

TOWN OF SUFFIELD



FIRE DEPARTMENT

Training & Stipend Eligibility Policy

Policy Number: 0001

Effective Date: July 1, 2026

Authorized By: Fire Chief and Suffield Board of Suffield Fire Commission

1. Purpose

To establish measurable standards for active membership and ensure all personnel maintain the proficiency required to respond safely to emergencies in the [Town of Suffield](#).

2. Active Membership & Stipend Requirements

To remain eligible for the department stipend and associated benefits, members must meet the following annual service benchmarks:

- **Annual Call Volume:** Members must respond to at least **20%** of total annual department calls.
- **Weekly Drill Attendance:** Members must attend at least **25%** of scheduled weekly department drills.
- **Training Hours:** Completion of a minimum of **30 annual training hours**.

3. Mandatory Annual Training Events

Regardless of call volume or stipend status, all members must complete the following annual requirements to ensure compliance with CONN-OSHA and department standards:

- **Hazmat Recertification:** Annual Refreshers for Hazardous Materials First Responder Operational level.
- **Bloodborne Pathogens:** Annual training program on infectious materials.
- **Fit Testing:** Annual respirator fit test in accordance with OSHA 1910.134.

- **Gear Inspection:** Annual inspection of PPE and turnout gear for serviceability.
- **Motor Vehicle Paperwork:** Current validation of driver’s license and apparatus operation certifications.
- **Department Physical:** An annual medical examination following [NFPA 1582](#) standards.

4. Compliance & Standing

- **Stipend Eligibility:** Members who complete all training but fall below the **20% call volume but above 10% call volume** threshold will remain in good standing but **will not receive stipends or benefits** for that cycle.
- **Any Members exceeding 20% attendance in call volume will receive an additional \$100 stipend for every 10% they go above.**
- **Below Standard:** Failure to complete the **Mandatory Annual Training Events** listed in Section 3 or under 10% call volume will immediately place a member as "Below Standard."
- **Remediation & Termination:** Members performing “Below Standard” have **six (6) months** to rectify all training deficiencies and raise their call volume percent. Failure to do so within this grace period will result in immediate **termination** from the Suffield Fire Department.

5. Authorization

Title	Signature	Date
Fire Chief	_____	_____
Fire Commission Chair	_____	_____