handwritten initials on each page of this Bid Form identify each as a part of this Bid.

BASE BID

The sum for the [Project].

(words)

Dollars (\$_____)

(figures)

UNIT PRICES

Bidder's unit prices and applicable discounts are as follows:

[Insert table for items bid on and applicable information needed. The information provided in the Cost Breakdown page should be put here instead.]

ADDENDA

The Bidder acknowledges receipt of Addenda listed below which have been issued during the bidding period and agrees that said Addenda shall become part of the Contract (Bidder shall list numbers and dates of Addenda received). Bidder understands that it had the responsibility to confirm its receipt of all Addenda prior to the submission of its Bid. Addenda properly issued by DCIU and not listed herein shall be cause for rejection of the Bid, in the DCIU's sole discretion.

No. _____

Date _____

No. _____

Date _____

No. _____

Date _____

IDENTIFICATION OF BIDDER

Bidder _____

Phone _____

Address _____

Please check the appropriate category:

_____Sole Proprietorship _____ Partnership _____Limited Liability Company

_____ Pennsylvania Corporation _____ Foreign Corporation Registered in PA

Other: _____ (please identify)

State of Organization: _____

Federal Identification Number: _____

All correspondence and notices to the Bidder related to this Bid and Contract, if awarded, shall be directed to:

Name: _____

Title: _____

Phone: _____

Address: _____

Email: _____

Address: _____⁺

⁺Correspondence directed to the following email address shall be deemed received by the Bidder on the date the email was transmitted.

The undersigned hereby certifies that this Bid is genuine and not sham, collusive, fraudulent, or made in the interest of or on behalf of any person, firm, or corporation not herein named; and that the undersigned has not, directly or indirectly, induced or solicited any Bidder to submit a sham Bid, or any other person, firm, or corporation from bidding, and that the undersigned has not, in any manner, sought by collusion to secure for himself or herself any advantage over any other bidder.

SIGNATURES

Witness or Attest:

INDIVIDUAL CONTRACTOR SIGN HERE _____(Seal)

* * * * *

IF FICTITIOUS NAME –

Trading and Doing Business as _____

* * * * *

Name of Partnership/Association or LLC

Partner/Member

Partner/Member

(Contractor) Partner/Member

CORPORATION CONTRACTORS

Name of Corporation

President or Vice-President

Secretary or Treasurer

*Corporation Contractors please note:

If Bidder is a Corporation and one person is authorized to sign Bid and Contract in place of President or Vice-President and Secretary or Assistant Secretary, or Treasurer or Assistant Treasurer, the resolution giving such authorization must be attached.

[END OF DOCUMENT]

CONTRACT FORM

This Contract is made and entered into this _____ day of _____, 20____ by and between the Delaware County Intermediate Unit (hereinafter, the "DCIU") and _____ (the "Contractor").

Whereas, Contractor submitted a Bid to supply certain goods and materials as detailed in the Specifications incorporated in the Bid Package and Contractor's Bid;

Whereas, the DCIU notified Contractor that it was the lowest responsive, responsible Bidder for the [insert items/goods to be purchased];

Whereas, Contractor executes this Contract Form to memorialize its acceptance of the terms and conditions of the Contract.

Now, therefore for the consideration stated herein and other good and valuable consideration, the sufficiency of which is expressly acknowledged by both parties, and intending to be legally bound hereby, mutually agree as follows:

1. Capitalized terms not defined herein shall have the same means as set forth in the Bid Package, as applicable.

2. Contractor agrees to furnish all products to the DCIU in accordance with the Bid Package.

3. The DCIU has accepted the following Alternates which shall be performed by Contractor in accordance with the Contract Documents:

a. Alternate No. ____: _____

b. Alternate No. ____: _____

4. Subject to the requirements of the General Conditions and Instructions and adjustments for the unit prices set forth in the Bid, the Contract Sum to be paid by the DCIU to Contractor shall be _____ DOLLARS and _____ CENTS (\$_____).

5. The entire integrated agreement between the DCIU and Contractor in connection with the Project includes this Contract Form, the General Conditions and Instructions, the completed Non-Collusion Affidavit, Contractor's Bid Form, and the remaining documents in the Bid Package.

6. This Agreement constitutes the entire agreement between the DCIU and Contractor with respect to the subject matters of this Agreement, and supersedes all prior agreements, understandings, and letters related hereto.

7. This Agreement may be executed in multiple counterparts and each counterpart shall be an original, and all counterparts, together, shall constitute this Agreement. For purposes of the foregoing, facsimile signature shall have the same force and effect as original signatures.

8. This Contract may not be modified, altered, or changed except upon express, written consent of both parties wherein specific reference is made to this Contract.

As accepted and agreed to:

Contractor:

Delaware County Intermediate Unit:

Signature

Signature

Name and Title

Name and Title

[END OF DOCUMENT]

Bid Drawings/Specifications

[END OF DOCUMENT]

SPECIAL CONDITIONS AND INSTRUCTION PAGE

The Delaware County Intermediate Unit will receive sealed bids on July 8, 2026 at 12:00PM in the Conference Room of the Delaware County Intermediate Unit, 200 Yale Avenue, Morton, PA. 19070.

Sealed envelope with enclosed bid must show Bid Opening Date and Title of Bid (as listed above) on envelope and mail (via Regular U.S. Mail or overnight carrier) or hand-delivered to the following in accordance with the submission deadline set forth in the cover letter:

Khalid Ayyubov
Chief Information Technology Officer
Delaware County Intermediate Unit
200 Yale Avenue
Morton, PA 19070

Email the complete package to kayyubov@dciu.org with a subject line DCIU Surveillance Camera Hardware.

If you have any questions or concerns, please contact us via email at: kayyubov@dciu.org

The Pre-Bid Meeting and Site Visits will be held, locations as noted below:

If you have any questions or concerns, please contact us via email at: kayyubov@dciu.org

[END OF DOCUMENT]

Appendix A

Scope of Work

Provide pricing for the following surveillance camera hardware:

Description	Brand	Model	Part Number	Quantity
Dome - Multifocal	Eagle Eye Networks / Briva	DD08	EN-CDUD-008a	30
Dome – 2.8mm Indoor/Outdoor	Eagle Eye Networks / Briva	DD07	EN-CDUD-007a	220
Panoramic – 180 Camera	Eagle Eye Networks / Briva	DX01	EN-CDUX-001a	70
901 - Bridge	Eagle Eye Networks / Briva	901	EN-CBC901-60	2

This bid scope covers hardware only.