

BUTLER AREA SCHOOL DISTRICT Safety Committee

A G E N D A

June 10, 2026

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of May 13, 2026 Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Report Of Injury forms (Exhibit B)
 - Workplace Safety Inspection Checklist (Exhibit C)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - July 8, 2026
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
MAY 13, 2026**

ROLL CALL

Members Present Virtually: Dave Andrews, Chad Broman, and Breit Cochran.
Members Present: Melissa Evans, Helen Walker, and Les Zang.
Members Absent: Kristen Clouse and Dave Mariotti.
Recording Secretary: Ellen Scott
Guests Present:

- Les Zang opened the Safety Committee meeting and welcomed all members in attendance.
- Melissa Evans motioned for approval of the April 8, 2026, meeting minutes. Dave Andrews seconded the motion with all Safety Committee members in favor and the motion carried.

OLD BUSINESS:

- Les Zang noted the floor scrubber from Center Avenue Community School has been repaired. Les also shared the district will be receiving six (6) new scrubbers.

NEW BUSINESS:

- Safety Committee members reviewed the Workman's Compensation Report since the last Safety Committee meeting on April 8, 2026. There was one (1) accident reported for the month. Treatment was sought for the accident but there was not a loss of any work days.
- Safety Committee members reviewed the Report of Injury for the one (1) accident reported. No corrective action is required.
- Helen Walker reported there was one accident last month involving a Metz Culinary Management Company employee. The accident did result in loss of work days.
- Concrete work is anticipated to be started as the measuring of areas needing repair are being completed.
- The April, 2026 UPMC WorkPartners Risk Control, Health & Safety Services Newsletter was shared with the Safety Committee. The newsletter reviewed accident investigations with the following being noted:
 - From the U.S. Bureau of Labor Statistics, the top three leading causes of work-related injuries and illnesses that resulted in days away from work were exposure to harmful substances or environments, overexertion and bodily reaction, and slips, trips, and fall related injuries.
 - Before an accident investigation starts, employers must ensure prompt medical treatment is provided to the injured employee.
 - Accident investigations should focus on identifying and correcting the root causes.

-
- Next Safety Committee meeting: Wednesday, June 10, 2026, @ 7:30 AM at the Administration Building.
 - Helen Walker motioned to adjourn the meeting and seconded by Chad Broman. All Safety Committee members were in favor; the motion carried.