

Mansfield Township Board of Education



Thursday June 11, 2026

7:00 p.m.

Call to Order - Alison Lorentson, President

Roll Call - Gail Libby, Acting Board Secretary

Mansfield Township Board of Education

Alison Lorentson, President	Alexis DeLeon	Colette DeRosa
Richard Stewart, Vice President	Jonathan Lemp	James J. Winand
Sean Breheney	Jonathan Rood	Vincent Weiss

Pledge of Allegiance - Alison Lorentson

Executive Session -

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- ☐ *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- ☐ *Pending Litigation*
- ☒ *Personnel Matters*
- ☐ *Matters of Attorney/Client Privilege*
- ☐ *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise;

and **BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Approval to go into Executive Session,

Motion by _____, seconded by _____ to move to Closed Session at _____ (time) for approximately _____ minutes. Action will / will not be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

President's Announcement**Statement of Advance Notice**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the District website and in the Mansfield Township Municipal Building, and sent to the following newspapers: *The Express Times and Star Ledger*

President's Report - Alison Lorentson**Superintendent's Report** - Diana Mai

- HIB Report
- *Board of Education Ethics Training*- Presented by Kelly Mitchell, NJSBA

Administrators' Reports

- Acting Business Administrator/Board Secretary - Gail Libby
 - School Board Candidate Petitions -July 27, 2026 by 4 PM. Please refer to the email sent on May 10, 2026 if you are up for reelection.
- Principal - Noreen Matias
MTSD Happenings

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Public Comment - Agenda Items Only

Public Comment on Agenda Items Only, in accordance with Board Policy 6130 which is available for review on our website, will be heard at this time. Each speaker must state their name, address, and group affiliation, if applicable. Comments are limited to 3 minutes per person.

The Board bears no responsibility for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Consent Agenda - Recommended Action(s)

Board Member: Richard Stewart

Approval of Minutes and Reports

1. Motion to **Approve the Open and Closed Session Minutes** of the May 6, 2026 Budget Hearing meeting.
2. Motion to authorize the Chief School Administrator and the School Business Administrator to **pay bills and make line item transfers** during the summer recess period as necessary to maintain operations of the district with all bills and transfers to be presented to the Board for approval at the August 2026 Regular Business Meeting of the Board.
3. Motion to authorize the Chief School Administrator to **extend offers of employment** during summer break as necessary to maintain operations of the District, with all appointments to be presented to the Board for final approval at the August 2026 Regular Business Meeting of the Board.
4. Motion to **Appoint Gail Libby, School Business Administrator, to the position of Affirmative Action Officer**, for the 2026-2027 school year, as recommended by the Superintendent.
5. Motion to **Accept the Comprehensive Equity Plan statement of assurance for the 2026-2027 school year**, as recommended by the Superintendent.
6. Motion to **Receive/Approve the HIB Report Cases**, as presented, as recommended by the Superintendent.

Month/Year	HIB #	Founded (Y/N)	Remediation (Y/N)	Discipline (Y/N)	Counseling (Y/N)
July 2025	none				
Aug. 2025	none				
Sept. 2025	none				
Oct. 2025	none				
Nov. 2025	none				
Dec. 2025	none				
Jan. 2026	1	Y	Y	Y	Y
Feb. 2026	1	Y	Y	Y	Y
Mar. 2026	1	Y	Y	Y	Y
Apr. 2026	2	1Y 1N	Y	Y	Y
May 2026	1	N	N	N	N
June 2026					

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Alexis DeLeon					Colette DeRosa				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Vincent Weiss									

Approval Agenda

Chair: Vincent Weiss

Education/Policy Committee - Recommended Action(s):

1. Motion to **Approve the Charlotte Danielson Evaluation Model** for Certified Staff for the 2026-2027 school year, as recommended by the Superintendent.
2. Motion to **Approve the New Jersey Principal Evaluation for Professional Learning Observation Instrument** for the Principal/Assistant Principal for the 2026-2027 school year, as recommended by the Superintendent.

3. **WHEREAS**, the Mansfield Township Board of Education (“Board”) wishes to provide student **wellness screening tools** at no direct cost to the district; and

WHEREAS, InSite Health, Inc. (“InSite”) offers a proprietary wellness screening platform funded through a public contract with Warren County via the New Jersey Opioid Settlement Fund; and

WHEREAS, the Board and InSite have prepared a Memorandum of Understanding (“MOU”) outlining the terms, data privacy protections, and responsibilities for this program;

NOW, THEREFORE, BE IT RESOLVED, that the Mansfield Township Board of Education approves the MOU with InSite Health, Inc. for the 2026-2027 school year, as recommended by the Superintendent.

4. Motion to **Approve the First Reading** of the below policies, as recommended by the Superintendent.

A. N.J.A.C. 6A:8 – Standards and Assessment

P 1230	Superintendent’s Duties (M) (Revised)
P 2200	Curriculum (M) (Revised)
R 2200	Curriculum Content (M) (Abolished)

B. General Policy and Regulation Guide Updates

P 0162	Notice of Board Meetings (Revised)
P 0162.01	Legal Notices (M) (New)
P 1643	Family Leave (M) (Revised)
P 2260	Equity in School and Classroom Practices (M) (Revised)
R 2460.30	Additional/Compensatory Special Education and Related Services (M) (Abolished)
P 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (Revised)
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (Revised)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 8561	Procurement Procedures for School Nutrition

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Alexis DeLeon					Colette DeRosa				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Vincent Weiss									

Approval Agenda

Chair: James Winand

Personnel Committee - Recommended Action(s)

1. Motion to **Approve horizontal movement on the salary guide for Erin Burton**, Teacher, from Step MA+45/15 to MA+60/15, effective September 1, 2026, as recommended by the Superintendent.
2. Motion to **Approve horizontal movement on the salary guide for Jennifer Cicala**, Paraprofessional, from No Degree/Step 5 to Associates Degree/Step 5, effective September 1, 2026, as recommended by the Superintendent.
3. Motion to **Approve the Leave Replacement** below, as recommended by the Superintendent.

Employee	Position	Salary/Guide Step	Effective Date
Daniel Weissman	Leave Replacement Gr. 4	MA Step 1	On or about 9/14/26 -12/23/26

4. Motion to **Approve the Shared Services Agreement between the Mansfield Township Board of Education and the Oxford Township Board of Education** for the services of Gail Libby as School Business Administrator/Board Secretary, effective July 1, 2026, through June 30, 2027, in accordance with the terms and conditions set forth in the agreement, which has been reviewed and approved by the Executive County Superintendent of Schools as recommended by the Superintendent.
5. Motion to **Accept the resignation of Jessica Eresman**, ESL/Bilingual Instructor, effective June 30, 2026, as recommended by the Superintendent.
6. Motion to **Approve the below Staff Members** to provide services during the Extended School Year program for 2026, to be paid as per the MEA Agreement, as recommended by the Superintendent.

Lexie McKevitt	Nurse
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7. Motion to **Approve the below Substitute Teachers and Paraprofessionals** for Extended School Year for 2026, as recommended by the Superintendent.

Heather Gilmartin	Victoria Dobbins
Christina Morello	

8. Motion to **Approve the below staff members stipend of \$250**, for Crisis Prevention and Intervention Training during the 25/26 school year, as recommended by the Superintendent.

Profita, Michelle	Harrison, Michelle	Alicea, Julian	Burrows, Claudia
Valli, Giovanna	Cummins, Terri	Cicala, Jennifer	Maze, Barbara

9. Motion to **Approve the below staff members stipend of \$1000**, for completing the yearbook during the 25/26 school year, as recommended by the Superintendent.

Donaldson, Selena
Piccione, Tori

10. Motion to **Approve the below staff members stipend of \$500**, for maintaining a NJ boiler license during the 26/27 school year, as recommended by the Superintendent.

Kady, Joseph	Allen, Julie
Andrews, Daniel	Allen, Josh

11. Motion to **Approve the appointment of the below Certificated Staff** for the 2026-2027 school year, with annual salaries as per the MEA Agreement, as recommended by the Superintendent.

Position Title/Subject	Employee Name	FTE	Guide Step
Teacher/G1	Cucciniello, Catherine	1	~~BA/1~~ BA/2
CST/Social Worker	Smith, Annalee	.8	MA/3
Teacher/ESL	Endrizzi, Kristen *voluntary transfer	1	BA+30/5
Teacher G/2	Miller, Jaelynn *voluntary transfer	1	BA/2

12. Motion to **Approve the appointment of the below Custodial Staff** for the 2026-2027 school year, as recommended by the Superintendent.

Position Title	Employee Name	FTE
Custodian	McDermott, Ralph	.5

13. Motion to **Approve the appointments and transfers** of the below staff members, as presented, as recommended by the Superintendent.

Erin Burton	Bus Aide (AM and PM)	Stipend: \$3,500 AM \$3,500 PM	26/27 School Year
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14. Motion to **Approve the appointment of the below Certificated Staff** for the 2026-2027 school year, with annual salaries as per the MEA Agreement, as recommended by the Superintendent.

Position Title/Subject	Employee Name	FTE	Guide Step
Special Education Teacher	Sarah DeMary	1	MA+30 Step 7

15. Motion to **Approve the appointment of the below GATE Curriculum Writers** for the 2026-2027 school year at five (5) hours at MEA contract rate per each curricula grade or grade span plus four (4) compensated hours of training, as recommended by the Superintendent.

Jen Cagnassola	Grades K-1, 2, 3
Selena Donaldson	Grades 4, 5, 6

16. Motion to **Approve Child Study Team 2026 Summer Hours** as presented below, as recommended by the Superintendent.

~~Kim Fojut~~ Applied Behavioral Consultants	Behaviorist	\$125/hr - student contact	Not to exceed 15 hours
Avalon Therapy	Physical Therapy	\$101/hr	Not to exceed 30 hours

17. Motion to **Approve the below staff requests for Tuition Reimbursement**, as recommended by the Superintendent.

Employee	School/Course	Date(s)	District Cost
Diana Mai	Centenary University GED 700 Communications and Public Relations	7/6//26 to 8/17/26	\$1674.00
Kristen Endrizzi	Centenary University GED 644 Supervised Practicum Reading in Case Studies	7/1/26-7/30/26	\$2148.90
Kathy Jacoby	The Teaching Channel OL-5263 Materials for Teaching Literacy	6/12/26-10/22/26	\$489.00

18. Motion to **Rescind the Tuition Reimbursement Request From Selena Donaldson**, for the William Paterson University course 6170 Young Children's Literacy & Curriculum Design.

19. Motion to **Approve the appointment of the below Summer Office Assistant**, Not To Exceed 50 Hours, effective June 15, 2026 to August 28, 2025, as recommended by the Superintendent.

Position	Employee Name
Office Assistant	Melvin, Abby

20. Motion to **Approve the below staff requests for Professional Development**, as recommended by the Superintendent.

Employee	Event/Provider	Date(s)	District Cost
Noreen Matias	LinkIt! Data Forward Summer Institute	8/5/26 & 8/6/26	\$350 Reg \$17.01 Mileage, Tolls, Parking

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Vincent Weiss					Alexis DeLeon				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Colette DeRosa									

Township Liaison Agenda

Township Chair: Jonathan Lemp

Township Committee - Recommended Action(s):

1. No requested action/update as needed.

Approval Agenda

Chair: Sean Breheney

Facilities/Finance Committee - Recommended Action(s)

1. Motion to **Approve the Payment of Bills** for the period of May 7, 2026 through June 11, 2026, as presented, in the amount of \$1,213,822.44, as recommended by the Superintendent.
2. Motion to **Approve line item transfers** totaling \$95,413.85
3. Motion to **Acknowledge receipt of the monthly certification of the Board Secretary for May 2026, and after review of the Board Secretary's and May 2026 Treasurer's Reports**, certify that no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10 (c)

3 and 4, and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year, and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

4. **WHEREAS**, the Board of Education previously approved the submission of an application for the Universal Preschool and Preschool Construction Grant; and

WHEREAS, upon further review and consideration, the **Board of Education has determined that it is in the best interest of the District to withdraw and rescind the grant application approval**;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby **rescinds its prior approval authorizing the submission of the application for the Universal Preschool and Preschool Construction Grant**.

5. Motion to **Approve the following appointments for Professional Services** effective July 1, 2026 through June 30, 2027, through the acquisition of goods or services to be provided hereunder as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A 20.4 or 20.5, as applicable; Whereas the anticipated term of this contract is one year(s); and be it further resolved that the secretary shall publish such notice, if any, as required under the law, as recommended by the Superintendent.

Staff Management Services	SchoolFi
Speech Pathology Services	Integrated Speech Pathology
Custodial Supplies	American Wear
Interpretation and Translation Services	Accurate Language Services
Bi-Lingual Evaluations	Cross Country Clinical

6. Motion to **Approve an agreement between the Mansfield Township Board of Education and Warren Glen Academy** for the provision of **Out-of-District Special Education Services** for Student #8371575943 at a New Jersey approved private school for students with disabilities for the 2026-2027 fiscal year, at an annual tuition rate of \$70,297.50 as recommended by the Superintendent.
7. Motion to **Approve an agreement between the Mansfield Township Board of Education and Warren Glen Academy** for the provision of **Out-of-District Special Education Services** for Student #78045008563 at a New Jersey approved private school for students with disabilities for the 2026-2027 fiscal year, at an annual tuition rate of \$60,255.00 as recommended by the Superintendent.
8. Motion to **Approve an agreement between the Mansfield Township Board of Education and The Midland School** for the provision of **Out-of-District Special Education Services** for Student #2774112806 at a New Jersey approved private school for students with disabilities for the 2026-2027 fiscal year, at an annual tuition rate of \$107,803.50 (210 days @ \$513.35/day), and

extraordinary services at an annual rate of \$42,840.00 (210 days @ \$204.00/day) as recommended by the Superintendent.

9. Motion to **Approve the employee payroll dates** for the 2026–2027 school year, as recommended by the Superintendent.
10. Motion to **Approve Salary adjustment** for Employee #93747673 of \$508.43 for minimum wage increase.
11. Motion to **Approve Salary adjustment** for Employee #21375027 of \$32.70 for minimum wage increase.
12. Motion to **Approve the Not to Exceed Amount for the 26/27 school year** of \$8,000.00 for propane from **AmeriGas**, as recommended by the Superintendent.
13. Motion to **Approve the Not to Exceed Amount for the 26/27 school year** of \$30,000.00 for electrical utility services from **JCPL**, as recommended by the Superintendent.
14. Motion to **Approve the Not to Exceed Amount for the 26/27 school year** of \$70,000.00 for electrical utility services from **Direct Energy**, as recommended by the Superintendent.
15. Motion to **Approve the Not to Exceed Amount for the 26/27 school year** of \$100,000.00 for heating oil from **Griffith Allied Oil**, as recommended by the Superintendent.
16. Motion to **Approve the Not to Exceed Amount for the 26/27 school year** of \$36,000.00 for physical therapy services from **Avalon Therapy LLC**, as recommended by the Superintendent.
17. Motion to **Approve the Not to Exceed Amount for the 26/27 school year** of \$50,000.00 for behavior analytical services from **Applied Behavioral Consulting (ABC) LLC**, as recommended by the Superintendent.
18. Motion to **Approve the Not to Exceed Amount for the 26/27 school year** of \$25,000.00 for legal services from **Busch Law Group, LLC**, as recommended by the Superintendent.
19. Motion to **Ratify the ordinary and necessary disposal of electronic equipment** from the obsolete inventory listing utilizing Newtech Recycling Inc.
20. **WHEREAS, the Mansfield Township Board of Education is the owner of certain obsolete and surplus personal property which is no longer needed for school purposes or is no longer usable; and**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Mansfield Township School District, that the Superintendent and/or the School Business Administrator are hereby **authorized to declare the inventory listed as obsolete, surplus, or scrap; and**

BE IT FURTHER RESOLVED, that the Superintendent and/or School Business Administrator are **authorized to arrange for the discard, recycling, or public/private sale of said equipment**, in accordance with the provisions of N.J.S.A. 18A:18A-45, N.J.S.A. 18A:34-3 (if textbooks), and applicable board policies, as recommended by the Superintendent.

21. Motion to **Approve the 2024/2025 Erate Category 1 budget application** for 2025/2026 in the amount of \$6,762. The Erate application will be for communication services impacting security.

22. Motion to **Approve the 2025/2026 Erate Category 2 budget application** for 2026/2027 in the amount of \$17,212.97. The Erate application will be for access points and switches impacting network security and functions.
23. Motion to **Approve the 2025/2026 Erate Category 1 budget application** for 2026/2027 in the amount of \$6,762.00. The Erate application will be for communication services impacting security.
24. Motion to **Approve the 2026/2027 Student Transportation Agreement Renewals** as listed below, as recommended by the Superintendent.

Contractor	Route	Annual Cost
Krapf	B	\$39,256.20
Krapf	WH8	\$39,474.29
Krapf	I	\$39,798.00
Krapf	WH29	\$40,019.10
Krapf	O	\$39,256.20
Krapf	WH10	\$39,474.29
Krapf	SH1	\$2,248.02
	TOTAL	\$239,526.10
Snyder	A-1	\$25,903.94
Snyder	E-1	\$25,903.94
Snyder	J-1	\$25,903.94
Snyder	K-1	\$25,903.94
Snyder	M	\$32,167.80
Snyder	X-1	\$25,903.94
Snyder	Y-1	\$25,903.94
Snyder	WH-13	\$25,903.94
Snyder	WH-9	\$25,903.94
Snyder	WH-26	\$25,903.94
Snyder	WH-7	\$25,903.94
Snyder	WH-20	\$25,903.94
Snyder	WH-6	\$25,903.94
Snyder	SN1	\$38,181.60
	TOTAL	\$381,196.68

25. Motion to **Approve the 2026/2027 Transportation Jointure Agreement** between the Mansfield Township Board of Education (host) and Warren Hills Regional Board of Education (joiner) for the provision of Student Transportation, as presented below, as recommended by the Superintendent.

Contractor	Route ID	Jointer Cost
Krapf	WH8	\$39,474.29
Krapf	WH29	\$40,019.10
Krapf	WH10	\$39,474.29
Krapf	SH1	\$2,248.02
Snyder	WH13	\$25,903.94
Snyder	WH9	\$25,903.94
Snyder	WH26	\$25,903.94
Snyder	WH7	\$25,903.94
Snyder	WH20	\$25,903.94
Snyder	WH6	\$25,903.94
TOTAL		\$276,639.34

26. **WHEREAS**, the Mansfield Township Board of Education (the "Board") is eligible to apply for **Extraordinary Special Education Aid (EXAID) for the 2025-2026 school year** for costs associated with providing intensive educational services to students with disabilities; and

WHEREAS, the New Jersey Department of Education requires local school districts to submit an application through the NJDOE Homeroom portal to request reimbursement for special education costs exceeding the statutory thresholds of \$40,000 for public school programs and \$55,000 for private school placements; and

WHEREAS, the Board has reviewed the necessary documentation and financial data prepared by the Administration to support said application;

NOW, THEREFORE, BE IT RESOLVED, that the Mansfield Township Board of Education hereby authorizes the Acting School Business Administrator and/or the Director of Special Services to submit the 2025-2026 Extraordinary Special Education Aid application to the New Jersey Department of Education on or before the May 22, 2026 deadline.

BE IT FURTHER RESOLVED, that the Board authorizes the appropriate district officials to provide any additional documentation required by the State to facilitate the processing of this aid request.

27. **BE IT RESOLVED** the Mansfield Township Board of Education **Approves Maschio's Trucking, LLC as the vendor delivering USDA Commodities** at a rate of \$194.95 for delivery of 1-49 cases and a flat rate of \$3.95 for each additional case over 49. There is also an additional \$20.00 for multiple deliveries to more than one building in the district and a fuel surcharge of \$10.95 per delivery may be charged. The agreement starts on 7/1/26 and ends on 6/30/27.

28. **WHEREAS**, the Mansfield Township Board of Education (the "Board") previously received approval from the New Jersey Department of Education (NJDOE) and the New Jersey Schools Development Authority (NJSDA) for a school facilities project consisting of a partial roof replacement under the Regular Operating District (ROD) Grant Program; and

WHEREAS, the State of New Jersey has agreed to fund 39.6% of the Final Eligible Costs (FEC) of the project, totaling \$77,280, with the remaining local share of \$117,720 funded through the Board's capital reserve; and

WHEREAS, the Board authorized and advertised for public bids for the construction of the project in accordance with the New Jersey Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

WHEREAS, on April 14, 2026, the Board received and publicly opened one (1) bid for the aforementioned project; and

WHEREAS, the lowest responsible and responsive bid was submitted by Northeast Roof Maintenance of Perth Amboy, NJ with a base bid amount of \$195,000 amount of, resulting in a total contract award of \$195,000; and

WHEREAS, the Board's School Business Administrator, Design Professional (Architect/Engineer), and Legal Counsel have reviewed the bid submission of Northeast Roof Maintenance and have determined it to be compliant with all statutory bidding specifications and requirements.

NOW, THEREFORE, BE IT RESOLVED by the Mansfield Township Board of Education that:

1. **Contract Award:** The Board hereby awards the construction contract for the Partial Roof Replacement Project to Northeast Roof Maintenance as the lowest responsible bidder in the total amount of \$195,000, subject to the execution of a formal contract agreement and the submission of required performance bonds, insurance certificates, and prevailing wage documentation.
2. **Authorization to Execute:** The Board President and the School Business Administrator/Board Secretary are hereby authorized to execute the contract agreement and any other necessary documents on behalf of the Board to advance the project.

3. SDA Certification Compliance: In accordance with N.J.A.C. 6A:26-4.7, the School Business Administrator is authorized to submit the required Commissioner-provided form certifying that the procurement process conformed to all statutory and regulatory guidelines.
4. Effective Date: This resolution shall take effect immediately.

29. **WHEREAS**, the Mansfield Township Board of Education (the "Board") previously received approval from the New Jersey Department of Education (NJDOE) and the New Jersey Schools Development Authority (NJSDA) for a school facilities project consisting of a HVAC Renovation Project under the Regular Operating District (ROD) Grant Program; and

WHEREAS, the State of New Jersey has agreed to fund 40% of the Final Eligible Costs (FEC) of the project, totaling \$223,184, with the remaining local share of \$334,776 funded through the Board's capital reserve; and

WHEREAS, the Board authorized and advertised for public bids for the construction of the project in accordance with the New Jersey Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

WHEREAS, on April 14, 2026, the Board received and publicly opened two (2) bids for the aforementioned project; and

WHEREAS, the lowest responsible and responsive bid was submitted by DuMont Mechanical, Glen Gardner, NJ with a base bid amount of \$557,960 amount of, resulting in a total contract award of \$557,960; and

WHEREAS, the Board's School Business Administrator, Design Professional (Architect/Engineer), and Legal Counsel have reviewed the bid submission of DuMont Mechanical and have determined it to be compliant with all statutory bidding specifications and requirements.

NOW, THEREFORE, BE IT RESOLVED by the Mansfield Township Board of Education that:

1. Contract Award: The Board hereby awards the construction contract for the HVAC Renovations Project to DuMont Mechanical as the lowest responsible bidder in the total amount of \$557,960.00, subject to the execution of a formal contract agreement and the submission of required performance bonds, insurance certificates, and prevailing wage documentation.
2. Authorization to Execute: The Board President and the School Business Administrator/Board Secretary are hereby authorized to execute the contract agreement and any other necessary documents on behalf of the Board to advance the project.
3. SDA Certification Compliance: In accordance with N.J.A.C. 6A:26-4.7, the School Business Administrator is authorized to submit the required Commissioner-provided form certifying that the procurement process conformed to all statutory and regulatory guidelines.
4. Effective Date: This resolution shall take effect immediately

30. **WHEREAS**, the Board of Education desires to establish authorized signatures for district operations, banking, and contractual agreements;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby **Approves the following individuals as authorized signatories** for the Mansfield Township Board of Education for the January - December 2026:

- Alison Lorentson, Board President
- Diana Mai, Superintendent of Schools
- Gail M. Libby School Business Administrator / Board Secretary

BE IT FURTHER RESOLVED, that any changes to these authorized positions require a new, formally adopted board resolution and submission of updated signature cards to the district's financial institutions.

31. **WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A: 7G-31, and N.J.S.A. 18A 7F-41 permit a Board of Education to establish and/or deposit into certain **Reserve Accounts** at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mansfield Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve Account at year end, and

WHEREAS, the Mansfield Township Board of Education has determined that an amount not to exceed \$800,000 is available for transfer to the Capital Reserve Account; and

WHEREAS, the Mansfield Township Board of Education anticipates current year surplus into the Maintenance Reserve Account at year end, and

WHEREAS, the Mansfield Township Board of Education has determined that an amount not to exceed \$200,000, is available for transfer to the Maintenance Reserve Account;

NOW THEREFORE BE IT RESOLVED, by the Mansfield Township Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations, as recommended by the Chief School Administrator.

32. **WHEREAS**, the Board of Education ("Board") is required to provide a Free Appropriate Public Education (FAPE) to all students with disabilities pursuant to N.J.A.C. 6A:14 and IDEA; and **WHEREAS**, the Student ID #5877860015 requires a

special education placement, as outlined in their Individualized Education Program (IEP); and

WHEREAS, the Board has determined that Mansfield Township School District is an appropriate placement; and

WHEREAS, the tuition rate for the 2026-2027 school year shall be in accordance with the maximum tentative per diem rates established by the NJ Department of Education, estimated at **\$30,933.00 (3,093.30 per month)** (not including applicable extraordinary services/transportation);

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the tuition contract for Student ID #5877860015 from Alpha Public School District effective June 22, 2026 through July 23, 2026 (ESY) and September 2, 2026 through June 30, 2027.

33. **WHEREAS**, the Mansfield Township Board of Education requires the services of an auditing firm to audit the June 30, 2026 Annual Comprehensive Financial Report prepared by the Board Secretary; and

WHEREAS, the Public Schools Contracts Law (N.J.S.A. 18A:18A-1 et seq.) requires the awarding of a contract for professional services by resolution of the Board of Education at a public meeting, and that such award may be made without public advertising for bids;

NOW, THEREFORE, BE IT RESOLVED by the Mansfield Township Board of Education that:

- 1) Ardito & Company LLC, 1110 Harrison St., #C Frenchtown, NJ 08825 be appointed as Auditor for the Mansfield Township Board of Education.
- 2) The above appointment is made without competitive bidding because it is a recognized profession, licensed and regulated by law that will not reasonably permit the receipt of competitive bids due to the qualitative nature of the services performed.
- 3) Fees for such services shall not exceed the proposed sum of \$25,000.

34. **WHEREAS**, the Mansfield Township Board of Education (the "Board") previously awarded an addendum student transportation contract to Snyder Bus Company for Route #S2 for the 2025-2026 school year; and

WHEREAS, it has been determined that the route will continue for 2026-2027 ESY; and

WHEREAS, the per diem cost for this route has been calculated at a rate of \$204.79 per/Day] (consistent with the first addendum approved May 6, 2026); and

WHEREAS, this addendum results in a contract amount of \$44,392.20;

NOW, THEREFORE, BE IT RESOLVED that the Mansfield Township Board of Education hereby approves Addendum #2 to the Snyder Bus Company contract for Route #S2

BE IT FURTHER RESOLVED that the Board President and the Acting School Business Administrator/Board Secretary are authorized to execute the required [NJDOE Addendum Form](#) and submit all necessary documentation to the Executive County Superintendent for review and approval.

35. **WHEREAS**, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Mansfield Township School District, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1) This agreement is made by and between NJSIG and the Educational Institution;

2) The Educational Institution joins with other boards of education in organizing

and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2026, and ending July 1, 2029 at 12:01 a.m.;

3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;

4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;

5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;

6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;

7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;

8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;

9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

36. Motion to **Approve Jewel Electric Supply of Jersey City, NJ (two quotes were obtained) as the supplier for 20 LITH CPHB 30000LM SEF GCL WD MVOLT GZ10 40K 90CRI WGX DWH lights for the gymnasium** at a cost of \$5,800.00. JCP&L will rebate the district \$5,000.00 once the project is completed.

37. Motion to approve Wire's Electric Shop of Hackettstown, NJ as the installer of 20 new lights in the gymnasium at a cost of \$5,475.00 (two quotes were obtained).

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Alexis DeLeon					Colette DeRosa				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Vincent Weiss									

Public Comment

Public Comment, in accordance with Board Policy 6130 which is available for review on our website, will be heard at this time. Each speaker must state their name, address, and group affiliation, if applicable. Comments are limited to 3 minutes per person.

The Board bears no responsibility for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

Thursday, July 16, 2026 (if needed)
Thursday, August 20, 2026
Thursday, September 17, 2026
Thursday, October 15, 2026
Thursday, November 19, 2026
Thursday, December 10, 2026
Wednesday, January 5, 2027

Regular Business Meeting
Regular Business Meeting
Regular Business Meeting
Regular Business Meeting
Regular Business Meeting
Regular Business Meeting
Annual Reorganization Meeting

Executive Session

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- ☐ *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- ☐ *Pending Litigation*
- ☐ *Personnel Matters*

- ☐ *Matters of Attorney/Client Privilege*
- ☐ *Confidential Student Matters*

Approval to go into Executive Session

Motion by _____, seconded by _____ to move to Closed Session at _____ (time) for approximately _____ minutes. Action will / will not be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

Adjournment

Recommended Action - Motion to adjourn the meeting.

Motion by _____, seconded by _____ to Adjourn the meeting at _____ (time). Voice Vote.