Manson Mesa High School
2026-2027
Student Handbook



Trina Hubbell
Principal

Patricia Benally
Administrative Assistant/Attendance Clerk/Registrar

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Disclaimer: It is intended that all Page Unified School District Handbooks comply with the policies established by the governing board of the Page Unified School District. In the event that anything in this handbook conflicts with current district policy, district policy will prevail.

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Letter From the Principal

Dear Manson Mesa Students, Parents, and Guardians,

It is truly a privilege to serve the Manson Mesa High School and Page community as principal of MMHS. I am honored to lead an alternative school with a long-standing commitment to supporting students through strong relationships, understanding, and meaningful interventions. Our school is a place where students are known, valued, and supported for who they are and where they are in their journey.

I am grateful to work alongside such dedicated and compassionate teachers and staff, an incredible student body, and a supportive network of families and community members. Together, we are committed to creating a safe, welcoming, and inclusive environment where every student can learn, grow, and feel a sense of belonging.

At Manson Mesa High School, we recognize that students come to us with diverse experiences, strengths, and needs. Our educators are deeply student-centered and focus on providing high-quality education and relevant work-based learning opportunities that are responsive, engaging, and flexible. We strive to create learning environments where students feel supported, respected, and empowered to take steps toward their goals at their own pace.

Please take time to review this handbook, as it contains important information about our school's expectations, supports, and available resources. More importantly, it reflects our commitment to helping students navigate school in a way that feels clear, fair, and supportive. If questions or concerns arise, please know that teachers, counselors, and administrators are always available to help. We value open communication and partnership with families.

As students move through their time at MMHS, we encourage goal-setting that is realistic, personal, and growth-oriented. Each student's path is unique, and we are confident that the skills and relationships built here will serve them well in the future. We are proud of our students and the positive impact they will make in their communities and beyond.

I look forward to the year ahead and to continuing our work together as a school community. By supporting one another, strengthening relationships, and celebrating growth, we will continue to move forward—building academic success, fostering Falcon Pride, and creating meaningful high school experiences that students will carry with them for years to come.

Trina Hubbell

Trina Hubbell, Ed.D,
Principal - Manson Mesa High School
thubbell@pageud.org

PAGE UNIFIED SCHOOL DISTRICT VISION

Page Unified School District is a community of learners who direct our collective actions and resources towards the unique learning needs of every child in order for all students to become college and career ready and successful in a global society.

PAGE UNIFIED SCHOOL DISTRICT MISSION

Our schools are passionate about learning-for-all and understand that every student matters. We are responsible and accountable for the education of every student that walks through our doors every day.

PAGE UNIFIED SCHOOL DISTRICT MOTTO

Collectively Committed toEvery Student, Every Day, Every Minute

Manson Mesa High School: Vision

Manson Mesa High School students will be prepared for their post-secondary life where they will be productive and contributing members of society.

Manson Mesa High School: Mission

Manson Mesa High School is an alternative school whose mission is to create a small individualized learning environment to support students behind in credits.

Manson Mesa High School: Collective Commitments

- We are positive contributing members of our Professional Learning Community.
- We communicate effectively with our team members, students, and parents.
- We use data to make decisions.
- We seek out the most promising practices to support student achievement.
- We are trauma-informed and culturally responsive in our approach to student learning.

Manson Mesa High School: School Goals

- Decrease student drop-out rate
- Increase student achievement on state and national assessments
- Increase the percentage of our graduates who experience success in their postsecondary life

Student Expectations for Success

Teacher Responsibilities

The MMHS instructor commits to:

- Greeting each student daily and fostering a warm, welcoming classroom environment.
- Arriving on time and prepared to teach engaging, meaningful lessons.
- Meeting with students regularly to review their progress and provide support.
- Building strong relationships with parents and guardians, including quarterly communication.
- Adapting instruction to meet students' individual learning needs.
- Supporting and modeling a profanity-free environment.
- Keeping grades updated and accurate in PowerSchool.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Talk with our teens daily about school—ask what they learned, and encourage thoughtful responses beyond "nothing."
- Expect regular attendance and stay informed about the MMHS attendance policy. When possible, monitor attendance in PowerParent.
- Build positive relationships with our child's teachers.
- Attend all parent-teacher conferences alongside our student.
- Communicate questions or concerns directly with teachers.
- Support our child in resolving conflicts in healthy, constructive ways.

Student Responsibilities

We, the MMHS students, commit to sharing the responsibility for improving our academic achievement and meeting the State's high standards. To support this commitment, we will:

- Attend school every day and arrive on time.
- Use our seat time wisely by staying focused and prepared to learn.
- Show respect and cooperation toward all students and adults.
- Advocate for ourselves by asking for help and seeking support when needed.
- Contribute to a positive, profanity-free school environment.

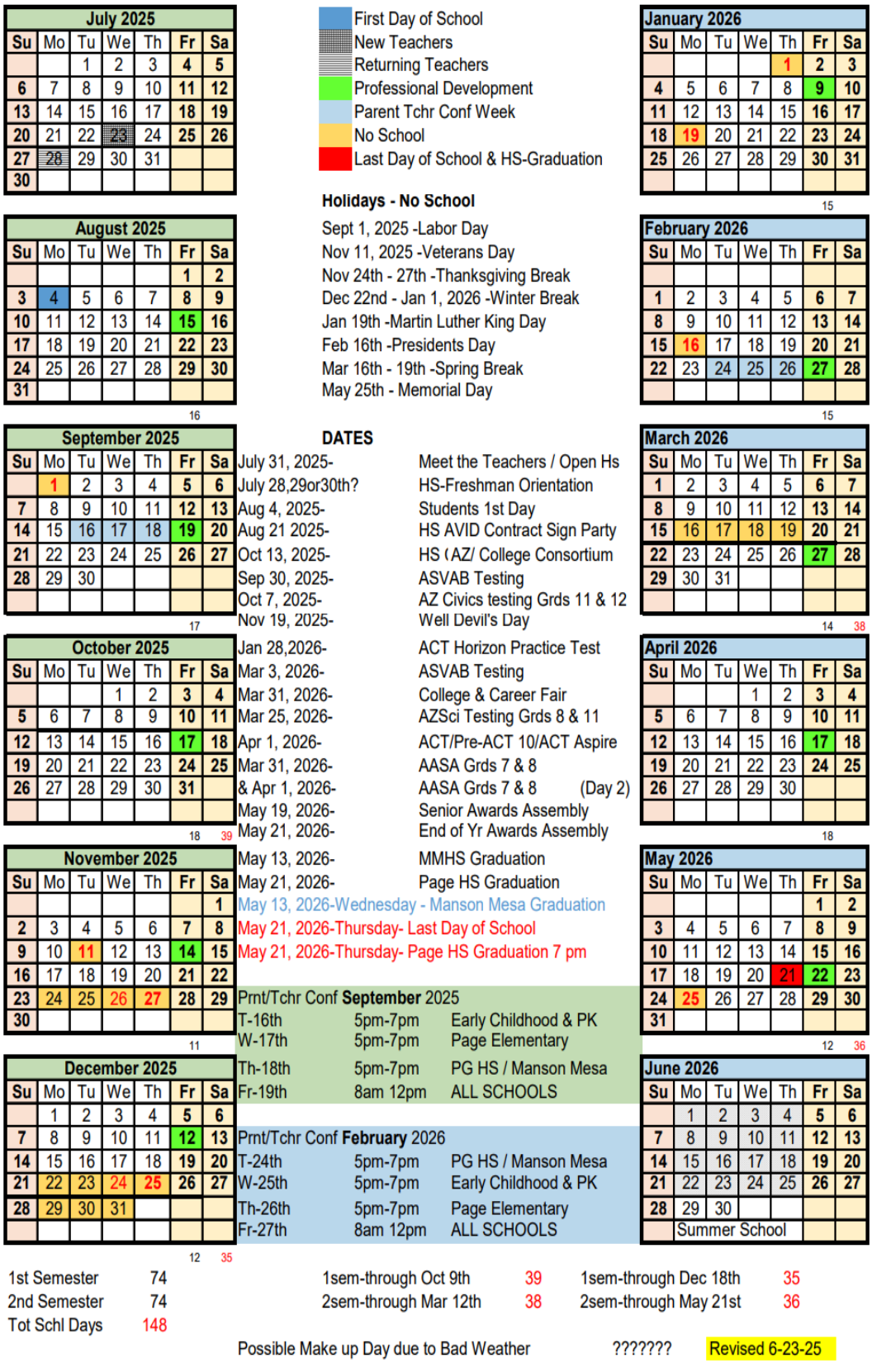
CONTACT INFORMATION

Trina Hubbell	Principal	928-608-4153
Patricia Benally	Administrative Assistant/Attendance Clerk/Registrar	928-608-4353

Hours of Operation

Manson Mesa High School Office Hours
Monday - Thursday
7:30 am - 4:15 pm

2025 - 2026



July 2025

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
30						

August 2025

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16

September 2025

Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

17

October 2025

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

18 39

November 2025

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

11

December 2025

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

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First Day of School
New Teachers
Returning Teachers
Professional Development
Parent Tchr Conf Week
No School
Last Day of School & HS-Graduation

Holidays - No School

Sept 1, 2025 -Labor Day
Nov 11, 2025 -Veterans Day
Nov 24th - 27th -Thanksgiving Break
Dec 22nd - Jan 1, 2026 -Winter Break
Jan 19th -Martin Luther King Day
Feb 16th -Presidents Day
Mar 16th - 19th -Spring Break
May 25th - Memorial Day

DATES

July 31, 2025-		Meet the Teachers / Open Hs
July 28,29or30th?		HS-Freshman Orientation
Aug 4, 2025-		Students 1st Day
Aug 21 2025-		HS AVID Contract Sign Party
Oct 13, 2025-		HS (AZ/ College Consortium
Sep 30, 2025-		ASVAB Testing
Oct 7, 2025-		AZ Civics testing Grds 11 & 12
Nov 19, 2025-		Well Devil's Day
Jan 28,2026-		ACT Horizon Practice Test
Mar 3, 2026-		ASVAB Testing
Mar 31, 2026-		College & Career Fair
Mar 25, 2026-		AZSci Testing Grds 8 & 11
Apr 1, 2026-		ACT/Pre-ACT 10/ACT Aspire
Mar 31, 2026-		AASA Grds 7 & 8
& Apr 1, 2026-		AASA Grds 7 & 8 (Day 2)
May 19, 2026-		Senior Awards Assembly
May 21, 2026-		End of Yr Awards Assembly
May 13, 2026-		MMHS Graduation
May 21, 2026-		Page HS Graduation

May 13, 2026-Wednesday - Manson Mesa Graduation
May 21, 2026-Thursday- Last Day of School
May 21, 2026-Thursday- Page HS Graduation 7 pm

Prnt/Tchr Conf **September** 2025

T-16th	5pm-7pm	Early Childhood & PK
W-17th	5pm-7pm	Page Elementary
Th-18th	5pm-7pm	PG HS / Manson Mesa
Fr-19th	8am 12pm	ALL SCHOOLS

Prnt/Tchr Conf **February** 2026

T-24th	5pm-7pm	PG HS / Manson Mesa
W-25th	5pm-7pm	Early Childhood & PK
Th-26th	5pm-7pm	Page Elementary
Fr-27th	8am 12pm	ALL SCHOOLS

January 2026

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

15

February 2026

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

15

March 2026

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

14 38

April 2026

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

18

May 2026

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

12 36

June 2026

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
	Summer School					

1st Semester	74	1sem-through Oct 9th	39	1sem-through Dec 18th	35
2nd Semester	74	2sem-through Mar 12th	38	2sem-through May 21st	36
Tot Schl Days	148				

Possible Make up Day due to Bad Weather ??????? Revised 6-23-25

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Bell Schedule

Monday, Tuesday, Wednesday, Thursday

Period 1 - 7:55 - 9:15

Period 2 - 9:20 - 10:40

Period 3 -10:45 -12:05

Lunch - 12:10 - 12:50

Period 4 - 12:55 - 2:15

Period 5 - 2:20 -3:40



Section 1
Academic Information

MMHS is designed to provide students a small learning environment in which to succeed. Therefore, enrollment is limited. If a session is full, a student will be placed on a waiting list. The principal will screen the applicants and place them numerically according to the following:

- 5th year senior – Age
- Challenging circumstances—Court placement, pregnancy, child-care issues, etc.
- 1 year or more behind cohort
- Unable to succeed in standard HS setting

Probationary Period

- Upon enrollment, students will be placed on a 4-day probationary period, during which they are expected to follow all policies and procedures as well as have a respectful attitude. Continuance at MMHS will be based upon the successful completion of the probationary period.
- Students must make adequate progress in their courses.

Enrollment

All MMHS students are enrolled solely on a full time basis.

- In order to remain in "good standing" at MMHS, students are required to pass a minimum number of classes per quarter.
    - Students who are enrolled in five (5) classes per quarter must pass a minimum of two (2) classes.

Enrollment for students who have failed to meet the academic requirements for two consecutive quarters will require a meeting between the parent, student, and administrator in order to determine eligibility for enrollment in the next quarter.

All MMHS student enrollments are considered conditional, pending completed submission of all required documents from the student's previous school(s).

For incoming high school students at MMHS that are arriving from outside of the school district, in addition to state required enrollment documents, the following are required:

- Birth Certificate, Immunization Records, Certificate of Indian Blood, Completed Admission Packet, Proof of Residence, Official Complete Transcript

High School Credit Requirements

- English – 4 credits (ELA 9, ELA 10, ELA 11, ELA 12)
- Math – 4 credits (Algebra 1, Geometry, Algebra 2, Financial Math)
- Social Studies – 3 credits (World History, U.S. History, U.S. Government, and Economics)
- Science – 3 credits (Biology, Earth and Space Science, Investigative Science)
- Fine Arts/CTE – 1 credit (Visual Arts)
- Electives – 7 credits

A total of 22 credits is needed to graduate from MMHS.

Students may earn credits through direct instruction classes in English and math or through the on-line learning platform (Edgenuity).

Minimum requirement: 1 or more credits must be earned while enrolled at MMHS in order to be eligible for a MMHS diploma.

Work Experience

Students may earn up to 2 credits per quarter through work experience. Sixty-five work hours is the equivalent of .5 credit hour, and 130 work hours is the equivalent to 1 credit hour. Students must bring in a pay stub to verify work hours.

Grading System

Your grade will be calculated using computer data, class work, and effort. Daily participation is required for a maximum grade. Students should be actively participating in activities/assignments for the entire class period. Edgenuity computer course grades will be Credit (CR) or Non-Credit (NC). Upon completion of the course at 70% or higher, a .5 credit will be awarded.

Progress in direct instruction classes is determined by earned grades. Progress in Edgenuity (online) courses is determined by the percentage of course completion. Regardless of whether a course is taken through direct instruction or online learning, students will receive either credit or non-credit on their official transcript.

Testing

State Standardized Testing

Manson Mesa High School students are required to participate in the state-mandated academic assessments. The testing window for standardized testing is determined by the Arizona Department of Education and listed on the school calendar. Specific testing days and locations are distributed closer to the actual testing window. These tests are administered by the support staff or administrator. These assessment tools provide useful information to parents and teachers about their students' academic progress. Student performance on the state-mandated assessments is an integral part of assessing the success of the alternative school program. There is no opt out option available.

District Required Assessments - Dates of assessment

- **AzSCI**: March 23, 2026
- **ACT Aspire**: March 31 and April 1, 2026
- **ACT Test:** March 31, April 7 and April 8, 2026

AZ Civic

Students are required to take and pass the Civics Exam, with a score of 70% to receive a high school diploma.

The Edgenuity Difference

Time Management

In an online course, time management is critical to success because most activities can be accomplished at your own pace. As with any traditional course, there is a risk of receiving a lower grade if a student falls behind. If a

student struggles with time management, then he or she should contact his or her Edgenuity support staff for assistance.

A proven way to manage time is to create a schedule of daily activities and stay with it. Below is an example of managing and planning a busy schedule (students are not required to follow this but instead encouraged to create a schedule that works for each individual). By incorporating time management techniques, students can be involved in extracurricular activities and still perform well in school.

- Block out time each school day, e.g., between the hours of 7:55 a.m. to 3:40 p.m.
- Plan consistent daily blocks of time for each class, and stay with your schedule.

Getting Started with Edgenuity

Student usernames and passwords are unique and must not be shared with anyone. Students have separate usernames and passwords.

- Students using Edgenuity will need a reliable internet connection and some students will need parental supervision to make sure they can properly log into the learning platform.
- Due to high use of available internet bandwidth in the Page community it is highly recommended that students avoid having other applications open or stored on their desktops or systems.
- Some Edgenuity lessons will need viewing adjustments on smaller laptops, such as those issued to teachers and student chromebooks. You can address this by clicking the resizing square in the upper right corner of the screen and clicking and dragging sides of the screen to suit your preferences, or use the zoom viewing feature to make the screen smaller.

What Edgenuity Offers

Edgenuity offers e-learning courses for individual students, as well as public institutions. The online learning environment gives students the course content they want along with the one-on-one support they need. A deep-rooted commitment to learning drives Edgenuity to provide world-class academic support, detailed performance reports, nationally recognized accreditation.

Academic Support

We are here to help students succeed. When students use the Edgenuity curriculum they immediately receive support through the Edgenuity website through monitoring, mentoring, and teaching to ensure student success on multiple levels. The Edgenuity support staff is available to assist students both quickly and effectively with any questions or concerns they may have in the online classroom.

Redefining Student Engagement and Achievement

Edgenuity offers an engaging, content-rich curriculum that can be customized to meet the unique needs of every student. Open enrollment gives students access to as few or as many courses needed, whenever the courses are needed. Students receive support from their academic team ensuring they have the tools to be successful. Students also have access to track their course progress and grades.

Award Winning

Edgenuity Instructional Services uses the Edgenuity curriculum to offer initial credit, credit recovery, general and career electives, world languages, Advanced Placement®, honors, and NCAA approved curriculum.

NCAA Approved

Edgenuity Instructional Services uses Edgenuity's core curriculum and instructional model, which has been reviewed and approved by the NCAA to ensure student athletes are college ready. Please note that PUSD students must go through a separate NCAA approval process.

Section 2
PUSD Student Code of Conduct

School is a place to learn and to be a part of a community. It is every student and staff members' responsibility to ensure a positive learning environment is afforded to everyone. If a student is behaving in a way that does not allow other students to learn, school staff will need to intervene with the student. Students, whether receiving general or special education services, may need to receive interventions for disruptive behavior. Acts of misconduct are subject to disciplinary action by appropriate school personnel. Unacceptable conduct is defined as when a student engages in conduct that is disorderly, i.e., intentionally causing public inconvenience, annoyance, or alarm, or recklessly creating a risk thereof that does or has the potential to disrupt the educational process.

School District Authority and Jurisdiction

The provisions in the Student Code of Conduct are in effect:

- On the way to and from school or a school related event
- During regular school hours and/or on any school property
- During transportation of students
- At times and places where appropriate school administrators and staff have jurisdiction including, but not limited to, school-sponsored events, field trips, athletic events, and other school related activities

Additionally, the principal, or designee is authorized to take administrative disciplinary action when a student's conduct away from school may have a detrimental effect on the student, students, staff or the educational process.

The principal, or designee, has the responsibility to take discretionary action anytime the educational process is threatened with disruption. Nothing in the following is intended to prevent a staff member, teacher, principal, or other administrator from using their best judgment with respect to a particular situation.

PUSD Approach to Discipline

In order to have a holistic approach to student conduct, Page Unified School District implements the use of Positive Behavioral Interventions and Supports (PBIS), traditional discipline practices, and restorative practices. Positive Behavioral Interventions and Supports (PBIS) is an approach schools use to promote school safety and good behavior. With PBIS, schools teach kids about behavior expectations and strategies. The focus of PBIS is prevention, not punishment. Traditional discipline practices give students an appropriate and progressive consequence for their actions which are against the student code of conduct. Restorative practices focus on building, maintaining, and when necessary, repairing relationships among all members of the school community. The restorative approach is a set of guiding principles including respect, relationships, responsibility, repair, and reintegration practices for the school community. Restorative practices give priority to repairing harm done to individuals and school communities and providing student accountability by assuming responsibility and taking action to repair the harm they caused. Page Unified School District utilizes restorative practices as a method of attempting to restore damaged relationships and to educate students. Restorative practices generally take place after a student has been administered and served a consequence for violating the code of conduct.

By using the three systems of PBIS, traditional discipline and restorative practices, Page Unified School District can actively prevent, respond and repair harm done to the learning environment. These three systems live in connection with one another and one alone can not effectively work in isolation.

Student Rights and Responsibilities

Students have the right to a quality education in a clean, safe environment. MMHS prides itself in the diversity and quality of learning opportunities available to students that provides students a comfortable place to advance their education while maintaining a mutual respect for the rights of others.

District Policy Access

All Page Unified School District policies are available for public access at www.azsba.org. Once you are at the site choose the following steps:

- Hover over the "POLICY" tab.
- Click "Policybridge."
- Under "View school district policies on policybridge," click PolicyBridge."
- Scroll down the left menu to "Page Unified School District No. 8."
- Open the arrow next to "Page Unified School District No. 8."

Determine which section is applicable to the desirable information.

Rights under Due Process

Due process is the students' right to be clearly informed about any rules for which they will be held accountable, to be informed of any charges which may be made against them, and to ask for consideration of special circumstances. It is also the students' right to appeal a disciplinary action taken against them by the school.

Students may appeal a disciplinary decision in writing to the principal or designee. The principal is the final level of appeal for any disciplinary decision involving restriction of privileges, restitution, disqualification of tests or assignments, after school detention, suspension of bus privileges, or short-term suspensions (10 days or less).

All students have the right to a free and appropriate education. If students find themselves in the unfortunate position of losing that right, they are entitled to due process. Due process means school officials must follow certain procedures before taking appropriate disciplinary action. Students must also follow certain procedures if they do not agree with the actions of the school.

If students become involved in situations in which a suspension or expulsion may result, both the students and their parents should be aware of due process rights.

Student Concerns, Complaints, and Grievances

A student may present a complaint or grievance regarding one or more of the following:

- Violation of the student's constitutional rights.
- Denial of an equal opportunity to participate in any program or activity for which the student qualifies.
- Discriminatory treatment on the basis of race, color, religion, sex, age, national origin, or disability.
- Harassment of the student by another person.

Concern for the student's personal safety.

Provided that:

- The topic is not the subject of disciplinary or other proceedings under other policies and regulations of this District, and

- The procedure shall not apply to any matter for which the method of review is prescribed by law, or the Governing Board is without authority to act.

The guidelines to be followed are:

- The accusation must be made within thirty (30) calendar days of the time the student knew or should have known that there were grounds for the complaint/grievance.
- The complaint/grievance shall be made only to a school administrator or professional staff member.
- The person receiving the complaint will gather information for the complaint form.
- All allegations shall be reported on forms with the necessary particulars as determined by the Superintendent. *Forms are available in the school office.*
- The person receiving the complaint shall preserve the confidentiality of the subject, disclose it only to the appropriate school administrator or next higher administrative supervisor or as otherwise required by law.

Refer to Board Policy JII-EB for further information.

Student Interrogations, Searches, and Arrests Policy JIH

Interviews

Arizona State Statutes permit great latitude in investigation of child abuse and abandonment by The Department of Child Services (DCS) and peace officers (PO). This latitude includes interviewing the child, siblings and others who live with the child, in the school setting, without parent/guardian, or school personnel present and, if necessary, taking the child or children into temporary custody.

When a student is taken into protective (temporary) custody on campus by law enforcement (DCS or PO), it is the responsibility of the school to request the identification and the authority of the person taking the student into custody. If the person refuses to respond with the proper information, it would be appropriate for the school to call local law enforcement officials with whom they may be familiar. It is the responsibility of the school to establish the identity of any person taking custody of a child from the school.

In instances that do not involve child abuse or abandonment, or in circumstances other than abuse and abandonment where law enforcement enters the campus intending to interview a student without a search warrant, subpoena or probable cause to arrest the child and not at the request of the school, the school will make a reasonable effort to contact the parent(s)/guardian.

School officials are not required to comply with unconditional demands from parents for prior notice of, or consent to, police or discipline interviews of a student. This issue may appropriately be addressed in school policies.

School officials may question students regarding matters related to school without limitation. The parent will be contacted if a student interviewed is then subject to discipline for a serious offense.

Law Enforcement Invited on Campus

For the safety and protection of other students in the custodial environment, the school has authority to permit investigatory interviews without contacting the parent. Law enforcement would also be called due to the requirements of statute for reporting criminal activity, weapons, drugs and other serious incidents. If public safety or the safety of other students is in question, there shall be no requirement to notify parents of the interview.

School Resource Officer (SRO) interviews and actions require different analysis. The SRO is on school campus by agreement with a law enforcement agency. In general, the SRO falls under an invited peace officer because

the school has requested the presence of the officer due to concern for the continued safety of students. A student may decline at any time to be interviewed by the School Resource Officer (SRO) or another peace officer.

If DCS or a peace officer enters the campus to interview a student attending the school, the school administrator will be notified. Parents will be contacted and will be asked if they wish the student to be interviewed, except in the instance related to criminal activity on the part of the parent/guardian or incidents of abuse or abandonment.

Searches

School officials have the right to search and seize property, including school property temporarily assigned to students, when there is reason to believe that some material or matter detrimental to the health, safety, and welfare of the student(s) exists. Disrobing of a student is overly intrusive for purposes of most student searches and is improper without express concurrence from district counsel.

Items provided by the District for storage (e.g., lockers, desks) or personal items are provided as a convenience to the student but remain the property of the school and are subject to its control and supervision. Students have no reasonable expectation of privacy, and lockers, desks, storage areas, etc., may be inspected at any time with or without reason, or with or without notice, by school personnel.

As a component of the District's program to provide a safe environment for students, staff, and visitors, the District may, in conjunction with the Page Police Department or other law enforcement agency, use specially trained canines to conduct searches for contraband, controlled, illegal, or dangerous items.

The following protocols will be followed for conducting a canine search:

- A search may encompass any District property or facility including, but not limited to, student lockers and student parking lots as well as unattended student property. No student will be subjected to a search of his or her person unless the school administrator has a reasonable suspicion that the student has contraband, illegal, controlled, or dangerous items.
- Random classroom searches may be conducted. Students will be directed to leave personal belongings behind and exit the classroom. The search dog will survey the empty classroom and personal belongings left by students.
- Searches will be conducted only in presence of school personnel.

Privacy Rights

Students possess the right of privacy of person as well as the freedom from unreasonable search and seizure of property. This right, however, is balanced by the school's responsibility to protect the health, safety and welfare of all students. School employees may conduct searches when they have reason to suspect that the health, safety, or welfare of students may be in danger.

Any school employee making a search or a seizure will follow these guidelines:

1. General searches of school property (including personal items found in or on school property) may be conducted at any time when there is reason to believe that a violation of a law or school rule has occurred on school property. **This search of school property may be made without the student present.**
2. School officials may seize illegal items, such as firearms, explosive devices, weapons, drugs, or other possessions reasonably determined to cause or possibly cause a threat to the safety and security of others—or to cause or possibly cause an interference with school activities.
3. Items, which are used to disrupt or interfere with the educational process, may be removed from a student's person.

4. A student's person may be searched by school employees when there is reason to believe that the student has, on his/her person, illegal items or other items that may interfere with school purposes.
5. The school maintains ownership of student lockers. The school may and will search student lockers on a periodic basis to protect the health, safety and welfare of all students.
6. School employees may search motor vehicles parked on school property when there is reason to believe the health, safety or welfare of students might be in jeopardy.
7. In the interest of student health, safety, and welfare the school may and will use dogs trained in the detection of illegal drugs, explosives, and incendiary devices. The dogs will be used to check lockers, vehicles in any school parking lot, and other items on any school property and/or school event.

Arrest

Should a police officer express the intent to take a student into custody, the school personnel should cooperate with the officer to locate and provide access to the student. A police officer may take a juvenile into temporary custody for incorrigibility, a felony, a breach of peace, or as a runaway in accord with A.R.S. 8-303. Additionally, should the officer have a warrant or a subpoena, the officer should be provided immediate access to the student upon proper identification. It is appropriate to ascertain the identity and authority of the officer, requesting a signature on the "arresting officer" form as necessary.

Section 3
Protective Environment

Incidents of Abuse

Page Unified School District policy is to protect children from abuse no matter who inflicts it. PUSD teachers and staff will report suspected incidents of abuse. “Any person who causes a child…to suffer physical injury or abuse” where the injury was inflicted intentionally, knowingly, recklessly, or with criminal negligence is guilty of abuse (ARS 13-3623(B)).

Page Unified School District has designated coordinators for communication of suspected abuse. If you are a victim or suspect a victim in our school, please contact your school counselor or principal.

Report Bullying

Page Unified School District utilizes an anonymous reporting system which can be accessed through StopIt Anonymous Reporting System (App) on a mobile device or school issued technology. The StopIt Anonymous Reporting System supports and empowers Page Unified School District’s students to anonymously report issues (i.e, bullying, violence, self-harm) before they escalate. This reporting app provides anonymous 2-way dialogue between reporters and administrators. Utilize the website, stopitsolutions.com or download the app STOPit to anonymously report bullying, violence, or self harm. Each secondary school has its own access code**.**

Any student who witnesses or is included in an incident of bullying, harassment or other forms of intimidation is expected to help in stopping, minimizing, or eliminating the act. Failure to intervene may result in disciplinary action. Students who receive acts or words of harassment, bullying or intimidation should immediately leave the location and report the act or behavior to a trusted MMHS staff member or administrator.

Each incident will be investigated and MMHS will implement the necessary safeguards and or consequences to eliminate recurrence. Anonymity and confidentiality can and will be maintained throughout the process.

Student Bullying/Harassment/Intimidation JICK-EB ©

The Governing Board believes it is the right of every student to be educated in a positive, safe, caring, and respectful learning environment. The Board further believes a school environment inclusive of these traits maximizes student achievement, fosters student personal growth, and helps students build a sense of community that promotes positive participation as members of society.

The District, in partnership with parents, guardians, and students, shall establish and maintain a school environment based on these beliefs. The District shall identify and implement age-appropriate programs designed to instill in students the values of positive interpersonal relationships, mutual respect, and appropriate conflict resolution.

To assist in achieving a school environment based on the beliefs of the Governing Board, bullying, harassment or intimidation as defined by this policy will not be tolerated.

Definitions

Bullying: Bullying may occur when a student or group of students engages in any form of behavior that includes such acts as intimidation and/or harassment that

A. has the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm or damage to property,

B. is sufficiently severe, persistent or pervasive that the action, behavior, or threat creates an intimidating, threatening, or abusive environment in the form of physical or emotional harm,

C. occurs when there is a real or perceived imbalance of power or strength, or

D. may constitute a violation of law.

Bullying of a student or group of students can be manifested through written, verbal, physical, or emotional means and may occur in a variety of forms including, but not limited to

A. verbal, written/printed or graphic exposure to derogatory comments, extortion, exploitation, name calling, or rumor spreading either directly through another person or group or through cyberbullying,

B. exposure to social exclusion or ostracism,

C. physical contact including but not limited to pushing, hitting, kicking, shoving, or spitting, and

D. damage to or theft of personal property.

Cyberbullying: Cyberbullying is, but not limited to, any act of bullying committed by use of electronic technology or electronic communication devices, including telephonic devices, social networking and other Internet communications, on school computers, networks, forums and mailing lists, or other District-owned property, and by means of an individual's personal electronic media and equipment.

Harassment: Harassment is intentional behavior by a student or group of students that is disturbing or threatening to another student or group of students. Intentional behaviors that characterize harassment include, but are not limited to, stalking, hazing, social exclusion, name calling, unwanted physical contact and unwelcome verbal or written comments, photographs and graphics. Harassment may be related, but not limited to, race, religious orientation, sexual orientation, cultural background, economic status, size or personal appearance. Harassing behaviors can be direct or indirect and by use of social media.

Intimidation: Intimidation is intentional behavior by a student or group of students that places another student or group of students in fear of harm of person or property. Intimidation can be manifested emotionally or physically, either directly or indirectly, and by use of social media.

Prohibitions and Discipline

Students are prohibited from bullying, harassment, or intimidation on school grounds, school property, school buses, at school bus stops, at school-sponsored events and activities, and through the use of electronic technology or electronic communication equipment on school computers, networks, forums, or mailing lists. Disciplinary action may result for bullying, harassment, or intimidation which occurs outside of the school and the school day when such bullying, harassment, or intimidation results in a substantial physical, mental, or emotional negative effect on the victim while on school grounds, school property, school buses, at school bus

stops, or at school-sponsored events and activities, or when such act(s) interfere with the authority of the school system to maintain order. All suspected violations of law will be reported to local law enforcement.

Reporting Incidents of Bullying/
Harassment/Intimidation

A student who is experiencing bullying, harassment, intimidation or believes another student is experiencing bullying, harassment, or intimidation is to report the situation to the principal or another school employee. A school employee who becomes aware of or suspects a student is being bullied, harassed or intimidated shall immediately notify the school administrator. School personnel shall maintain confidentiality of the reported information.

The initial notification of an alleged incident may be provided verbally. A detailed written description of the incident and any other relevant information must be provided on form(s) made available by the school and submitted to the principal within one (1) school day of the verbal report. Should the principal be the employee who observes, is informed of, or suspects a student is experiencing bullying the principal shall document the incident or concern in writing. Failure by an employee to report a suspected case of bullying may result in disciplinary action up to suspension without pay or dismissal pursuant to Board Policies GCQF and GDQD.

Reprisal by any student or staff member directed toward a student or employee related to the reporting of a case of bullying or a suspected case of bullying, harassment, or intimidation shall not be tolerated, and the individual(s) will be subject to the disciplines set out in applicable District policies and administrative regulations.

At the time a student reports alleged bullying, harassment, or intimidation the principal shall provide to the student who has allegedly been bullied, harassed, or intimidated a written copy of student rights, protections and support services available to the student and shall notify the student's parent(s)/guardian(s) of the suspected incident of harassment, intimidation or bullying.

The principal shall investigate *all* reports of bullying, harassment, or intimidation. If the principal determines that bullying, harassment, or intimidation has occurred, discipline will be administered pursuant to Board Policies JK, JKD, and JKE. Regardless of the outcome of the investigation the principal will meet with the involved students to review the findings of the investigation.

Law enforcement authorities shall be notified any time District officials have a reasonable belief that an incidence of bullying is a violation of the law.

Hazing JICFA-EB

There shall be no hazing, solicitation to engage in hazing, or aiding and abetting another who is engaged in hazing of any person enrolled, accepted for or promoted to enrollment, or intending to enroll or be promoted to schools within twelve (12) calendar months. For purposes of Policy JICFA and this exhibit a person as specified above shall be considered a "student" until graduation, transfer, promotion or withdrawal from the school.

Definitions

"Hazing" means an act in violation of section §13-1215 or 13-1216.

"Organization" means an athletic team, association, order, society, corps, cooperative, club, or similar group that is affiliated with an educational institution and whose membership consists primarily of students enrolled at that educational institution.

Directions

It is no defense to a violation of this policy if the victim consented or acquiesced to hazing.

In accord with statute, violations of this policy do not include either of the following:

A. Customary athletic events, contests or competitions that are sponsored by an educational institution.

B. Any activity or conduct that furthers the goals of a legitimate educational curriculum, a legitimate extracurricular program or a legitimate military training program.

All students, teachers and staff shall take reasonable measures within the scope of their individual authority to prevent violations of Policy JICFA and this exhibit.

Reporting/Complaint Procedure

Students and others may report hazing to any professional staff member. Professional staff members must report the incident to the school administrator or next higher administrative supervisor, in writing, with such details as may have been provided. A failure by a staff member to timely inform the school administrator or next higher administrative supervisor of a hazing allegation or their observation of an incident of hazing may subject the staff member to disciplinary action in accord with school policies. The staff member shall preserve the confidentiality of those involved, disclosing the incident only to the appropriate school administrator or next higher administrative supervisor or as otherwise required by law. Any instance of reported or observed hazing which includes possible child abuse or violations of statutes known to the staff member shall be treated in accord with statutory requirements and be reported to a law enforcement agency.

A person who complains or reports regarding hazing may complain or report directly to the school administrator or to a professional staff member. The professional staff member receiving the report/complaint shall retrieve sufficient detail from the person to complete the form designated for such purpose. At a minimum the report/complaint shall be put in writing containing the identifying information on the complainant and such specificity of names, places and times as to permit an investigation to be carried out. When a professional staff member receives the information, the staff member will transmit a report to the school administrator or supervising administrator not later than the next school day following the day the staff member receives the report/complaint.

The report/complaint will be investigated by the school administrator or a supervising administrator. The procedures to be followed are:

A. An investigation of the reported incident or activity shall be made within ten (10) school days when school is in session or within fifteen (15) days during which the school offices are open for business when school is not in session. Extension of the time line may only be by necessity as determined by the Superintendent.

B. The investigator shall meet with the person who reported the incident at or before the end of the time period and shall discuss the conclusions and actions to be taken as a result of the investigation. Confidentiality of records and student information shall be observed in the process of making such a report.

C. The investigator shall prepare a written report of the findings and a copy of the report shall be provided to the Superintendent.

All violations of Policy JICFA and this exhibit shall be treated in accord with the appropriate procedures and penalties provided for in school policies related to the conduct and discipline of students, staff, and others.

Attendance Guidelines

Attendance Policy

Consistent attendance at school is essential for success in learning. Arizona Law charges the parent/guardian with the responsibility for the student's consistent school attendance (A.R.S. 15-802, 15-804, 15-805). MMHS will accomplish all it can to hold students accountable and to keep parents informed of student truancy through effective two-way communication. A parent/guardian should call the school on or before the day a student must be absent. When the student returns to school, following an absence, a note of explanation from the parent or guardian is required and should be dropped off or brought in by the student.

Students are expected to be in class unless an absence is unavoidable. Students who know in advance that they must miss a class should inform their teacher and get work in advance. When an absence occurs without prior warning, see teachers as soon as possible after returning. If an absence will be for more than two days, have someone call the office to collect work.

Absence Procedures

Absences shall be excused only for necessary and important reasons that include illness, bereavement, other family emergencies and observance of major religious holidays of the family's faith. State law mandates that the school record the reason for all student absences. Therefore, when a student is absent, it will be necessary for the

parent to call the attendance clerk at 928-608-4353 on or before the day of the absence to advise the school as to the reason for the absence. The school may require documentation from a doctor to verify a medical condition when absences total more than 10 percent of the number of required attendance days. Parents are expected to call the attendance clerk at 928-608-4353 no later than one (1) hour after the start of the school day on the day of absence. Failure to report an absence will result in a phone call from the automated attendance line system. If phone contact has not been made with the school, a note from the parent must be presented to the attendance clerk at the front office in the morning that the student returns to school. The note must contain the student's name, date of absence, specific reason for absence, and be signed by the parent or guardian. All absences must be excused within forty-eight (48) hours of the date of absence, or they will remain unexcused. If your child is to leave early during school hours, the person picking up the student must be listed on their student information card and show a valid picture I.D. Students may not participate in after-school extracurricular activities if they were not in attendance at school on the day of the activity.

Once again, regular school attendance promotes learning and achievement; therefore, students who have 10 or more days of excused or unexcused absences in a quarter may be subject to removal.

Student attendance will be monitored and reviewed weekly. Students missing more than 10% of seat time and not making significant progress towards graduation will be placed on an attendance support plan or withdrawn from school. Only after careful review, consideration of extenuating circumstances, and communication with parents/guardian, will withdrawal be considered.

Withdrawing Students

Students who are withdrawing from MMHS will help arrange for the return of all school equipment and materials. Failure to return all school equipment and materials in satisfactory condition may result in a collection action.

Re-Enrollment After School Withdrawal

Students who are withdrawn from the school by way of a school-initiated excessive absenteeism withdrawal shall not be permitted to re-enroll at MMHS until the next quarter. Additionally, any student withdrawn by the school on two separate instances, for any reason, will no longer be eligible for re-enrollment in the current school year. Students and families who seek to appeal the school's decision may do so, in writing, to the principal.

Custody

In cases where custody or visitation affects the school, the site shall follow the most recent court order on file with the school. It is the responsibility of the custodial parent or parents having joint custody to provide the school with the most recent court order. Restraining orders, court orders and injunctions can only be modified or rescinded by a court.

Cell Phone Policy

Personal electronic devices may not be used during instructional time. It is expected that when entering a classroom, electronic devices are silenced and placed in a cell phone lock box. Continued use of electronic devices for purposes other than as a learning tool may result in confiscation of the device and a disciplinary referral. Confiscated devices may be kept by the principal's office until returned to the student's parent/guardian.

Headphones, earbuds and/or ear plugs will not be allowed out during instructional time unless permission is granted by the adult in the classroom.

Cell Phone Daily Procedures

In 9th through 12th grade the expectation for all students will be to lock their cell phone up at the beginning of class in their teacher's designated cell phone lockbox. Teachers will be responsible for securing all cell phones at the beginning of each class period. The expectation is that if technology needs to be used during any given class period the teacher will utilize the laptop cart that is in their classroom. Under no circumstances should students have cell phones in their possession during instructional time unless it is for an educational purpose.

Cell phone use during instructional time is not permitted and should not be visible for any reason. Students will keep their cell phone out of sight by securing it in the school provided cell phone lock box. If the classroom teacher is going to use technology in their classroom on any given day they will plan accordingly and utilize the laptop cart.

PUSD/MMHS is not responsible for lost, stolen or damaged devices. Students may not use electronic devices including cell phones during any testing. Teachers retain the right to collect electronic devices/cell phones during testing and other instructional time.

Electronic devices and personal listening items can be a disruption to the educational process in the classroom and pose a potential safety hazard around campus. Emergency communication can be made to and from the school office.

Internet and Wireless Communication Devices ARS 15-120.05

Student access to internet; student use of wireless communication devices; policies and procedures; definitions

A. Each school district governing board and charter school governing body shall prescribe and enforce policies and procedures that both:

1. Govern student access to the internet as provided by the school, including policies that restrict student access to social media platforms. The policies and procedures adopted pursuant to this paragraph shall allow teachers to give students access to social media platforms to the extent necessary for educational purposes.

2. Limit the use of wireless communication devices by students during the school day. The policies and procedures adopted pursuant to this paragraph shall do all of the following:

(a) allow students to use wireless communication devices if any of the following applies:

(i) for educational purposes, as directed by the student's teacher.

(ii) during an emergency.

(iii) the student needs the student's wireless communication device because the student has a medical condition.

(b) include procedures for a student's parent to contact the student during the school day.

(c) include procedures for a student to contact the student's parent during the school day.

B. At the beginning of each school year, the school district shall provide to parents, teachers and students a copy of the policies adopted pursuant to subsection a of this section and notify the parents, teachers and students of any changes to the policy.

C. Each school district governing board and charter school governing body shall prescribe and enforce policies and procedures that both:

1. Govern student access to the internet as provided by the school including policies that restrict student access to social media platforms. The policies and procedures adopted pursuant to this paragraph shall allow teachers to give students access to social media platforms to the extent necessary for educational purposes.

2. Limit the use of wireless communication devices by students during the school day. The policies and procedures adopted pursuant to this paragraph shall allow students to use wireless communication devices for educational purposes, as directed by the student's teacher, or during an emergency.

D. For the purposes of this section:

1. "school day" means periods of time when students are at school, including meals, passing periods and recess.
2. "social media platform" means a website, computer application or other digital platform that is used for social networking and creating or exchanging virtual content.
3. "wireless communication devices" includes personal devices and devices that are provided by the school.

Dress Code Policy

Students and their parents/guardians have the responsibility to be aware of the school's specific dress code and to conform to these requirements. If a student or parent has any questions about whether specific attire or accessories are in compliance with this dress code, they should contact the principal prior to wearing such attire or accessory to ensure compliance. On campus, the faculty, staff and administration have the responsibility to interpret and enforce this policy. Each year parents ask for guidelines as they help students select appropriate attire for school. School pride, morale and image are influenced by the general appearance of students. PUSD wants to provide opportunities for students to express themselves within the set of parameters listed below: *(The school is not responsible for the storage, inventory, or safekeeping of any confiscated item; this includes hats and electronic devices.)* ** ALL RULES APPLY TO BOYS AND GIRLS**

Appropriate Dress

Dressing in a manner that may result in a distraction or disruption of a safe environment is considered inappropriate. Attire that suggests involvement in gang activity or any apparel that is suggestive, obscene, lewd, shows vulgar language or symbols, or shows symbols or language relating to or promoting sex, drugs, tobacco, weapons, violence, or alcohol on clothing are prohibited. Students should realize that brief and revealing clothing are not appropriate in school. The following is a general guide that may be used in helping the student select appropriate clothing.

Minimum Dress & Grooming Code

Tops	● Tops that reveal bra straps, cleavage, bare midriffs or bare backs will not be allowed. ● Tops may not be seen through. ● No tube or halter tops. ● No strapless tops.
Pants	● Pants must be pulled up, with no undergarments exposed. May not have holes, rips or tears which expose undergarments. ● Leggings/spandex pants must be reasonable and modest and must conceal all undergarments.
Shorts	● Must be fitted at the waist and conceal all undergarments. ● Must be at a reasonable and modest length. ● Skirts, Dresses, Jumpers, Shirts, Sports Wear: ● Must be at a reasonable and modest length. No strapless dresses.

Shoes	● No bedroom slippers.
Headwear	● Must not show any gang affiliation or inappropriate subject matter.
Miscellaneous	● No attire with lettering or drawings which depict sexually suggestive expressions or actions, profanity, obscenity, drugs, alcohol or tobacco shall be worn. ● Torn or radically altered clothing is not permitted. ● The school reserves the right to restrict clothing if it has become a symbol for gangs in the community and/or surrounding areas. ● Gang related symbols or insignias on books, caps, belongings or apparel are not allowed. ● No pajamas. ● Styles of hair/dress/appearance which adversely affect the educational process will not be tolerated. No wallet chains are allowed. ● No rings/bracelets/collars with spikes are allowed. ● No exceedingly long studded belts. ● No spiked jewelry. ● No attire or adornments disruptive to the educational environment. ● Student IDs must be carried at all times and must be presented upon request of school officials.

Section 4
Student Behavior Responses and Interventions
PUSD Discipline Matrix

MMHS will make every effort to support the student in minimizing reoccurrence of negative behaviors through Positive Behavioral Interventions and Supports. Different interventions and supports which may be incurred are:

- **Social Skills Group**- The teaching of social skills for students who need additional support in handling specific social issues and/or acting appropriate in social situations.
- **Substance Groups**: The teaching of substance awareness and prevention. Groups are held with counselors or by outside agencies.
- **Academic Skills**- This intervention targets students with low grades and teaches organization and provides academic support by meeting with students individually or in a group check-in on academic progress.
- **Individual/Group Counseling**- Group and/or individual counseling on specific issues. This counseling may occur with PUSD trained personnel or may be referred out to outside professional services.
- **Check-in & Check-out**- Extra support for students having troubles following school-wide expectations. Students check-in with a staff member in the morning and at the end of the day. Each teacher during the day provides feedback to the student on their Check-In Check-Out sheet.
- **Behavior Plan**- Creation of a plan to address specific behaviors of an individual student. The creation of the behavior plan involves teachers and administration and other staff to address behaviors of concern.
- **Conflict resolution/mediation**- counseling involving groups of students or individuals who are having conflict between them to resolve the personal or group conflict.
- **Threat Assessment-** A threat assessment may be conducted to determine if an individual is a credible threat to themselves or others.

Office Referrals

Any staff member (such as a teacher, bus driver, librarian, custodian, etc.) may submit an office discipline referral to the office if a student is involved in a major incident or minor incidents continue after interventions are put in place. The referral should describe in detail the problem behavior and include both the signature of the referring staff member and the student. An administrator or designee will talk with the student to hear the student's side of the story, then decide what consequence and/or intervention and support the student needs to restore them back to the learning environment. The consequence(s) will depend on the rule broken, any patterns of behavior, and previous actions taken, including the possibility of conducting a threat assessment.

Disciplinary actions may occur at any of the levels listed below, depending upon the severity of the infraction. Below are listed possible actions that may be taken.

1. **After-School Detention (ASD):**
   - Students may be assigned Monday through Thursday
   - Students will be required to attend from 3:40 p.m. to 4:30 p.m. and must successfully complete a reflection sheet.
   - Students may ride the 4:30 bus home.
   - To be eligible for the 4:30 release option, students must complete a behavior reflection assignment and contact must be made with a parent or guardian confirming they will be released at 4:30 pm.
   - Students will complete homework and/or quietly read during this time.
   - ***If a student does not show up for their assigned ASD, an additional day may be added to the time to be served. Also, These students may be referred to the In School Suspension Program.***

2. **In School Suspension (ISS)** – This program is an alternative to out of school suspension. Students will be expected to follow all of the ISS Room rules and continue academic progress. Failure to comply with the rules will result in extra days or out of school suspension.

3. **Lunch-time Detention –** A student can lose the privilege to socialize during lunch. The student will report to ISS for the duration of lunch time.

4. **Short-term Suspension (OCS) -** A student may be suspended off campus for a period not to exceed ten (10) school days. Students suspended off campus are ineligible to practice/participate or compete in any school activity and may not be present on campus or at school events during the suspension**.** Beyond the principal, there is no appeal from a short-term suspension. Suspensions will be served consecutively.

5. **Long-term Suspension (OCS) -** Suspension exceeding ten (10) days. The administrator or designee must set up a formal hearing before a hearing officer who is appointed by the school board. After the hearing, the officer will render his/her decision within one school day. The decision must be written and sent to the parents of the student and to the superintendent. The suspension must be reported to the school board within five days.

6. **Expulsion** – A student expulsion may be imposed only by the school board and requires a formal hearing. Expulsion is the permanent loss of the right to attend ANY state education institution for a minimum of 2 complete semesters. Only the school board may reverse an expulsion, upon appeal of the expelled student after completion of the semester in which the expulsion occurred plus 2 complete semesters.

7. **Student Transition to Educational Progress (S.T.E.P Program)**. – This is an out-of-school, in-district alternative to long-term suspension. Students long term suspended off campus may be placed in the S.T.E.P Program by the hearing officer and will be provided an opportunity to continue their academic progress, gain community service, and participate in various counseling interventions. The goal of the program is to give students an opportunity to demonstrate appropriate behavior, attendance, and academic progress. Students who fail to meet expectations as set forth in the S.T.E.P program may face long term suspension or expulsion.

8. A student may be assigned community service hours, where in a structured, supervised environment, students will be required to complete tasks, on their own time.

9. **Police Involvement -** When a law is broken the police will be contacted. School related conduct resulting in an arrest may also warrant a suspension or expulsion from school.

10. **Suspension of Bus Privileges** – Students who violate school rules while riding the bus may lose bus privileges or be suspended.

Page Unified School District has zero tolerance for gang activity. Gang dress, graffiti, talk, drawings, etc. will be documented and students identified. If any discipline activity is tied to gangs in any way, the consequence tied to the activity will be assessed, (Board Policy JICF).

The police may be called to investigate serious violations. If this occurs, school officials will make every effort to notify parents or guardians. Any actions taken by law enforcement officials will be in addition to action taken by the school.

Students with multiple (3 or more) offenses necessitating a district hearing during his or her career with Page Unified School District are at risk of long term suspension (up to one year) or an expulsion with an opportunity for appeal at the end of 2 complete semesters. Other activities, due to severity in nature, may warrant an expulsion hearing on a first incident, (Board Policy JKE).

Expulsion hearings are requested for serious incidents. A recommendation to expel shall be made by the Superintendent. The authority to expel rests solely with the school board. Expulsion is the permanent exclusion of a student from school and school activities. The student may not be readmitted until at least two (2) complete semesters have passed (the remainder of the semester in which the violation has occurred and two (2) additional semesters, (Board Policy JKE).

It is the responsibility of all school employees to report all suspected instances of the use, possession, or sale of alcohol/drugs. Distribution, possession, and/or under the influence of drugs is prohibited by district policy (JICH-R). Research and studies have shown that a student can be considered “under the influence” of drugs, including marijuana, for up to 36 hours and are then subject to school discipline.

Discipline proceedings will generally involve incidents that occur on MMHS campus and property (this includes property inside and outside of the gates and school vehicles), during school hours, and school related activities and field trips. Students and parents should be aware of the extent of authority of school officials in relation to off-campus conduct. School boards and their agents can govern conduct which can be shown to be detrimental to the operation of schools. The effect on the schools, rather than where an incident occurs, determines the scope of school officials’ authority. The right to punish for offenses off school property is based upon, not the time or place of the offense, but its effect upon morale and efficiency of the school. MMHS will work hard to protect its interests while protecting the rights of parents and students, with safety and well-being guiding its decision-making.

PUSD DISCIPLINE MATRIX GRADES 7th - 12th

BEHAVIOR		DESCRIPTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE
★ = POLICE REFERRAL ⊛ = THREAT ASSESSMENT ⌧ = STUDENT SUPPORT SERVICE REFERRAL ▲ = DCS REFERRAL *BIP* = Behavior Intervention Plan						
AGGRESSION						
Verbal Provocation	Verbal Dispute	A confrontation between two or more students without physical aggression or injury.	ASD - 1 DAY	ISS - 1 DAY	ISS - 2 DAYS	SUS - 1 DAY
	Verbal Altercation	A hostile confrontation between two or more students involving the use of profanity and causing a substantial disruption.	ISS - 1 DAY	ISS - 2 DAYS	ISS - 3 DAYS	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (16 DAYS)
	Offensive Language Directed at a Staff Member	Offensive language or gesture as defined above directed at a staff member.	ISS - 2 DAYS	ISS (4 DAYS) ⊛ / BIP	SUS - 2 DAYS ⊛ / ⌧ / BIP	DISTRICT HEARING
Minor Aggressive Act	Physical Aggression Toward a Student	Aggressive behavior with the potential to cause physical harm towards others, including a forceful action, attitude, or behavior that is expressed physically towards another student.	ISS - 2 DAYS ⊛ / BIP	ISS (3 DAYS) ⊛ / BIP	SUS (3 DAYS) ⊛ / ⌧ / BIP	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM
Disorderly Conduct	Disturb Educational Setting	Disturbs the peace or quiet of the educational setting by engaging in violent or seriously disruptive behavior.	SUS - 4 DAYS ⊛ / BIP	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (16 DAYS) ⊛ / ⌧ / BIP	DISTRICT HEARING	EXPULSION HEARING
	Refusal to Obey Lawful Order	Refuses to obey a lawful order to disperse issued to maintain public safety in dangerous proximity to a fire, hazard or any other emergency.	SUS (2 DAYS) ⊛ / BIP	SUS (4 DAYS) ⊛ / ⌧ / BIP	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (20 DAYS) ⊛ / ⌧ / BIP	DISTRICT HEARING
Recklessness	Non-Violent Playful Behavior	Excessive playful behavior which has the potential to cause harm accidentally (including playful hitting, pushing, shoving or other behaviors which could cause harm unintentionally).	ASD - 1 DAY ⊛ / BIP	ASD (3 DAYS) ⊛ / ⌧ / BIP	ISS - 1 DAY ⊛ / ⌧ / BIP	ISS (3 DAYS)
Fighting	Fighting	A physical conflict involving two or more students.	SUS (2 DAYS) ⊛ / BIP	SUS (4 DAYS) ⊛ / ⌧ / BIP	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (16 DAYS) ⊛ / ⌧ / BIP	DISTRICT HEARING
Assault	Physical Injury of a Student	Causing physical injury to another student. Cases in which physical injury are caused by accident or other action undertaken on the reasonable belief that it was necessary to protect another person or self shall not constitute a violation of this rule.	STEP (16 DAYS) ★ / ⊛ / ⌧ / BIP	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (36 DAYS) ★ / ⊛ / ⌧ / BIP	DISTRICT HEARING ★ / ⊛ / ⌧ / BIP	EXPULSION HEARING

PUSD DISCIPLINE MATRIX GRADES 7th - 12th

★ = POLICE REFERRAL ⊛ = THREAT ASSESSMENT ¤ = STUDENT SUPPORT SERVICE REFERRAL ▲ = DCS REFERRAL BIP = Behavior Intervention Plan

BEHAVIOR		DESCRIPTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE
Aggravated Assault	Physical Aggression Toward Staff	Aggressive behavior with the potential to cause physical harm towards others, including a forceful action, attitude, or behavior that is expressed physically toward a staff member.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ⊛ / ¤ / BIP		
	Physical Injury of Staff	Causing physical injury to a staff member. Cases in which physical injury are caused by accident or other action undertaken on the reasonable belief that it was necessary to protect another person or self shall not constitute a violation of this rule.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ⊛ / ¤ / BIP		
	Endangering the Lives of Others or Causing Serious Bodily Injury	Actions causing serious bodily harm or actions that significantly jeopardizes an individual(s) safety or well-being.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ⊛ / ¤ / BIP		
ALCOHOL, MARIJUANA, TOBACCO, AND OTHER DRUGS						
		This includes being under the influence at school, school-sponsored events and on school-sponsored transportation.				
Tobacco Violation	Use of or Possession of Tobacco	The use/possession of tobacco products, tobacco substitutes, electronic cigarettes, other chemical inhalation devices, or tobacco vapor products.	ASD - 1 DAY	ASD (3 DAYS)	ISS - 1 DAY	ISS (3 DAYS)
	Sale, Distribution, or Intent to Sell or Distribute of Tobacco	A person who knowingly sells, gives or furnishes a tobacco product, a vapor product or any instrument or paraphernalia that is solely designed for the smoking or ingestion of tobacco or shisha, including a hookah or waterpipe, to a minor is guilty of a petty offense.	ISS - 2 DAYS	SUS (2 DAYS)	DISTRICT HEARING	EXPULSION HEARING
				★ / ¤ / BIP		
Alcohol Violation	Use of or Possession of Alcohol	The use of or possession or consumption of alcohol products.	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (16 DAYS)	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (36 DAYS)	DISTRICT HEARING	EXPULSION HEARING
				★ / ¤ / BIP		
	Sale, Distribution, or Intent to Sell or Distribute of Alcohol	The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of intoxicating alcoholic beverages or substances represented as alcohol.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ¤ / BIP		
Marijuana Violation	Use of or Possession of Marijuana / Paraphernalia	The use or possession of paraphernalia includes anything you might use to store, prepare, make, contain, ingest, or consume marijuana.	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (16 DAYS)	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (36 DAYS)	DISTRICT HEARING	EXPULSION HEARING
				★ / ¤ / BIP		
	Sale, Distribution, or Intent to Sell or Distribute of Marijuana	A person who knowingly sells, gives or furnishes a marijuana product, a vapor product or any instrument or paraphernalia that is solely designed for the smoking or ingestion of marijuana or, including a hookah or waterpipe, to a minor is guilty of a petty offense.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ¤ / BIP		

PUSD DISCIPLINE MATRIX GRADES 7th - 12th

★ = POLICE REFERRAL ◎ = THREAT ASSESSMENT ▪ = STUDENT SUPPORT SERVICE REFERRAL ▲ = DCS REFERRAL *BIP* = Behavior Intervnetion Plan

BEHAVIOR		DESCRIPTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE
Inhalants	Use of or Possession of Inhalants	The use of volatile substances that produce chemical vapors that can be inhaled to induce a psychoactive, or mind-altering, effect.	ISS - 4 DAYS	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (16 DAYS)	DISTRICT HEARING	EXPULSION HEARING
				▪ / *BIP*		
	Sale, Distribution, or Intent to Sell or Distribute of Inhalants	Sell, transfer or offer to sell or transfer a vapor-releasing substance containing a toxic substance if such person is not, at the time of sale, transfer or offer, employed by or engaged in operating a licensed commercial establishment at a fixed location regularly offering such substance for sale and such sale, transfer or offer is made in the course of employment or operation.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ▪ / *BIP*		
Prescription Drugs/ Non-Prescription Drugs	Use of or Possession of Prescription / Non-Prescription Drugs	Possess or use a prescription-only drug unless the person obtains the prescription-only drug pursuant to a valid prescription of a prescriber who is licensed.	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (16 DAYS)	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (36 DAYS)	DISTRICT HEARING	EXPULSION HEARING
				★ / ▪ / *BIP*		
	Sale, Distribution, or Intent to Sell or Distribute of Prescription/Non Prescription Drugs	Manufacture, sell or distribute a Prescription or misbranded drug.	EXPULSION HEARING			
				★ / ▪		
Dangerous Drugs	Dangerous Drugs	Including, but not limited to Cocaine, Ecstasy, Fentanyl, Hallucinogens, Heroin, Methamphetamines, Salvia, Spice, and other unknown drugs.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ▪ / *BIP*		
	Sale, Distribution, or Intent to Sell or Distribute of Illicit	Possession, use, administration, acquisition, sale, manufacture or transportation of dangerous drugs: Cocaine, Ecstasy, Heroin, LSD, Peyote, Fentanyl and other unknown drugs.	EXPULSION HEARING			
				★ / ▪		
ARSON						
Arson	Of a Structure of Property	Commits arson of a structure or property by knowingly and unlawfully damaging a structure or property by knowingly causing a fire or explosion.	ISS (4 DAYS)	DISTRICT HEARING	EXPULSION HEARING	
				★ / ◎ / ▪ / *BIP*		
ATTENDANCE POLICY VIOLATION						
Tardy	Excessive Tardy	1st Violation: 3 - 4 SAME CLASS	LUNCH DETENTION (2 DAYS)	ASD (2 DAY)	ASD (4 DAYS)	ISS (2 DAYS) AND ASD (2 DAYS)
		2nd Violation: 5 SAME CLASS				
		3rd Violation: 6 SAME CLASS				
		4th Violation: 7+ SAME CLASS				

PUSD DISCIPLINE MATRIX GRADES 7th - 12th

BEHAVIOR		DESCRIPTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE
★ = POLICE REFERRAL ⊗ = THREAT ASSESSMENT ▣ = STUDENT SUPPORT SERVICE REFERRAL ▲ = DCS REFERRAL BIP = Behavior Intervnetion Plan						
Truancy	Skipping/Ditching Class	Unapproved absence from a class period within the school day, including leaving class without permission.	ASD - 1 DAY	ASD (2 DAYS)	ASD (3 DAYS)	ISS (2 DAYS) AND ASD (2 DAYS)
	Neglecting Obligations	Unapproved absence from an assigned detention.	ASD (2 DAYS)	ASD (3 DAYS)	ISS - 1 DAY AND ASD (1 DAY)	ISS (2 DAYS) AND ASD (2 DAYS)
HARASSMENT, THREAT AND INTIMIDATION						
Harassment, Nonsexual	Minor	Harassment is a form of discrimination. Physical or verbal conduct related to a person's race, religion, national origin, age, gender (including pregnancy), disability, sexual orientation, military status, genetic information or other category protected by law. Includes, but is not limited to, verbal harassment or abuse, implied or overt threat(s), physical acts of aggression, and intimidating behavior, which have the effect of substantially or unreasonably interfering with a student's education, use of services, or participation in activities.	ISS - 2 DAYS	ISS (3 DAYS)	SUS (3 DAYS)	DISTRICT HEARING
				★ / ⊗ / ▣ / BIP		
	Major	Knowing and wilful course of conduct that is directed at a specific person, that a reasonable person would consider as seriously alarming, seriously disruptive, seriously tormenting, or seriously terrorizing the person and that serves no legitimate purpose.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ⊗ / ▣ / BIP		
Bullying	Bullying	Physical, verbal, written, or electronic conduct, directed toward a student that is: 1) Unwanted, 2) Repeated, and 3) Involves an imbalance of power. These actions are so pervasive, severe, and objectively offensive, that they: 1) have the purpose of creating or resulting in an intimidating, hostile, or offensive academic environment, or 2) have the purpose or effect of substantially or unreasonably interfering with a student's academic performance, which deprives the student access to educational opportunities.	SUS (2 DAYS)	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (16 DAYS)	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (36 DAYS)	DISTRICT HEARING
				⊗ / ▣ /BIP		
Threat or Intimidation	Intimidation/Threat Toward a Student	Use of coercion, force, threats, violence, intimidation or similar conduct that constitutes a threat to a student's safety or interferes with school purposes.	SUS (4 DAYS)	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (16 DAYS)	DISTRICT HEARING	EXPULSION HEARING
				★ / ⊗ / ▣ / BIP		
	Intimidation/Threat Toward a Staff	Use of coercion, force, threats, violence, intimidation or similar conduct that constitutes a threat to a staff member's safety or interferes with school purposes.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ⊗ / ▣ / BIP		
Hazing	Hazing	Committing an act against a student or coercing a student to commit an act that creates risk of harm to a person, in order to be initiated into a student organization or class, or for any other purpose. Involves physical risks or mental distress through humiliating, intimidating, or degrading treatment.	SUS (2 DAYS)	SUS (4 DAYS)	SUS (6 DAYS)	DISTRICT HEARING
				★ / ⊗ / ▣ / BIP		
(ACADEMIC INFRACTIONS) - LYING, CHEATING, FORGERY OR PLAGIARISM *Merriam Webster Dictionary Online*						

PUSD DISCIPLINE MATRIX GRADES 7th - 12th

BEHAVIOR		DESCRIPTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE
★ = POLICE REFERRAL ⊗ = THREAT ASSESSMENT ▣ = STUDENT SUPPORT SERVICE REFERRAL ▲ = DCS REFERRAL *BIP* = Behavior Intervention Plan						
Lying Cheating Plagiarism	Academic Dishonesty	Using or submitting work that is not your own, also known as cheating, plagiarism, copying, transferring computer files, etc. Students will be expected to follow classroom instructions relating to academic integrity.	LD (1 DAY)	ASD (2 DAYS)	ISS - 1 DAY	ISS - 2 DAYS
			ZERO ON ASSIGNMENT			
Forgery	Forgery	Copying with the intent to deceive. It need not be handwriting; the law of forgery covers printing, and engraving.	ASD - 1 DAY	ISS - 1 DAY	ISS - 2 DAYS	ISS (2 DAYS) AND ASD (1 DAY)
SCHOOL POLICIES, OTHER VIOLATIONS OF						
Combustible	Combustible	Student is in possession and/or use of substance or object that is readily capable of causing bodily harm or property damage, i.e., matches, lighters, firecrackers, gasoline, and lighter fluid.	STRUCTURED CALL	ASD (2 DAYS)	ASD (3 DAYS)	ISS - 1 DAY
Contraband	Contraband	Having at school or on the bus items that are harmful, or could cause harm, or are being used in a questionable, inappropriate or unsafe manner. Includes, but is not limited to items such as: water balloons, water guns, snap caps, stink bombs, itching powder, rubber bands, shooters, eggs, shaving cream, laser pointer, aerosol sprays of any type, toys, bandannas, etc.	STRUCTURED CALL	ASD (2 DAYS)	ASD (3 DAYS)	ISS - 1 DAY
Defiance, Disrespect, and Non-Compliance	Defiance	Open resistance; bold disobedience.	ASD - 1 DAY	ASD (2 DAYS)	ASD (3 DAYS)	ISS (1 DAY) AND ASD (1 DAY)
	Disrespectful Behavior	Communication or actions that demonstrate a lack of respect or courtesy toward an individual.	ASD - 1 DAY	ASD (2 DAYS)	ASD (3 DAYS)	ISS (1 DAY) AND ASD (1 DAY)
	Insubordination	Student conduct deemed as repeated unwillingness to submit to authority or refusal to respond to a reasonable request (including providing false information).	ASD (2 DAYS)	ASD (3 DAYS)	ISS - 1 DAY AND ASD - 1 DAY	ISS - 2 DAYS AND ASD (2 DAYS)
Disruption	Class Disruption	Creating or contributing to a moderate disturbance that disrupts the normal operation of the school environment but doesn't pose a threat to the health or safety of others.	LD - (2 DAYS)	ASD (2 DAYS)	ASD (3 DAYS)	ISS - 1 DAY AND ASD - 1 DAY
	School Disruption	Creating or contributing to a disturbance that disrupts the normal operation of the school environment and poses a threat to the health or safety of others.	SUS - 2 DAYS	SUS - 4 DAYS	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (20 DAYS)	**DISTRICT HEARING**
			★ / ⊗ / BIP	★ / ⊗ / ▣ / BIP		
Dress Code Violation	Dress Code Violation	Violation of the school's dress code including, but not limited to, wearing clothing with profanity, suggestive themes such as alcohol, drugs, sex, death, violence, or gang affiliated clothing.	STRUCTURED CALL	LD - 2 DAYS	ASD - 2 DAYS	ISS - 1 DAY
Gambling	Gambling	To play games of chance for money or to bet a sum of money.	LD - 2 DAYS	ASD (2 DAYS)	ASD (3 DAYS)	ISS - 1 DAY
Language, Inappropriate	Offensive Language/Gesture	Use of disgusting, hurtful, obscene or foul language, communication, or action.	STRUCTURED CALL	LD - 2 DAYS	ASD - 2 DAYS	ASD - 3 DAYS

PUSD DISCIPLINE MATRIX GRADES 7th - 12th

BEHAVIOR		DESCRIPTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE
★ = POLICE REFERRAL ⊗ = THREAT ASSESSMENT ⌧ = STUDENT SUPPORT SERVICE REFERRAL ▲ = DCS REFERRAL BIP = Behavior Intervention Plan						
Negative Group Affiliation	Gang Activity (Low Level)	Wearing or possessing gang-related apparel and/or communication, whether verbal, gestures, handshakes, drawings, or writings, to convey membership or affiliation with a gang.	SUS (1 DAY) ★ / ⊗ / BIP	SUS (2 DAYS) ★ / ⊗ / ⌧ / BIP	SUS (3 DAYS) ★ / ⊗ / ⌧ / BIP	DISTRICT HEARING
	Gang Activity (High Level)	Participation or association with a group in which the student's conduct presents a threat to himself/herself or others, is not in the best interest of the school, or causes a substantial disruption in the school environment.	DISTRICT HEARING	EXPULSION HEARING		
Parking Lot Violation	Parking Lot Violation	Not following school policy on student parking or unlawful/ dangerous use of an automobile on school property.	STRUCTURED CALL	LD - (2 DAYS) ★ / ⊗ / ⌧ / BIP	ASD (2 DAYS) ★ / ⊗ / ⌧ / BIP	ASD (3 DAYS)
Public Display of Affection	Inappropriate Public Display of Affection	Including but not limited to kissing or sitting on a student's lap.	STRUCTURED CALL	LD - (2 DAYS)	ASD (2 DAYS)	ASD (3 DAYS)
SCHOOL THREAT						
School Threat	School Shooting Threat	A substantial threat or plan to conduct a school shooting.	DISTRICT HEARING	EXPULSION HEARING ★ / ⊗ / ⌧ / BIP		
Bomb Threat Chemical or Biological Threat	Bomb Threat	A threat to detonate an explosive or incendiary device to cause property damage, death, or injuries, whether or not such a device actually exists.	DISTRICT HEARING	EXPULSION HEARING ★ / ⊗ / ⌧ / BIP		
Fire Alarm Misuse	Fires and Misuse of Fire Alarms/Extinguishers	Causing, or attempting/pulling a fire alarm, or using a fire extinguisher without valid cause.	SUS (4 DAYS)	DISTRICT HEARING	EXPULSION HEARING ⊗ / ⌧	
SEXUAL OFFENSES						
Pornography	Pornographic Materials	Transmitting, possessing, creating, or viewing obscene writings, drawings, photographs, videos, sound recordings, or the like.	ISS (2 DAYS)	ISS (3 DAYS)	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (20 DAYS)	DISTRICT HEARING
Indecent Exposure or Public Sexual Indecency	Sexual Activity	Touching of a sexual nature, attempting to engage or engaging in sexual activity, or exposing private body parts.	SUS (4 DAYS)	SUS (8 DAYS) ★ / ⊗ / ⌧ / ▲ / BIP	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (20 DAYS)	DISTRICT HEARING
Harassment, Sexual	Sexual Harassment	Act of a sexual nature against a person's will, or where a person is incapable of giving consent.	DISTRICT HEARING	EXPULSION HEARING ★ / ⊗ / ⌧ / ▲ / BIP		
	Sexual Abuse Sexual Conduct with a					

PUSD DISCIPLINE MATRIX GRADES 7th - 12th

BEHAVIOR		DESCRIPTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE
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Sexual Violence	Minor	Physical sexual acts against a person's will, or where a person is incapable of giving consent.	EXPULSION HEARING			
	Child Molestation					
	Sexual Assault		★ / ⊗ / ▣ / ▲			
TECHNOLOGY, IMPROPER USE OF						
Electronic Device/Technology Misuse	PUSD Device	Unauthorized and/or non-educational use of electronic devices/technology. Use of District technology is a privilege and not a right. If the misuse constitutes another violation, consequences consistent with the other violation may also be given.	ASD - 1 DAY	ASD (2 DAYS)	ISS - 1 DAY	ISS (2 DAYS)
Cell Phones/Personal Devices	Personal Device	Possessing a cell phone, or other personal device (air pods etc), that is turned on, on school property between the first bell or last bell of the school day, or on buses contracted by the District, unless authorized by a school official, is in violation of this rule. Student must be actively using the device to be in violation.	LD - (1 DAY)	ASD - 1 DAY	ASD (3 DAYS)	CONFISCATED "PHONE PLAN - TURN IN PHONE EVERYDAY
THEFT						
Theft	Theft	Taking something that does not belong to you. Stealing, or attempting to steal, private or school property, or receiving school property.	ASD (2 DAYS)	ISS (2 DAYS)	ISS (3 DAYS)	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (20 DAYS)
Burglary/Breaking and Entering	Second Degree	Burglary in the second degree: A person commits burglary in the second degree by entering or remaining unlawfully in or on a residential structure with the intent to commit any theft or any felony therein.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ⊗ / ▣		
	Third Degree	Burglary in the third degree: 1. Entering or remaining unlawfully in or on a nonresidential structure or in a fenced commercial or residential yard with the intent to commit any theft or any felony therein. 2. Making entry into any part of a motor vehicle by means of a manipulation key or master key, with the intent to commit any theft or felony in the motor vehicle.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ⊗ / ▣		
Burglary	First Degree	Such person or an accomplice violates the provisions of either Burglary in the Second and Third Degree and knowingly possesses explosives, a deadly weapon or a dangerous instrument in the course of committing any theft or any felony.	DISTRICT HEARING	EXPULSION HEARING		
			★ / ⊗ / ▣	★ / ⊗ / ▣		
Extortion	Extortion	Knowingly obtaining or seeking to obtain property or services by means of a threat to do in the future.	DISTRICT HEARING	EXPULSION HEARING		
				★ / ⊗ / ▣ / BIP		
Robbery	Robbery	Taking any property of another from his person or immediate presence and against his will, such person threatens or uses force against any person with intent either to coerce surrender of property or to prevent	DISTRICT HEARING	EXPULSION HEARING		

PUSD DISCIPLINE MATRIX GRADES 7th - 12th

BEHAVIOR		DESCRIPTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE
★ = POLICE REFERRAL ⊛ = THREAT ASSESSMENT ▣ = STUDENT SUPPORT SERVICE REFERRAL ▲ = DCS REFERRAL *BIP* = Behavior Intervnetion Plan						
		resistance to such person taking or retaining property.	★ / ⊛ / ▣			
Armed Robbery	Armed and Equity	Is armed with a deadly weapon or a simulated deadly weapon.	EXPULSION HEARING			
			★ / ⊛ / ▣			
	Utilized Weapon	Uses or threatens to use a deadly weapon or dangerous instrument or a simulated deadly weapon.	EXPULSION HEARING			
			★ / ⊛ / ▣			
Trespassing	Trespassing	Entering or remaining on school grounds or facilities without authorization and with no lawful purpose including visiting another school while on an out-of-school suspension.	SUS (1 DAY)	SUS (2 DAYS)	SUS (4 DAYS)	DISTRICT HEARING OR OPTION TO ENROLL INTO STEP PROGRAM (20 DAYS)
			★ / ⊛ / ▣			
VANDALISM OR CRIMINAL DAMAGE						
Destruction of Property	Vandalism of Personal Property	Causing or attempting to cause damage to private or school property, or the repeated damage involving private or school property, including graffiti. This also includes the alteration of student or school computer programs or systems.	ISS (3 DAYS) / COMMUNITY SERVICE	ISS (4 DAYS) / COMMUNITY SERVICE	STEP PROGRAM (20 DAYS) / COMMUNITY SERVICE	**DISTRICT HEARING**
			★ / ▣ / BIP			
	Vandalism of School Property		ISS (3 DAYS) / COMMUNITY SERVICE	ISS (4 DAYS) / COMMUNITY SERVICE	STEP PROGRAM (20 DAYS) / COMMUNITY SERVICE	**DISTRICT HEARING**
			★ / ▣ / BIP			
WEAPONS AND DANGEROUS ITEMS - BOARD POLICY JICI						
Firearm	Firearms	Carrying, possessing, storing, keeping, leaving, placing, or putting into the possession of another person, any firearm.	EXPULSION HEARING			
			★ / ⊛ / ▣			
Simulated Firearm	Simulated Firearm	An instrument displayed or represented as a firearm and/or perceived by a reasonable person to be capable of causing injury or death given the manner in which it is possessed, controlled, or used. Toy, look-alike, and imitation firearms.	**DISTRICT HEARING**	**EXPULSION HEARING**		
			★ / ⊛ / ▣ / BIP			
Other Weapons	Weapons	Possessing, handling, or transmitting any object or material that is ordinarily considered a weapon, lookalike weapons, or any object that could place a person in reasonable fear of physical harm. Includes, but not limited to knives, razor blades, mace, and pepper spray.	**DISTRICT HEARING**	**EXPULSION HEARING**		
Dangerous Items			★ / ⊛ / ▣ / BIP			

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LD - LUNCH DETENTION / ASD - AFTER SCHOOL DETENTION / ISS - IN SCHOOL SUSPENSION / SUS - SUSPENDED OFF CAMPUS

Section 5
Other Business and Information

Special Education

MMHS will follow existing adopted governing board policy as outlined under Section IHB-R - Special Instructional Programs. As outlined, Page Unified School District has developed procedures that provide educational opportunities for individuals with disabilities that accomplish District compliance with federal laws including the Individuals with Disabilities Education Act (IDEA), the Arizona revised statutes, and the lawful regulations of the State Board of Education.

Additionally, we will follow Page Unified Governing Board Policy IHB which speaks to the District responsibility to identify and evaluate students who, within the intent of Section 504 of the Rehabilitation Act of 1973, need special services or programs in order that such students may receive the required free appropriate education.

MMHS supports the early child education program called Child Find. MMHS will provide information regarding the availability of early intervention services and special education services for children age birth to 22. Identification screening for possible disability shall be completed within forty-five (45) calendar days. We are committed to early intervention for children in need and welcome the opportunity to facilitate this process.

Students with individualized education plans (IEP) will have their plans reviewed by Special Education personnel prior to beginning the learning program at MMHS to ensure compliance with all accommodations, modifications, and support services as mandated by IDEA, and can be managed within a learning educational setting. Each student in the learning program will be assigned a special education teacher as a case manager to assist regular education teachers in supporting students in the educational courses. Special education teachers will be trained so that they may also have access to review their students' courses and progress within the learning educational setting.

Special education students enrolled in Edgenuity courses will have access to virtual special education teacher support within the classroom setting to ensure implementation of IEP-mandated services and accommodations.

MMHS will allow for modifications and can be adapted to accommodate the learning needs of students with IEPs or 504 plans. Students will be given every opportunity to be successful, but if the online environment is not deemed suitable for meeting the needs of the student, the principal will work with the case manager to determine a learning environment that is more appropriate.

Related Services

Related services may include occupational therapy, speech and language therapy and physical therapy. These services, placement, and goals are determined by the IEP team. Related services are determined by an IEP, and will be provided accordingly.

504 Accommodation Plan

The 504 plan is to assist the student with their day-to-day learning challenges that are a result of their medical or mental disability. The 504 plan gives the teacher the ability to apply accommodations that a regular education student may not be able to apply.

Possible disabilities that can be accommodated by a 504 plan are allergies, cancer, epilepsy, eating disorder, diabetes, juvenile arthritis, vision impairment, hearing impairment, residual effects of an injury. There are many physical or mental disability qualifications. Parents who feel their students should be on a 504 plan should contact the principal to discuss options.

Manifestation Determination

In the circumstance where there is a discipline concern that will result in action taken by the school, including, but not limited to, suspension and expulsion, with a student that qualifies for special education or 504 Plan, the special education teacher will hold a manifestation of determination meeting with the appropriate IEP team members in attendance.

When there is an attendance concern with a student that qualifies for special education, the IEP or 504 team will meet to determine if the services in place are appropriate for FAPE and if the student's disability is a barrier. If the team determines that the services are appropriate and the disability is not a barrier, the team will conclude the meeting with a prior written notice and follow the school truancy process.

Special Education Director - Penni Case
Email: pcase@pageud.org
Phone: 928-608-4155 (office)

English Language Development (ELD)

MMHS implements assessments and programs approved by the AZ Department of Education to evaluate and support students learning English. The Arizona English Language Learner Assessment (AZELLA) is used to determine English language proficiency for eligible students who indicate a language history other than English during enrollment.

Students identified as Limited English Proficient through AZELLA are provided, with parent consent, an Individualized Language Learner Plan (ILLP) which outlines instruction and goals in the areas of reading, writing, speaking, and listening. Instruction is aligned to Arizona's English Language Proficiency Standards/Performance Indicators and will be provided by a Highly Qualified teacher possessing an SEI, ESL, Bilingual or comparable endorsement.

English Language Learners who assess as Proficient on AZELLA's spring assessment will be monitored for the following two academic years to evaluate continued progress and/or a need for support.

ELD Coordinator- Ermenia Tenpenny
Email: etenpenny@pageud.org
Phone: 928-608-4386

Meal Programs

MMHS is participating in the Community Eligibility Provision program through the Arizona Department of Education which makes all student meals at the cafeteria free. Students eating lunch provided by the cafeteria must bring their food back to MMHS to eat. ***MMHS students may not eat in the PHS cafeteria.***

Off Campus Lunch

- Sophomore, Junior and Seniors are eligible for open campus privileges.
- Open campus privilege only applies during the student's scheduled lunch period.
- Students with disciplinary infractions may lose off-campus privilege at the discretion of MMHS administration.
- Students are expected to adhere to all district and school policies while off campus for lunch. Policy infractions may result in temporary or permanent loss of open-campus privileges in addition to other disciplinary consequences as outlined in the MMHS Student Handbook.

Administering Medicine to Students JLCD

For occasions when it is necessary for a student to receive a prescription drug during the school day, the following procedure has been established to ensure the protection of the school and the student and to assure compliance with existing rules and regulations:

- The medication must be prescribed by a physician.
- The parent or guardian must provide written permission to administer the medicine to the student.
- Drugs must be kept in a locked container.
- When the physician feels it is necessary for the student to carry and self-medicate, they will provide written recommendation.
- The medication must come to the office in a prescription container.
- Over-the-counter medication follows the same above rules, but a parent can send written permission for student self-medication.

Movies/Videos/Electronic Materials IJND and ILND-R

The District shall obtain signed, written consent from a student's parent or guardian before using video, audio, or electronic materials that may be inappropriate for the age of the student.

- Movies, videos, and electronic materials with ratings other than for general audiences of all ages are not to be shown in classrooms or at any district facility without signed written permission from the student's parent or guardian and approval by the school administration.

Video or Audio Recording

The video or audio recording of any person(s) on school or district property and or distribution of any audio or video recording of any person(s) is not permitted without express written permission from school administration and is only permitted for school related activities.

Vehicular Policy

MMHS students are required to park in the PMS parking lots.

Students are expected to follow all rules of driving and speed requirements in school parking areas. Violation of these may result in a disciplinary referral/loss of parking privileges. Vehicles may be towed away at student expense for failure to follow policy and procedures related to motorized vehicles.

Student Drop-off/pick-up

Students will not be able to be dropped off or picked up in the District Office parking lot. Students will need to be dropped off or picked up on South Navajo Drive.

Bicycles, Skateboards, Rollerblades and Scooters

For the safety of all students and to prevent damage to school property, the riding of bicycles, skateboards, rollerblades, and/or scooters is prohibited on campus.

Students are permitted to ride the above modes of transportation to school, but must not ride them on the school campus. During the school day, they must be chained up to the bike rack or stored in the classroom.

Students who violate this rule may receive a disciplinary referral. Such devices may be confiscated.

Bluetooth Speakers

Students may not play music through a Bluetooth speaker. If music is heard, the speaker will be confiscated.

Food and Drink

MMHS has a recreation room available to students. Food and appropriate drinks will be allowed in the "rec" room to be consumed at appropriate times. Rec room privileges may be suspended if students do not clean up or use the room at unauthorized times.

Water is allowed at all times in the classrooms.

Students may bring their own lunch to school and store it in an area designated by the classroom teacher. The school does accept "special deliveries" of food or gifts.

ID Cards

Each MMHS student will receive a student ID card at the beginning of the school year. Students must have a school ID at all times during the school day. The student must provide proper ID at the request of any PUSD staff member during the school day or while on campus.

Manson Mesa High School students are NOT ALLOWED on the Page High School campus without authorization.

School Volunteers

All parents are invited to volunteer at Page Unified School District, whether you have only a few minutes or more. Yes, we need parent volunteers! As parents, grandparents, neighbors and community members, you have ideas, talents and time to share with our students and our schools. It is our belief that volunteer programs are beneficial to everyone involved.

These programs also help to foster stronger school/community relationships by creating a common ownership in the success of our schools. They also demonstrate the importance of community service to all involved in the program, especially students.

If you wish to volunteer in the district, please check with the District Office to obtain the required paperwork to ensure that it is completed prior to your beginning any volunteer work within the District.

Visitors to School KI-R

Parents are encouraged to visit the schools. All visitors to any school must report to the school office upon arrival.

For those who wish to visit a classroom during the school day, it is preferred that the teacher and the principal be contacted in advance to arrange a day and time for such visit so as to avoid any conflicts with the school schedule.

In visiting a classroom, parents must realize that the teacher's first responsibility is to the class as a whole, and the teacher will be unable to converse at any length with the visitor. If a conference is desired, arrangements will be made by the teacher for an appointment with the parent either before or after school hours.

No person may enter onto school premises, including visits or audits to a classroom or other school activity, without approval by the principal. Neither will any person be allowed to conduct or attempt to conduct any activity on school premises that has not had prior approval by the principal.

Anyone who is not a student or staff member of the District schools, and is in violation of this policy, may be asked to leave the property of the District. Failure to comply with the lawful directions of District officials or of District security officers or any other law enforcement officers acting in performance of their duties, and failure to identify oneself to such officials or officers when lawfully requested to do so, will be against District regulations. Failure to obey such instructions may subject the person to criminal proceedings applicable under law.

Inclement Weather

At certain times of inclement or bad weather, PUSD may find it necessary to alter the schools' schedules for the safety of students. If you suspect the possibility of this, the following media are available to help us communicate:

- Emergency Weather Hotline – 928-608-4100 (Option 1)
- District Web Page – www.pageschools.org

In cases of prolonged inclement weather, the District may cancel school.

Military Recruitment Information

Federal law requires the Page Unified School District to provide names, addresses and telephone numbers of high school students to military recruiters and institutions of higher education that request this information. While we are committed to protecting the confidentiality of our students, we must comply with the law. Unless you notify the Department of Education, in writing, that you do not consent to the release of your child's information, we must disclose your child's name, address, and telephone number to military recruiters and institutions of higher education that request this information about our students.

If you do not want your child's name and contact information disclosed to military recruiters and/or institutions of higher education, you must fill out a form and return it to the principal. Please note you may withhold your child's information from military recruiters, institutions of higher education, or both. If you do not return the form, we are required to release your child's contact information to military recruiters and/or institutions of higher education.

Property Damage – Liability

Student Liability - Students have the responsibility to protect school property, equipment, books and other materials issued to or used by them in the instructional process. Students who deface or otherwise damage school property may be suspended.

Parent Liability - Under Arizona law, parents are liable for damage done to school property by their children. Parents will be notified and charged for the cost of such damage.

Student Accident/Emergency Transportation - A student requiring emergency medical treatment from the Page Emergency Medical Technicians (EMT) may be transported by the Page EMT Squad to a local medical facility. Parents are financially responsible for treatment/transportation

If a student is not able to comply with the rules and regulations and policies are broken, the principal or designee will determine off-campus suspension, long term suspension, and /or expulsion. Only after careful review, consideration of extenuating circumstances, and communication with parents/guardian, will withdrawal be considered.

Photo Release Statement

Unidentified photos of students may be published on school websites, illustrating student projects and achievements. In addition, your daughter or son's full name may be considered for publication on his/her school's web site. If published, his/her name will appear on pages with a clear school related purpose and will be included in further instructional and/or co-curricular activities. Permission for such publishing does not grant permission to share any other information about your son/daughter, beyond that implied by their inclusion on the web page(s). If you do not want your child's photo or name to be published on the website, please indicate this on the Release of Information form (Photo/Video Release portion).

Section 6
Transportation Information

Guidelines for Bus Use

Once a student is on the bus, they cannot be taken off. If there is a change in their travel plans, please inform your student before they leave for school and their school of attendance must be notified. Notes to the bus driver are not accepted. Messages to students to change plans must be received before 2:00 pm (Monday through Thursday) to make it to the student. If you have an issue with a driver, do not board the bus in a confrontational manner, but rather go around to the driver side window, or call the Transportation Director (982-608-4121) for assistance.

Arizona State Codes R17-9-104 states "During the time of loading or unloading of passengers at designated school bus loading areas at the school, the loading area is restricted to school buses, passengers and school employees assisting in the loading or unloading of passengers. This means that parents and relatives are not allowed in the bus loading area. Please park in the parking lot or wait in the school office for your child.

Page Unified School District transportation is not public transportation; therefore, to prevent overcrowding as well as accountability, all students will be assigned a bus route based on their residential area. Do not transport students to another bus stop to catch the bus.

School bus passenger rules:

- No food or drinks are allowed (this includes gum). Water is acceptable.
- Classroom behaviors apply.
- Bus driver will assign seats.
- Possession or use of drugs is prohibited.
- Remain properly seated "Bottom to Bottom, Back to Back, Feet to Floor" keeping aisles clear.
- Do not use profane or obscene language.
- Keep all parts of your body inside the bus at all times.
- Talk quietly. Do not yell or make other loud noises.
- Respect the rights, property and safety of others.

- Do not destroy property. You will be responsible for the cost of repairs.
- Fighting will result in immediate revocation of bus riding privileges pending a parent conference.
- Do not distract the bus driver, as you are jeopardizing the safety of others.
- Musical instruments and skateboards must be under your control at all times while not occupying a seat.

Transportation provided by the School Is a Privilege - Not a Right.

Student behavior on a school/activity bus should be the same as that in a well-ordered classroom with the exception that students are free to talk in a low voice. Disorderly conduct or refusal to respect the authority of the driver shall be sufficient reason for the student to receive a discipline referral. This includes transportation to and from school, athletic/activity school events, field trips, and the late bus.

When unsafe, inappropriate or unacceptable behavior occurs on the bus, the bus driver will issue a referral and refer the student(s) to the office. School officials will enforce policy when taking the following action:

- On the first incident, the driver will verbally reprimand and explain the violation.
- If the violation is repeated, the incident will be investigated and the proper disciplinary actions will be taken.
- Any serious violation may result in an immediate long-term suspension from bus privileges on the first referral.

Major incidences or multiple incidences and referrals can result in suspension or revocation of bus privileges. Students whose transportation privileges have been revoked are still expected to attend school on a regular basis, and it is the parent's responsibility to provide such transportation. Good citizenship does not stop at the bus door. Reference ARS 15-341 EEAE bus safety/ JIC- student conduct.

Students who do not attend one or more classes due to truancy may be denied access to bus transportation that day. Students who misuse school transportation may receive disciplinary consequences.

After hours transportation phone number: 928-608-4131.

Section 7
Guidelines for Computer Use and Technology Resources

Academic Integrity

The academic integrity and expectations of the Edgenuity program at MMHS will be continuously monitored by the Edgenuity support staff and the principal. Students will participate in an orientation that will include the following information: Chromebook demonstration, Overview of Edgenuity, Electronic Information system (Device Agreement), MMHS handbook, Username and Password for Edgenuity, Technology Help Desk, and Goal Setting will also be provided.

The Edgenuity support staff will work closely with students in order to facilitate communication and build a positive educational relationship. When a student in the Edgenuity program begins to decline in their academic achievement, students and parents will be notified. Communication will be conducted to help teachers identify and resolve any academic struggles or issues with students. If the issues persist after strategies for success have been implemented, an engagement plan and/or goal setting agreement will be given. Communication will be conducted via email, phone, or in person.

Instructional management features and the student handbook are coupled with recommended district policies to address academic integrity and responsibility.

Inappropriate Content

Inappropriate and offensive material includes but is not limited to anything unrelated to the assignment or not age appropriate, and items that are slanderous, derogatory, or profane. Any use of profanity, hate speech, bullying, or threatening language within the chat box or email will be removed and subject to disciplinary action. MMHS can remove profile pictures and content, from discussions, in the event that it is determined to be inappropriate or offensive without advance notice or permission of the user.

All computers and internet connected devices within the District are safeguarded against predatory and pornographic elements through the use of a web content filter. The district utilizes the Lightspeed® web content filtering appliance produced by Lightspeed Systems to filter all internet traffic. Compliance with the Children's Internet Protection Act (CIPA) ensures our students are protected from harmful content on the internet and extends to mobile users and bring your own device users easily, whether on or off school grounds.

Objectionable Materials

There may be instances when a parent or guardian finds certain lessons, books, or materials objectionable for various reasons (including non-sex education instruction regarding sexuality, religion differences, etc.). Our teachers will work to find alternative lessons which will meet the lesson objectives. The assessment for the lesson must still be completed to show that the objectives have been met.

Plagiarism

The definition of plagiarism is copying or imitating the language, ideas, and thoughts of another writer and passing them off as the student's own original work. Specific examples of plagiarism that will not be tolerated are: copying, paraphrasing or summarizing another person's work without citing that source. Using material, including photographs, from the internet or any other source and representing it as the student's own, even if he or she has changed some of the words. Having someone else write the assignment or rephrase any portion of that assignment. Directly copying or rephrasing student aids (Cliff's Notes, for example), critical sources, or reference materials in part or whole without acknowledging those sources.

Source Citation

Many courses require written work where students need to cite sources. Any direct quotations from a textbook can simply be cited as (Author, page number). Any quotations from outside sources require full citations, including author, title, publisher, date of publication, and page number. If a student cites information found on a website, he or she must provide the complete web page or site title, URL, author (if known), page number (if applicable), publication date of the site (if available), and date of access.

Students are responsible for their own work on cumulative exams. Students are not permitted to share work with other students on cumulative exams. If a student does not complete his or her own work or shares work with others on cumulative exams, he or she will not receive credit for the work and is at risk of suspension or expulsion from MMHS.

Students are to cite sources in all assignments, tests, and exams. Students do not receive credit for work that does not appropriately cite sources.

Technology

Computer Use

The purpose of the computer network is to enhance student education and it should only be used for this purpose. Students may not use the computers for private, commercial, political or religious reasons. Computers may not be used for illegal purposes or to access obscene, pornographic or satanic materials.

Please respect the rights and property of others. Do not share the computer you have been assigned with other students. You will be held responsible and possibly lose your computer privileges.

Students may not decorate their chromebook with personal stickers, and they should not remove any district identifying stickers from the chromebook.

Acceptable Use Policy

Students will use the technology resources to support personal educational objectives within the educational goals and objectives of the school district. Electronic information resources are for educational purposes only. Inappropriate use may result in cancellation of use of information services and/or appropriate disciplinary action. Students will not submit, publish, display, or retrieve materials forbidden by statutes, laws, or District policies and regulations. Students will abide by all copyright regulations.

Students will abide by such rules as adopted by Page Unified School District including the Page Unified School District Technology Resources Acceptable Use Policy. Students will not use district technology resources to submit, publish, display, or retrieve any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.

MMHS students are subject to the rules and restrictions implemented by MMHS while on or using school property, at testing sites, while interacting online, and at or traveling to school-sponsored activities. Students enrolled in MMHS should be aware of the following guidelines, expectations, and consequences.

Posting anonymous messages online is not permitted unless authorized by the Edgenuity staff. Impersonating another person is also strictly prohibited. Students must use only their own usernames and passwords, and must not share these with anyone. Students may not interfere with other users' ability to access MMHS or disclose anyone's password to others or allow them to use another user's account. Students are responsible for all activity that is associated with their usernames and passwords.

Students should change their password(s) frequently; at least once per semester is encouraged. Students must not publicly post their personal contact information (address and phone number) or anyone else's. Students must not publicly post any messages that were sent to them privately. Students are not allowed to download, transmit or post material that is intended for personal gain or profit, non-MMHS commercial activities, non-MMHS product advertising, or political lobbying on an MMHS-owned instructional computing resource. Students may not use MMHS instructional computing resources to sell or purchase any illegal items or substances. It is not allowed to upload or post any software on MMHS instructional computing resources that are not specifically required and approved for student assignments.

Network security

Students will not attempt to harm, modify or destroy hardware or software, or interfere with system security. Students understand that if they are issued a network user account, they may not share that account with anyone or leave the account open or unattended.

MMHS's Edgenuity support staff is available through email from 8:00 a.m. to 4:20 p.m. Monday through Thursday. MMHS's Edgenuity support staff will not be available to send and receive student instant messages before 8:00 a.m. or after 5:00 p.m. Students and families are encouraged to use email to contact the Edgenuity support staff but it is not required.

Student Internet Safety

On the Internet, students must not reveal personal information about themselves or other persons. For example, a student should not reveal his or her name, home address, telephone number, or display photographs of him/herself or others to persons outside of the MMHS. Students cannot agree to meet in person anyone they have met only on the Internet and who is not affiliated with MMHS. First meetings with MMHS affiliated students should be at school-sponsored events.

Network Etiquette

MMHS students are expected to follow the rules of network etiquette or "netiquette". The word "netiquette" refers to common-sense guidelines for conversing with others online. Students are encouraged to abide by these standards: Establish Instant Message usernames and e-mail addresses that are appropriate for the school setting. Avoid sarcasm, jargon, and slang. Swear words are unacceptable. Avoid using abbreviations or inappropriate contractions.

Never use derogatory comments, such as those regarding race, religion, ability, political persuasion, body type, physical or mental health, or access issues.

Focus responses on the questions or issues being discussed, not on the individuals involved. Be constructive with criticism, not hurtful. Review messages before sending them. Remove easily misinterpreted language and proofread for typos. Respect other people's privacy. Do not broadcast online discussions, and never reveal other people's personal information.

Monitoring

MMHS reserves the right to review any material transmitted using MMHS instructional computing resources or posted to a MMHS instructional computing resource to determine the appropriateness of such material. MMHS may review this material at any time, with or without notice. E-mail transmitted via MMHS instructional computing resources is not private and may be monitored.

The District has the right to review any material stored on any system provided by the District and to edit or remove any material. Students waive any right that they may otherwise have to such material. Page Unified School District reserves the right to log the use of all systems and monitor file-server space utilization. Should it become necessary, files may be deleted, accounts may be closed, and access may be denied.

Indemnification Provision

MMHS assumes no responsibility for information obtained via the Internet, which may be illegal, defamatory, inaccurate or offensive. MMHS assumes no responsibility for any claims, losses, damages, costs, or other obligations arising from the use of instructional computing resources. MMHS also denies any responsibility for the accuracy or quality of the information obtained through user access. Any statement, accessible on the computer network or the Internet, is understood to be the author's individual point of view and not that of MMHS, its affiliates, or its employees. MMHS assumes no responsibility for damages to the user's computer system.



Manson Mesa High School

STUDENT RIGHTS

- *Students have the right to a quality education in a clean, safe environment.*
- *Students have the right to be clearly informed about any rules for which they will be held accountable, to be informed of any charges which may be made against them, and ask for consideration of special circumstances.*
- *Students have the right of privacy of person, and freedom from unreasonable search and seizure of property unless school employees have reason to suspect that the health, safety, or welfare of students may be in danger.*
- *Students have a right to present a complaint or grievance when rights are violated by following the procedures outlined in the 2026-2027 Manson Mesa High School Student Handbook.*

STUDENT RESPONSIBILITIES

- *Students have a responsibility to promote a clean, safe environment where a quality education can be delivered.*
- *Students have a responsibility to be informed of and follow the school's code of conduct outlined in the 2026-2027 Manson Mesa High School Student Handbook.*
- *Students have a responsibility to avail themselves of a quality education by attending school regularly, completing assigned school work, and asking for consideration of special circumstances.*
- *Students have the responsibility to comply with the Page Unified School District Technology Resources Acceptable Use Policy as outlined in the 2026-2027 Manson Mesa High School Student Handbook. Violation of this Policy may constitute a criminal offense and result in disciplinary action and revocation of their use of district technology resources.*

STUDENT LIABILITIES

- *Students are liable for conduct that interferes with the educational process at Manson Mesa High School.*
- *Students will be subject to disciplinary procedures outlined in the 2026-2027 Manson Mesa High School Student Handbook when they violate the school's code of conduct.*

SIGNATURES:

I understand that I am responsible for READING the** 2026-2027 Manson Mesa High School **Student Handbook. I also understand that I will be held accountable for the rights, responsibilities, and liabilities outlined in it.

_____ _____

Student signature *Date*

I have READ the 2026-2027 Manson Mesa High School Student Handbook. I understand that my child will be held accountable for the rights, responsibilities, and liabilities outlined in it.

_____ _____

Parent/Guardian signature *Date*

Disclaimer: It is intended that all Page Unified School District Handbooks comply with the policies established by the governing board of the Page Unified School District. In the event that anything in this handbook conflicts with current district policy, district policy will prevail.