



REQUEST FOR QUOTATIONS

Description: Stormwater Drainage and Site Grading Services
Quotation #: 2026-048
Issue Date: June 10, 2026
Questions will be received until: June 17, 2026 @ 12:00 pm
Quotations will be received until: June 24, 2026 @ 11:00 am
Email Quotes to: d5bids@lexrich5.org
Phone: 803.476.8136
Quotations may also be delivered to: Procurement Department
School District 5 of Lexington & Richland Counties
1020 Dutch Fork Road
Irmo, SC 29063

VENDOR INFORMATION

Vendor Name _____ Fax No. _____

E-mail Address _____ Phone #: _____

Mailing Address _____

FEIN #: _____

Acknowledgment of Amendments:			
Offerors acknowledge receipt of amendments by indicating amendment number and its date of issue.			
Amendment #	Amendment Issue Date	Amendment #	Amendment Issue Date

I certify that this quotation is made without prior understanding, agreement or connection with any corporation, firm, or person submitting a quotation for the same services, materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this quotation and certify that I am authorized to sign this quotation for the bidder.

Authorized Signature _____

Name (typed or printed) _____

**REQUEST FOR QUOTATIONS
SCOPE OF WORK / GENERAL CONDITIONS**

SCOPE OF WORK

School District Five of Lexington and Richland Counties is seeking competitive bids from qualified contractors to perform grading, drainage, and stormwater improvements necessary to mitigate flooding and improve site drainage conditions at Ballentine Elementary School. The work is intended to alleviate stormwater accumulation affecting the basketball court, playground, and adjacent areas.

GENERAL REQUIREMENTS

1. All materials furnished shall be new and unused.
2. Bidders are encouraged to visit each site before submitting a quote. Visitors are required to check in at the main office of each location immediately upon arrival.
3. All price quotations shall be submitted on the enclosed quotation form. Quotations shall be emailed to d5bids@lexrich5.org
4. The District reserves the right to accept or reject any or all quotations and waive any formalities if it is in the best interest of the District.
5. A current Certificate of Insurance is required of the successful bidder. The Certificate of Insurance shall name School District Five of Lexington and Richland Counties as the certificate holder.
6. Offerors who have not provided products/services to the District within the past two years should complete a W-9 and submit it with their offer.
7. Contractors/Subcontractors must stipulate that they are responsible for running a National Sex Offender Registry check on their employees who work in schools.

By signing below, the bidder agrees to prohibit any employees or sub-contractor employees from performing work or services at School District Five of Lexington and Richland Counties if they are deemed to be Registered Sex Offenders, or pose a known criminal danger to children or staff. The vendor hereby agrees to run a National Sex Offender Registry check (<http://www.nsopr.gov/>) or equivalent on all employees or sub-contractor employees who may be in the proximity of school children or staff. This check must be done by the vendor prior to performing any work or services at School District Five of Lexington and Richland County.

Authorized Signature: _____ Date: _____

SPECIFICATIONS

1. The Contractor shall furnish all labor, supervision, equipment, materials, transportation, traffic control, permits, and incidentals necessary to perform stormwater drainage assessment and improvements.
2. The Contractor shall perform grading and earthwork necessary to establish positive drainage and prevent stormwater accumulation in the basketball court and surrounding areas.
3. The Contractor shall excavate and install a drainage swale to redirect stormwater runoff away from the rear of the structure and adjacent facilities.

4. The Contractor shall furnish and install all equipment needed to collect and convey stormwater from the rear slope, basketball court, playground, and any affected adjacent areas on the school's campus.
5. The Contractor shall provide erosion and sediment control measures to prevent slope erosion and ensure site stabilization following construction.

CONTRACTOR RESPONSIBILITIES

The Contractor shall:

1. Be responsible for locating and protecting existing utilities.
2. Obtain all permits, licenses, inspections, and approvals necessary required for completion of work.
3. Coordinate all work activities with the District's designated representative.
4. Maintain a safe work environment at all times.
5. Comply with all applicable federal, state, and local regulations.

TERMS AND CONDITIONS

1. The Contractor shall provide all labor, equipment, transportation, materials and supplies necessary to perform the work.
2. The Contractor shall be solely responsible for contacting all applicable utility locating services and for ensuring that all underground utilities within or adjacent to the work area are properly identified and marked prior to the commencement of any excavation, grading, trenching, or other construction activities. The Contractor shall be responsible for verifying field conditions, obtaining any permits, approvals, or notifications required to perform the work, and complying with all applicable federal, state, county, local, and utility-owner requirements
3. The Contractor shall repair and return to their original state all areas damaged or disturbed by the contractor.
4. The Contractor shall exercise precautions at all times for the protection and safety of their employees, school staff, students, and the general public. Barricades will be provided at the contractor's expense when work is performed in areas traversed by persons or vehicles or when deemed necessary by District Five.
5. The Contractor shall be responsible for cleaning up all debris, waste materials, and equipment associated with its work on a daily basis and upon project completion. The work area shall be restored to a clean and orderly condition at no additional cost to the District.
6. Performance Period: Work shall be substantially complete within four weeks after issuance of a purchase order.

QUOTE SCHEDULE:

Vendor Name: _____

Provide all labor, materials, supplies and transportation in accordance with the Specifications.

Ballentine Elementary School Stormwater Drainage and Site Grading Services	\$ _____ (BASIS OF AWARD)
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SIGNATURE OF AUTHORIZED OFFICIAL: _____

PRINT NAME AND TITLE: _____