Puyallup School District & Catholic Community Services (CCS)

Memorandum of Understanding (MOU)

Collaboration in support of the District's Strategic Goals

SCHOOL(S)* OR DEPARTMENT: Student Support

COMMUNITY ORGANIZATION: Catholic Community Services (CCS)

TERM OF COLLABORATION: **May 15, 2026 – August 31, 2028**

Puyallup School District ("District") and the community organization named above ("Community Organization") (*collectively the* "Parties") agree to the following:

I. STATEMENT OF INTENT:

The District is committed to the creation and implementation of collaborations with community organizations that enhance the educational program of District schools, support the achievement of the District's strategic goals, and improve academic and social-emotional outcomes for District students. All collaborations with community organizations must:

a. Have measurable outcomes supporting the strategic goals of the District and individual school goals where appropriate;
b. Follow all District policies and procedures including, but not limited to, District policies relating to building use and student safety; and
c. Continuously demonstrate substantial positive impact.

II. THIS COLLABORATION SUPPORTS THE FOLLOWING STRATEGIC GOAL(S):

☐ Academic Achievement
☒ Family and Community Engagement
☒ Social-Emotional Supports
☐ Staff Development, Culture, and Satisfaction
☐ Facilities, Safety, and Security

III. THIS COLLABORATION SUPPORTS THE FOLLOWING WHOLE CHILD ELEMENT(S):

☒ Academic Learning
☒ Basic Needs
☒ Family Engagement & Support
☒ Health & Wellness

☒ Behavior/Social Emotional Learning ☒ Racial/Cultural Identity
☐ College & Career Readiness ☒ Readiness and Transitions
☐ Expanded Learning ☐ School Culture & Climate

IV. THIS COLLABORATION SUPPORTS THE GOALS OF THE SCHOOL(S) IT SERVES:

Each year, District schools develop a Continuous School Improvement Plan (CSIP). CSIPs detail the areas the school plans to focus on, the goals they want to achieve, and their plan to achieve the goals.

Community Organization reviewed the CSIP for the school(s) included in this MOU.

Community Partner Title: (initials): Not applicable

V. SCOPE OF WORK:

Catholic Community Services (CCS) is an agency that has provided over 30 years of services to a growing and underserved families living in poverty. CCS is licensed to provide behavioral health services. CCS school-based services include: intake, assessment, treatment plan, treatment plan reviews, individual therapy, and group therapy services. In the event a student needs to access psychiatric care and psychotropic medication management, the student will be referred to an outpatient treatment facility. School-based services will be provided by any of the following staff: Mental Health Therapist, Master level licensed clinician or BA level clinician under the supervision of a Mental Health Professional. School-based services will be provided at the specified Puyallup schools facility within the school open hours.

Children and youth in services are served by a team of child and adolescent mental health clinical staff and certified peers who are available to the family 24 hours a day, 7 days a week.

Building on 30+ years' experience of community and home-based crisis work with children and families in Pierce County, Family Behavioral Health (FBH) offers a full array of strategies to assist families in resolving crises in their children. Services may range from a one-time crisis contact to referrals to community mental health providers or a more intensive service areas such WISe, FAST or other community providers.

VI. MEASURABLE OUTCOMES:

This collaboration has the following measurable outcomes to prove its support of strategic goals of the district and individual goals of the schools it serves:

GOAL	MEASURABLE OUTCOME
To increase access to school-based behavioral health services for students and families in the Puyallup School District	At least 90% of referred students will complete an intake and initial assessment within 10 school days of referral.

by partnering with Catholic Community Services (CCS) to deliver trauma-informed, culturally responsive, and family-centered supports that promote student well-being and academic engagement.	70% of students receiving CCS services will demonstrate improved behavioral, emotional, or attendance indicators as measured by teacher feedback, attendance data, or counselor reports after 12 weeks of service

VII. COMMUNITY ORGANIZATION WILL:

Mobile Crisis and Stabilization
Upon notification of a crisis via the Pierce County Crisis Line, an FBH clinician calls the referent to assess the crisis. Typically, the clinician responds in 90 minutes or less to the crisis location. Families are met at the family home, school, park, shelter, Emergency Departments, or anywhere in the community the crisis occurs. The majority of time the clinician will meet the youth and family face-to-face, assess the immediate risk and engage the youth and family in a process of crisis resolution and individualized safety planning. An agreed upon Safety Plan is created with the family. Linkages to other helpful supports and services are initiated. The family has daily contact throughout the Crisis.

FAST-Family, Assessment & Stabilization Team
Intensive support services are provided to families with children at risk of out-of-home placement. This is a short-term (up to 90 days based on need) community-based alternative to psychiatric hospitalization or foster care placement. Intended outcomes are increased safety, stabilization, and ensuring children have a permanent family resource. FAST provides a team-based rapid and intensive crisis response to children, youth and families resulting in improved safety and stability, prevention of out-of-home placement or placement disruptions, and/or prevention of psychiatric hospitalization. FAST utilizes a strength-based, family-driven and youth-guided approach, incorporating a strong emphasis on increased family engagement and family connections as well as facilitating access to ongoing natural and community supports. The FAST team provide the full range of brief, solution-focused mental health services and supports – including the use of Parent and Youth Peer supports. Intended outcomes are increased safety, stabilization, and ensuring children have a permanent family resource.

WISe – Wraparound with Intensive Services
WISe is a voluntary service provided to Medicaid eligible youth who meet criteria for intensive services via a brief screening tool conducted by CCS. WISe takes a team approach to meeting a student's needs with the team comprising of clinical staff and peer support. It provides intensive mental health services and care coordination to support a student and family reach their individualized mental health goals.

CCS will provide the following services to students enrolled in their services:

- Behavioral Health Services: Mental Health
- MH screening
- Intake/Assessment
- Treatment plan

- Individual and Family Therapy
- Case Management/ Care coordination
- Transition Resources and Referral

Services to be performed

Provider agrees to and will perform the following services.

Behavioral Health Services

i. Therapy/counseling with therapeutic goals that will support the student's academic success. CCS will provide behavioral health services (i.e. Mental Health services) at designated school sites.

ii. Behavioral Health services may be delivered in individual, group, and family formats. The therapist/counselor and the designated school personnel will work collaboratively to determine specific formats based on clinical assessment and resource availability.

iii. Consultation with family members, teachers, collaterals, and other child serving systems as deemed clinically necessary and relating to the mental health treatment of the enrolled student will be provided as a part of these services to ensure student support at the school.

VIII. SCHOOL OR DISTRICT WILL:

The school site will provide a meeting space in the school building for services to be conducted. The school will attempt to provide consistent space, which is conducive to the privacy and confidential needs of services and to the needs of other students and staff. The school will provide classroom access for the Provider to work with the student side by side in the classroom setting as appropriate. In the event the use of the space conflicts with any school event or program, the school, may elect to use the space for such school event or program, that the school will provide reasonable notice to Provider of the need for such use. All reasonable efforts will be made to provide similar alternative spaces. The building principal will have final authority over building use and availability issues. Alterations to the facility structure, room space or access are not part of this agreement.

IX. COMMUNICATION:

Successful collaborations require professional communication between the Parties to support the stated goals and to achieve and track the measurable outcomes detailed in this MOU. The Parties agree to communicate as follows:

CCS's Director will meet with the Puyallup School District Director of Student Support at least twice per year to discuss partnership strengths, progress, and any challenges that need addressed.

Monthly reports will be provided to the district in the following areas:

- Number of referrals received for PSD students,
- Number of students that qualify,

- Number of students that participate in counseling,
- Number of students that decline and reason as appropriate,
- Number of students that don't qualify and the reason.

CCS will provide regular communication of:

a. Acknowledgement of a receipt of a referral within 48 work hours to Tonya Middling, Director of Student Support, via email at middlt@puyallupsd.org.
b. An updated list of CCS clinicians with names and contact info on schools have been selected and any changes if necessary throughout the year.
c. When school-based appointments are scheduled, a notification will be provided to the school counselor, Mrs. Middling, and the student (if they are 13 or older) via email.

X. CHECK-IN PROCEDURES:

Upon arrival at designated District School building on each day of service, each provider shall report to the main office and sign-in to the Visitor's Log. Personnel shall wear a badge identifying them as "Visitors" in the building, which is clearly visible to anyone passing them in the hall. Ongoing regular providers shall have their agency issued badge, which is clearly visible to anyone passing them in the hall. Provider shall notify the school personnel the name of the students they will be visiting each time they are at a school.

XI. REFERRAL PROCEDURES:

Students shall be referred to CCS-Family Behavioral Health services according to the school's referral process utilizing Provider's Referral process. The referral form is made available only to those schools where services are being provided.

Behavioral Health Services

a. Initial intake assessment may be conducted at the Provider office or
b. Initial intake assessment may also be conducted on-site if it better accommodates the needs of a student and their family. On-site intake assessment require that:
    1. The provider shall arrange the appointment date and time for intake assessment of a student based on the available times provided by the provider, as coordinated by the family or school personnel.
    2. A parent or legal guardian must accompany the student, if the student is younger than 13 years of age, during the intake assessment. Written parent permission for counseling at school shall be provided each school year.
    3. If a student is over the age of 13, the student may request these services without parental consent, pursuant to RCW 71 .34.530, RCW 71 .34.340 and RCW 70.96A.096, 230 and described in: http://depts.washington.edu/hcsats/PDF/guidelines/Minors%20Health%20Care%20Rights%20Washington%20State.pdf
    4. It is the intent of this agreement to have behavioral health services available to students in the school setting in such a way that adults who influence the life of the student seeking help are working together to reduce and/or remove any barriers to learning, support his/her academic, social, career planning or emotional success. Therefore, at the time of the initial intake, the

Provider shall present the student with a Release of Information (ROI) form that authorizes the School Counselor, designated ESA certificated school personnel, teachers or school administrators who supports the student to share educational records with the Provider for purposes of providing mental health services to the student. The decision to sign the ROI is at the discretion of the parent or legal guardian, or the student. A current ROI must be on file for each school year for the provider and the district to openly share information about the student's Behavioral Health Needs.

XII. QUALIFICATIONS:

Provider declares that it has complied with all federal, state and local laws regarding business permits, and licenses that may be required to carry out the work to be performed under this agreement. Provider further declares that it has the requisite qualifications, skills and experience necessary to provide such services. Associates and agency-affiliated counselors will practice under active clinical supervision. Supervisors will oversee clinical documentation and ensure quality of care.

XIII. PAYMENT:

This is not a fee-for-service paid MOU. Provider and the District wish to enter into an agreement to assist in providing the services described above by the means of referrals made to the students in need of behavioral health services, as identified by district staff. Provider shall receive funding for services through outside sources such as Medicaid, private insurance, private pay and grants. The student and/or family shall assume the financial obligation for outside services. There will be no charge to the District. Services performed will be provided as deemed appropriate by the primary clinician, including duration, frequency and number of sessions. Length of time client engages in treatment will be determined by rate of progress, goals agreed upon by the clients and clinician, and client investment in continuing therapy.

XIV. TERMINATION:

This MOU may be terminated by either party at any time and for any reason, with 30 days written notice. Additionally, the District may terminate this MOU with written notice, effective immediately, if the District determines that such action is necessary to avoid disruption to the educational environment of the school and/or for the health or safety its students, officials, agents, employees, or volunteers.

XV. NONDISCRIMINATION:

Community Organization will comply with the following nondiscrimination and equality in contracting provisions as mandated by federal and state law:

a. Americans with Disabilities Act: Community Organization will comply with all applicable provisions of the Americans with Disabilities Act (ADA) in performing its obligations under this

MOU and shall provide such reports and information relative to the accessibility of services as may be requested by the District.

b. Discrimination: Community Organization will not discriminate against any employee or applicant for employment because of race, color, age, sex, marital status, sexual orientation, gender identity, political ideology, creed, religion, ancestry, national origin, or the presence of any sensory, mental or physical handicap, unless based upon a bona fide occupational qualification. Community Organization shall affirmatively attempt to ensure that applicants are employed, and that employees are treated without regard to their race, color, age, sex, marital status, sexual orientation, gender identity, political ideology, creed, religion, ancestry, national origin, or the presence of any sensory, mental or physical handicap, during their employment period. Such efforts shall include, but are not limited to the following: employment, upgrading, demotion, transfer; recruitment, layoff, rates of pay, or other forms of compensation and training.

XVI. BACKGROUND CHECK:

Community Organization agrees all officials, agents, employees, and volunteers assigned to work in a District school or with District students under this MOU will undergo a criminal history background check at the Community Organizations expense, including fingerprinting through the Washington State Patrol criminal identification system **and** Federal Bureau of Investigation prior to services being rendered. Background checks must be completed before individuals are assigned to work in a District school or with District students.

Failure to comply with any provision in this section constitutes a material breach and is grounds for the District to immediately terminate this Agreement.

Background check results shall be provided to the District at the District's request within one (1) week of the District's request or Community Organization's receipt of the background check results. All assignments are contingent on the Community Organization's staff, his/her/its employees', volunteers', agents' or subcontractors' successful completion of a background check and are subject to the following:

(A) Community Organization shall permit all of his/her/its criminal records and those of his/her/its employees, volunteers, agents or subcontractors to be examined using the District's procedure for reviewing criminal records, or Community Organization's own assessment tool if it is more rigorous than the District's.

(B) At any time during the performance of this Agreement, the District may determine that the Community Organization, his/her/its employees, volunteers, agents or subcontractors are unsuitable to perform work for the District because of the existence of a criminal record. The District may request the Community Organization not assign any person the District has determined unsuitable to provide services to the District under this Agreement, in which case the Community Organization shall abide.

Pursuant to RCW 28A.400.330, Community Organization must not assign any personnel to provide services where there may be contact with children who has pled guilty to or been convicted of any felony specified under RCW 28A.400.322 or crimes involving the physical neglect of a child under RCW Chapter 9A.42, the physical injury or death of a child under RCW Chapter 9A.32 or 9A.36, sexual offenses under RCW Chapter 9A.44 where a minor is the victim, promoting prostitution of a minor under RCW Chapter 9A.88, the sale or purchase of a minor child under RCW 9A.64.030, or violation of similar laws of another jurisdiction.

Community Organization will complete "Appendix A" listing each official, agent, employee, and volunteer and the type of background check each received in accordance with the requirements below. All Community Organization officials, agents, employees, and volunteers who work with students must pass an annual criminal background screen.

a. The WATCH (Washington State Patrol) background check is acceptable for a Community Organization official, agent, employee, or volunteer who satisfies both of the following criteria. The individual has:
    i. Resided in Washington State for more than three years; and
    ii. Their contact with students will always be supervised by an adult (unrelated through family ties).
b. A national background check is required for a Community Organization official, agent, employee, or volunteer who satisfies one or both of the following criteria. The individual has:
    i. Resided in Washington State for less than three years from the date of the background check; and/or
    ii. Contact with students will be unsupervised.

Community Organizations must use their own WATCH account. WATCH background checks are free for non-profit organizations. For-profit organizations must provide payment to the Washington State Patrol for background checks performed.

For individuals required to submit to a national background check, this background check is required once. In subsequent years, a WATCH background check is required. Community Organizations may utilize the District's national background check vendor at their own expense.

If a positive criminal history is reported, Community Organization will share the information with the District's Community Partnerships Department by contacting middltr@puyallupsd.org. The District will determine if the individual may be assigned to a District school or student. Community Organization understands and agrees that as an independent contractor, employment decisions are always their own.

XVII. SEXUAL MISCONDUCT TRAINING:

Community Organization agrees all officials, agents and employees will complete a Child Sexual Abuse Prevention Course through Vector or other District approved course prior to working in a District school or with District students.

Community Organization will complete "Appendix A" upon which a link to an acknowledgement statement will be sent to prove compliance with the requirement.

XVIII. CONFIDENTIAL STUDENT INFORMATION:

Community Organization understands and agrees that the District will only provide identifiable student education records to the Community Organization upon receipt/approval of both parent/guardian-signed consent to release information form(s) and an executed data sharing agreement.

Community Organization also understands and agrees that any identifiable student education records received from the District are confidential and protected by federal law, the Family Educational Rights and Privacy Act ("FERPA"), and 20 U.S.C. Section 1232g. Community Organization further agrees that identifiable student education records received from the District will not be disclosed to any other person, agency, or entity without the prior written consent of the District unless required to make such a disclosure under an applicable law or court order. Community Organization further understands and agrees that any identifiable student education records obtained through this MOU may be used only to perform the services described in this MOU. The unauthorized or unlawful disclosure of student education records is just cause for the District to immediately terminate the MOU.

If applicable, Community Organization will maintain all therapeutic/health records in accordance with State of Washington regulations for Community Mental Health Agencies and the United States Health Insurance Portability and Accountability Act (HIPAA). Community Organization will only provide therapeutic records or treatment information to the District upon a signed consent to release information which must be authorized by the parent/guardian, or if the student is 13 years of age or older, by the student.

XIX. RESEARCH:

Community Organization has the right to present, publish, or use student results gained in the course of its collaboration, so long as publication, presentation, or use of the results is consistent with scientific standards, is outside the scope of a current District-supported research study, and does not include personally identifiable information of District students, staff, or parents/guardians. Should Community Organization use or collect data for the purpose of conducting a research study, Community Organization will submit a separate External Research Request prior to use or collection. To determine whether the proposed data use/collection constitutes a research study, Community Organization may contact the District's Assessment Manager and Edtec.

XX. INDEPENDENT CONTRACTOR:

The Parties are independent contractors. Nothing herein shall be deemed to create an employment, agency, joint venture, or partnership relationship between the Parties or any of their officials, agents, employees, or volunteers, or any other legal arrangement that would impose liability upon one party for the act or failure to act of the other party. Neither party shall have any express or implied power to enter into any contracts or commitments or to incur any liabilities in the name of, or on behalf of, the other party, or to bind the other party in any respect whatsoever.

XXI. SITE ACCESS:

The District reserves the right to immediately prohibit any Community Organization official, agent, employee, or volunteer from entering District property if a District official determines that such action is necessary to avoid disruption to the educational environment of a school and/or for the health or safety the District's students, officials, agents, employees, or volunteers. The District reserves the right terminate this MOU for a violation that results in a site access prohibition for a Community Organization official, agent, employee, or volunteer.

XXII. INSURANCE AND INDEMNIFICATION:

a. Insurance:
    1. General Liability insurance for bodily injuries (including sickness or death) and property damages in the minimum amount of $2,000,000 per occurrence, $3,000,000 aggregate. Puyallup School District, its agents, employees, and board members shall be named as an Additional Insured. Policy shall include a Waiver of Subrogation clause and a Primary & Non-Contributory clause.
    2. Sexual Abuse and Molestation insurance in the minimum amount of $2,000,000 per occurrence, $3,000,000 aggregate.
    3. Employers Liability (Washington Stop-Gap) in the amount of no less than $1,000,000 per occurrence.
    4. Automobile bodily injury and property damage liability in a minimum amount of $1,000,000 per accident for owned, non-owned and hired vehicles.
    5. Professional Liability (malpractice) insurance in the minimum amount of $2,000,000 per occurrence.

b. Indemnification: Community Organization agrees that to the fullest extent permitted by law, Community Organization will hold harmless, defend, and indemnify the District, its agents, employees and board members from any liability, cost or expense, including and without limitation, penalties, losses, damages, attorneys' fees, taxes, expenses of litigation, judgments, liens, and encumbrances, to the extent arising out of, or resulting from any act or omission by the Community Organization under this MOU. The terms of this section shall survive the termination of this MOU.

    The District agrees that to the fullest extent permitted by law, the District will hold harmless, defend, and indemnify the Community Organization, its agents, employees, and board members from any liability, cost or expense, including and without limitation, penalties,

losses, damages, attorneys' fees, taxes, expenses of litigation, judgments, suits, liens, and encumbrances, to the extent arising out of, or resulting from any act or omission by the District under this MOU. The terms of this section shall survive the termination of this MOU.

XXIII. NOTICES:

All notices contemplated or required under this MOU shall be in writing and delivered by hand, U.S. Mail, or electronically as follows:

To the School/District Lead:

Tonya Middling, Director of Student Support
middltr@puyallupsd.org
253-840-8907
Puyallup School District
109 E. Pioneer
Puyallup, WA 98372

To the Community Organization:

Executive Director
Catholic Community Services
7610 40th St. W. Suite 300
University Place, WA 98118

XXIV. MISCELLANEOUS PROVISIONS:

a. Entire Agreement. This MOU constitutes the entire agreement between the Parties, and supersedes all prior oral or written agreements, commitments, or understandings concerning the matters provided herein.
b. Amendment. Modifications to this MOU must be in writing and be signed by each party.
c. Governing Law. The terms of this MOU shall be interpreted in accordance to, and enforced under, the laws of the State of Washington. The Parties agree that any judicial proceedings will take place in Tacoma, Washington.
d. Severability. If any provision of this MOU is held invalid or unenforceable, the remainder of the MOU shall not be affected, but continue in full force.
e. Assignment. Neither party shall assign its rights or responsibilities under this agreement unless it receives written permission from the other party.
f. Non-Waiver. Any express waiver or failure to exercise promptly any right under this MOU will not create a continuing waiver or any expectation of non-enforcement.
g. District Policies and Procedures. Community Organization agrees that all its officials, agents, employees, or volunteers providing services to District students under this MOU will comply with District policies, procedures, and guidelines, including all applicable District health and safety protocols. Community Organization will educate their officials, agents, employees, and volunteers of all applicable District policies, procedures, and guidelines before permitting

work under this MOU to begin. District policies and procedures are available at: https://go.boarddocs.com/wa/psd/Board.nsf/Public

h. Counterparts. The Parties agree this MOU may be executed in one or more counterparts, each of which shall constitute an enforceable original of the agreement, and that electronic signatures shall be as effective and binding as original signatures.

i. Debarment. Community Organization, by accepting this MOU, warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions (defined as not being eligible to receive federal funds) by any local, state, or federal department or agency.

j. Cooperation with District Auditor and State Auditor. Community Organization agrees to provide reasonable cooperation with any inquiry by either the District or the State Auditor relating to the performance of this MOU. The District has the right to audit records of Community Organization relating to payment or performance under this MOU, for one year after completion of this contract. Failure to cooperate may be cause for debarment from award of, or agreement to, future contracts.

THIS MOU SHALL BECOME EFFECTIVE AS OF THE LAST DATE OF SIGNATURE AND UPON BOARD APPROVAL. BY SIGNING BELOW, EACH SIGNATORY REPRESENTS THAT IT HAS THE AUTHORITY TO EXECUTE THIS MOU.

PUYALLUP SCHOOL DISTRICT	COMMUNITY PARTNER
Tonya Middling	
Authorized Signature	Authorized Signature
Tonya Middling	Mary Stone-Smith
Printed Name	Printed Name
Director of Student Support	Vice President
Title	Title
5/11/2026	5/8/2026
Date	Date