

# Part-Time Pre-Kindergarten Teacher

## Position Title

Part-Time Pre-Kindergarten Teacher (PK3/PK4)

## Employment Type

Part-Time, Seasonal (August–May)

## Compensation

Salaried Position

## Position Summary

St. Ann's Catholic School is seeking a caring, nurturing, and faith-filled educator to serve as a Part-Time Pre-Kindergarten Teacher. The teacher is responsible for creating a safe, engaging, and developmentally appropriate learning environment that promotes the academic, social, emotional, physical, and spiritual growth of young children. The Pre-Kindergarten Teacher plans and implements age-appropriate lessons and activities while fostering a love of learning and supporting the mission of St. Ann's Catholic School.

## Essential Duties and Responsibilities

- Plan and implement developmentally appropriate instruction and activities.
- Foster a positive, nurturing, and Christ-centered classroom environment.
- Promote students' academic, social, emotional, and spiritual development.
- Maintain classroom routines and effective behavior management.
- Communicate regularly with parents regarding student progress and classroom activities.
- Complete lesson plans, student assessments, and required documentation.
- Collaborate with school staff and administration.
- Participate in required meetings, professional development, and school events as assigned.
- Perform other duties as assigned by administration.

## Minimum Qualifications

Applicants must meet one of the following requirements:

- Bachelor's Degree and at least 12 credit hours in Early Childhood Education from an accredited college or university; or
- Associate Degree in Early Childhood Education.

## Preferred Qualifications

- Previous experience teaching Pre-Kindergarten or early childhood students.
- Knowledge of child development and developmentally appropriate practices.
- Strong classroom management and communication skills.
- Ability to work collaboratively with staff and families.

## Physical Requirements

- Ability to actively supervise and engage with young children throughout the school day.
- Ability to bend, kneel, lift, and assist students as needed.

## Mission Alignment

Employees of St. Ann's Catholic School are expected to support and uphold the mission, philosophy, values, and teachings of the Catholic Church and serve as positive role models for students.

*St. Ann's Catholic School joins with families to form students' faith, knowledge, and character.*