

WEST BEND SCHOOL DISTRICT NO. 1
Education Service Center
735 S. Main Street
West Bend, WI 53095

Regular School Board Meeting
Education Service Center
Tuesday, May 26, 2026

Members present: June Kruger, Chris Jenkins, Kelly Lang, Chris Zwygart, Melanie Ehrgott, Joe Pichler, Chad Tamez

Chad Tamez was absent from the meeting from 5:40 pm to 6:00 pm. Chris Jenkins excused himself from the meeting at 6:32 pm due to a schedule conflict.

1. Opening Items

A. Call to Order

School Board President Chris Zwygart called the meeting to order at 5:30 p.m.

B. Pledge of Allegiance

C. Approval of Agenda

Chris Zwygart moved approval of the agenda; Mrs. Lang seconded. The motion was approved unanimously 7-0.

2. Public Participation

- None

3. Consent Agenda

A. Minutes of the May 11, 2026 Regular Board Meeting and Executive Session

B. Contracts

C. Resignations

D. Retirements

E. After School Club Vendor Authorization

F. Contracted Speech/Language Services

G. Interagency Agreement for Deaf and Hard of Hearing Services

H. Cooperative Educational Service Agency (CESA) Service Agreements

I. Grade 6-8 English Language Arts Resource Recommendation

Mr. Zwygart moved approval of the consent agenda, Mrs. Ehrgott seconded. The motion was approved unanimously 7-0.

4. Reports

A. Policy Committee Report

The Policy Committee met prior to the board meeting. Committee Chair Chris Zwygart reported that he will continue serving as chair and Mr. Jenkins will serve as vice chair. The committee reviewed the policy cycle and meeting schedule for the coming year, and discussed the requirements of Wisconsin Act 89 which requires school boards to adopt a Staff and Student Relations policy by September 1, 2026. The committee also began reviewing the 300 series instruction policies, with related items to come before the full board at future meetings and additional review to continue with the Curriculum Committee. The athletic handbook and policies regarding student transportation and facilities appear on this evening's agenda for a first reading.

B. Construction Reports

Tim Harder, Director of Facilities and Technology, reported on construction progress. Work continues at the new Jackson Elementary School. At Badger Middle School, demolition and wire pulling is underway.

C. Superintendents Report

Dr. Jennifer Wimmer, Superintendent, reported on highlights, events, and celebrations happening in the West Bend School District.

5. Action

A. Employee Health Clinic Agreement

Sarah Leatherman, Director of Human Resources, and Lenny Hanson, Assistant Superintendent, presented a recommendation for the District's employee health clinic contract. The current contract expires July 31, 2026. Earlier this year, the administration partnered with benefits broker Willis Towers Watson to issue a formal Request for Proposals. Four vendors submitted proposals, which were evaluated on pricing, staffing consistency, accuracy of service communication, and continuity of care. Following a thorough review, the administration recommended West Bend Medical as the District's next clinic provider. Considerations resulting in that recommendation included that West Bend Medical offered to lowest pricing, physician-led care offerings to employees, extended hours, and a broader scope of services. West Bend Medical is able to begin August 1, 2026, ensuring no gap in coverage for employees. Dr. Tamez recused himself from both the discussion and the action regarding the Employee Health Clinic Agreement and was absent from the meeting during deliberations, rejoining the meeting thereafter. Mr. Zwygart recused himself from the vote. Mr. Jenkins moved to approve the Employee Health Clinic Agreement as presented, Mrs. Lang seconded; the motion was approved 5-0-1. Mr. Jenkins, Mrs. Kruger, Mrs. Lang, Ms. Ehr Gott, Mr. Pichler voted yes. No School Board members voted no. Mr. Zwygart abstained from the vote. Dr. Tamez rejoined the meeting at 6:00 p.m. following the vote.

B. Grades 6-12 Alternative Education Resource Recommendation

Jill Corbett, Student Services Program Administrator, presented a resource recommendation on behalf of the Alternative Education team, which was previously brought to the Curriculum Committee at its May 5, 2026 meeting. As part of the district's curriculum review, the team completed a pilot of a standards-aligned digital learning platform and conducted a comprehensive evaluation of available resources. Based on collected data, including staff and student feedback, the team presented a formal recommendation to adopt *Subject* as the Alternative Education digital platform. Mr. Zwygart moved to approve the Grades 6-12 Alternative Education Resource Recommendation as recommended, Mr. Pichler seconded; the motion was approved 7-0.

Chris Jenkins excused himself from the meeting at 6:32 pm due to a schedule conflict, his absence is excused.

6. Discussion

A. Transportation Services Update: Elementary Route Times

Lenny Hanson, Assistant Superintendent, presented an update on efforts to improve student transportation, particularly for students at Silverbrook Intermediate and Badger Middle School, where the current shuttle-and-transfer system has resulted in persistent afternoon delays affecting hundreds of students. Working with transportation partner Go Riteway, the administration has been exploring a movement toward a more efficient three-tier transportation model, which would require adjusting school dismissal times. An initial proposal to extend the elementary school day to 3:50 p.m. was shared with staff and families for feedback. The unique scheduling situation at Fair Park Elementary was also discussed, with the administration working to determine the cost implications of maintaining its earlier start time during its final year of operation. Additional data and cost figures will be presented at a future board meeting, with the goal of reaching a decision before the end of the school year.

B. Employee Engagement

Tina Van Roo, District Assessment and Data Coordinator, and Sarah Leatherman, Director of Human Resources, presented a summary of the district's 2025-2026 employee engagement survey. The administration uses the results to identify engagement-related focus areas for the coming year.

C. Athletic and Activities Code of Conduct

Erin Felber, West Athletic Director, and MacKenzie Welnak, East Athletic Director, presented proposed updates to the West Bend High Schools Athletics and Activities Code of Conduct Handbook for a first reading. The update, which has been in development since June 2024, shifts the document's focus from a compliance-based approach to one centered on student growth, character development, and well-being. Key changes include renaming the handbook to reflect the inclusion of clubs and co-curricular activities, improved clarity and organization with a digital format, alignment with district board policies and WIAA requirements, and a restructured violation and consequence framework. The current three-strike system would be replaced with a three-level structure that categorizes incidents by severity and incorporates restorative pathways that students may complete to reduce consequences. The updated handbook also establishes clearer expectations for parent and guardian communication and defines structured advocacy pathways for students and families. Stakeholder feedback gathered from students, coaches, parents/guardians, and administrators throughout the process was positive. The target implementation date is July 1, 2026 to coincide with the opening of fall sports registration.

D. 2026-2027 Preliminary Budget

Lenny Hanson, Assistant Superintendent, presented the preliminary 2026-2027 budget. This serves as a conservatively estimated planning baseline and is not intended to represent final figures. Wisconsin school districts are required to adopt a final budget in October, a timeline driven by the State's schedule for releasing final aid calculations. The preliminary estimates, developed with input

from Baird and the district's other financial partners, will be refined throughout the summer as state-determined revenues, equalization aid, and other key variables are finalized. A tentative final budget will be presented at the September annual meeting of the electors.

E. Policy 751 Student Transportation Services First Reading

Dr. Jennifer Wimmer, Superintendent, and Lenny Hanson, Assistant Superintendent, presented Policy 751 Student Transportation Services for a first reading. The policy was previously reviewed at the February 25, 2025 Policy Committee meeting. The board reviewed proposed updates to the walk distance threshold. The key change would establish a uniform 1.25 mile walk distance for kindergarten through fifth grade, aligning siblings within the same household and resolving the current issue of inconsistent eligibility among children at the same address. The adjustments are designed to have minimal overall student impact, and transportation eligibility would continue to account for hazardous conditions such as missing sidewalks or dangerous roadways regardless of distance.

F. Policy 830 Use of Facilities First Reading

Tim Harder, Director of Facilities and Technology, presented Policy 830 Use of Facilities for a first reading. The policy presents a revised fee and grouping structure for facility rentals. The updated policy streamlines the previous seven or eight user categories down to four distinct groups: district-sponsored events, youth-focused community groups, adult-focused community groups, and businesses, with a corresponding four-tiered fee structure. The revision also establishes a priority system for facility access, giving preference to district groups first, followed by youth-focused community organizations, adult community groups, and businesses. Administration requested that the board consider an effective date of January 1 to allow groups already scheduled in the facility system time to adjust to any fee changes.

7. Future Agenda Items

A. Board Meeting Calendar

- Policy Committee Meeting, 4:30 p.m., May 26, 2026
- Curriculum Committee Meeting, 3:45 p.m., June 2, 2026
- Regular Board Meeting, 5:30 p.m., June 8, 2026
- Regular Board Meeting, 5:30 p.m., June 22, 2026
- Regular Board Meeting, 5:30 p.m., July 13, 2026

B. Items for Follow-up and Communication

- None

10. Adjourn into Executive Session

Mr. Zwuygart moved to adjourn into Executive Session pursuant to Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and take any such action, if necessary, based on its discussion, namely: employment; Mrs. Ehrigott seconded. The motion was approved unanimously 6-0 upon roll call vote: Mr. Zwuygart, Mrs. Lang, Dr. Tamez, Mrs. Kruger, Mrs. Ehrigott, Mr. Pichler. The meeting adjourned into executive session at 7:35 p.m. There was discussion regarding employment and compensation.

11. Reconvene into Open Session

Mr. Zwuygart moved to reconvene back into open session, Mrs. Kruger seconded. The motion was approved unanimously 6-0 upon roll call vote: Mr. Zwuygart, Dr. Tamez, Mrs. Ehrigott, Mr. Pichler, Mrs. Kruger, Mrs. Lang. The meeting reconvened into open session at 8:45 p.m.

12. Adjourn

Mr. Zwuygart moved to adjourn; Mrs. Lang seconded. The motion was approved unanimously 6-0. The meeting adjourned at 8:46 p.m.

Respectfully submitted,

Melanie Ehrigott

Clerk