# Roberts Elementary Academic Integrity Policy

At Roberts Elementary we encourage all students to demonstrate principles of *Academic Honesty* as an essential part of their involvement in the Primary Years Programme. Academic honesty is promoted to instill integrity, assist in character development and to develop principled students. As a school community we promote academic honesty in a positive and practical way across our school and stress the benefits of properly conducted academic research and a respect for the integrity of all forms of work. We encourage our students to be:

- Inquirers – who acquire the skills necessary to conduct inquiry and research
- Knowledgeable – who explore concepts, ideas, issues and perspectives
- Principled – who act with integrity and honesty, take responsibility for their own actions
- Open-minded – who are accustomed to seeking and evaluating a range of points of view
- Risk takers – who are articulate in defending their beliefs.

This policy reflects the attributes/qualities of the IB Learner Profile that Roberts Elementary strives to develop and are inherent in Robert's Mission Statement:

*Roberts Elementary strives to develop leaders in a global society who are inquiring, knowledgeable, and caring young people with a sense of community, respect, and tolerance for diversity, and a love of learning.*

**Practices, Roles and Responsibilities**

| | **Teachers will:** | **Students will:** | **Parents will:** |
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| **Standard Practices:** | - Create essential agreements for group and individual work<br>- Adhere to District policy regarding education technology, data, internet security and safety, | - Follow classroom's essential agreements for group and individual work to act with integrity and honesty consistently<br>- Adhere to District policy regarding education | - Support and understand the school policy regarding consequences regarding unethical decisions and actions<br>- Receive updates on academic integrity |

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| | copyright laws and compliance<br>- Model and teach best practices and consequences<br>- Promote authentic work in the classroom | technology, data, internet security and safety, copyright laws and compliance<br>- Understand consequences of unethical decisions and actions | guidelines through multiple channels determined by leadership team<br>- Model and provide consistent reminders about the importance and meaning of academic honesty |
| **Testing Practices:** | - Actively monitor testing and provide verbal feedback<br>- Ensure appropriate testing environment<br>- Provide explicit testing instructions<br>- Report any testing violations or unethical behavior to administration | - Practice integrity during testing<br>- Report any testing violations or unethical behavior to the teacher<br>- Adhere to testing guidelines provided by the teacher and ask for clarification when needed | - Remind student of appropriate behaviors during testing<br>- Report any testing violations or unethical behavior to the teacher |
| **Research Practices:** | - Teach and implement research guidelines using Independent | - Learn to synthesize, summarize and paraphrase information | - Support the ethical use of sources |

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| | Investigation Method (IIM), a school wide process<br>- Provide tools to students for maintaining academic integrity during research (e.g. citation tools, safe research sites, etc.)<br>- Demonstrate the ethical use of sources | - Cite the sources of information that are used according to grade level guidelines<br>- Utilize teacher-provided tools to cite sources in research when developmentally appropriate | |

**Remediation:**

When addressing issues of academic dishonesty, the first step will be a conversation with the student about appropriate ethical behavior (could include redoing the assignment or test), the next step will be parent and/or leadership involvement that may lead to an academic/behavioral contract.