



# **AMERICAN INTERNATIONAL SCHOOL OF YAOUNDE**

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Before connecting to the school's network and internet, students must acknowledge and agree to the following guidelines for *Acceptable Network and Internet Use*.

## **Acceptable Network and Internet Use Agreement**

### **AISOY Network and Internet**

- Students will not utilise the AISoy network and internet resources for personal file and P2P sharing.
- To provide reliable connectivity, all internet access will be managed and filtered.
- Anti-virus software will be required on all computers that access the school network.
- Access to the school network will be limited to activities that support the school's education mission.

### **Installed Software and Configuration**

- Students are responsible for purchasing and installing any required or desired software.
- Laptops, whether purchased from the school or provided from home, will be able to access the AISoy network and resources.
- Students are solely responsible for any damage that occurs when using external drives (such as USB drives or external hard drives) on their laptops. It is recommended to transfer/share files through Airdrop, Google Drive, and email.

You are responsible for keeping the laptop's battery charged for school or work each day. Once the battery is fully charged, unplug the power cord. **The Technology Department does not have spare chargers to loan.**

### **Personal security**

- I will not post personal contact information about myself or others. Personal contact information includes name, address, and telephone number, school address, birth date, and other identifying data.

### **Illegal activities**

- I will not attempt to gain unauthorised access to any AISoy system beyond authorised access.
- I will not make a deliberate attempt to disrupt the computer system or destroy data.
- I will not use AISoy technology to engage in any illegal act, such as drug sales, threatening the safety of another person, etc.

### **System Security**

- I am responsible for my own actions regarding computer, email, and internet use.
- If I become aware of a possible security problem, I will immediately notify the information technology instructor/coordinator.
- I will avoid the inadvertent spread of computer viruses by following AISoy conduct for electronic users.

### **Inappropriate language**

- Restrictions against inappropriate language apply to public, private, and material obtained or disseminated from the internet.
- I will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language at any time.
- I will not pose information that could cause damage or a danger of disruption.
- I will not engage in personal attacks, including prejudicial or discriminatory comments.
- I will not harass or bully another person or act in a manner that distresses or annoys another person. If a person tells me to stop sending messages, I will do so.
- I will not knowingly or recklessly post false or defamatory information about a person, organisation, religion, culture, race, or nationality.

### **Respect for privacy/ resource limits**

- I will not repost a message that was sent to me privately.
- I will not post private or personal information about another person.
- I will use technology only for educational purposes.
- I will not download large files without the permission of the teacher.
- I will not post chain letters or engage in "spamming."
- I will not engage in plagiarism or copyright infringement or plagiarise works found on the internet.
- I will not use AISoy technology to access material that is profane or obscene, that advocates illegal acts, or that advocates violence or discrimination toward other people.

**Student rights**

- My right to free speech also applies to communication on the Internet. However, computers utilising AISOY technology are considered a limited forum, similar to a school newspaper or yearbook. Therefore, the school reserves the right to restrict speech based on inappropriateness or violation of school policy.
- I expect only limited privacy in the context of technology use at AISOY due to its nature as an educational institution with a specific mission and purpose, and the school's specific policy regarding technology use and internet access.
- If there is reasonable suspicion that a student has violated school policy regarding technology use and internet access, an individual search will be conducted.

**Due process**

- AISOY will cooperate fully with local and international officials in any investigation related to illegal activities.

**Limitations of liability**

• AISOY will not be responsible for any damage, such as data loss or service interruptions. Neither AISOY nor any other entity is responsible for the accuracy or quality of information obtained through the internet or stored on computers.

**Personal responsibility**

- Every person using school technology is responsible for his/her own behaviour regarding appropriate network use and internet access. One's commitment to personal integrity and educational purpose reflects one's individual character and values.

## Photo Permission

*I hereby give the American International School of Yaoundé (AISOY) permission to use my child's photograph on their website (www.asoy.org), in any of its published printed materials, and in weekly newsletters and communications to the AISOY community. I understand that photographs of my child will be used only for school-related activities. I understand that I will not be compensated for the use of my child's photograph. I reserve the right to request that any photos of my child be taken off the website at any time should I deem it necessary.*

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I have read and understood the Student-Parent Handbook and Technology Use Agreement. I agree to abide by and accept all terms, guidelines, and rules stated in these documents, including the terms of the Photo permission statement.

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To access the campus intranet, log in with SSID: **ASOY** Password: **asoy2018**

To access the internet, log in through CheckPoint with your network credentials: <https://192.168.0.2/connect/PortalMain>