

# Request for Proposal (RFP)

## Football Field Lighting Project

### Background

Halifax County Schools is soliciting proposals from qualified contractors for the installation and/or upgrade of football field lighting at Southeast Halifax High 16683 NC 125 Halifax, NC 27839 and Northwest Halifax High School 8492 Hwy 48 Littleton, NC 27850. The purpose of this project is to improve visibility, safety, and energy efficiency for athletic events and community activities.

### Objective

- Upgrade existing football field lighting system.
- Improve field illumination levels.
- Reduce energy consumption through modern lighting technology.
- Ensure compliance with applicable athletic lighting standards.

### Schedule of Events

Event	Date
Issue Date of RFP	[6/10/26]
Pre-Proposal Meeting	[6/18/26/9:00 a.m]
Deadline for Questions	[6/22/26]
Proposal Due Date	[6/23/26 9:00a.m]
Contract Award	[6/29/26]
Project Completion	[7/6/26]

## **Submittal Information**

Proposals shall be submitted to:

Contact Person:

Matthew Ferguson

**Director of Operations**

**Email:** fergusonm@halifax.k12.nc.us

## **Contractor Responsibilities**

The contractor shall:

- Provide all labor, equipment, materials, permits, and supervision required.
- Remove and dispose of obsolete equipment if applicable.
- Install lighting poles, fixtures, controls, and associated electrical infrastructure.
- Coordinate inspections and obtain required permits.
- Maintain a safe work environment.
- Provide proof of insurance and licensing.
- Provide as-built drawings upon project completion.

## **Scope of Work**

The project may include:

- Removal of existing field lighting system.
- Installation of new LED sports lighting fixtures.
- Pole installation or upgrades.
- Electrical service upgrades.
- Lighting controls and scheduling systems.
- Testing and commissioning.
- Training for district personnel.

## **Specifications**

- LED sports lighting fixtures.
- Minimum average illumination level: [Specify Foot-Candles].
- Uniformity ratio meeting athletic standards.
- Weather-resistant equipment.
- Energy-efficient controls.
- Manufacturer warranty of at least five (5) years.

## **Basis of Selection**

Proposals will be evaluated based on:

- Relevant experience.
- Qualifications of personnel.
- References from similar projects.
- Compliance with specifications.
- Project schedule.
- Total project cost.
- Warranty and support services.

## **Warranty**

Contractor shall provide:

- One-year workmanship warranty.
- Manufacturer warranties for all equipment and fixtures.

## **Background Checks**

All contractor personnel working on school property shall comply with district background check requirements.

## **E-Verify**

The awarded contractor must comply with all applicable E-Verify requirements.

## **Non-Withdrawal Period**

Proposals may not be withdrawn for a period of ninety (90) days after the proposal due date.

---