

2026-2027

MASTER AGREEMENT

between the

PAYETTE SCHOOL DISTRICT #371 BOARD OF TRUSTEES

and the

PAYETTE EDUCATION ASSOCIATION

Representative Organization



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This negotiations agreement is made and entered into pursuant to the laws of Idaho (Idaho Code 33-1271-1276) by the Board of Trustees of the Payette School District #371 (hereinafter referred to as the Board/PSD) and the Payette Education Association (hereinafter referred to as the Association/PEA). The fore-named parties agree to the following:

ARTICLE I. PROCEDURE

A) Recognition

Solely for the purpose of negotiations for the 2026-2027 Negotiated Agreement, the Association has established, as per statute, its status as representative for the purpose of negotiations. The Board acknowledges the Association in such capacity for the 2026 - 2027 negotiations.

B) Definitions

1. The term "Professional Employee" shall mean any certificated employee of the school district, excluding administrative personnel including superintendents, supervisors or principals, as excluded from the professional employee group for the purpose of negotiations (Section 33-1272(1), Idaho Code.
2. The term "Board" shall mean the Board of Trustees of School District #371/PSD, in the Counties of Payette and Washington in the State of Idaho.
3. The term "Association" shall mean the Payette Education Association/PEA.
4. The term "Superintendent" shall mean the superintendent of School District #371 in the Counties of Payette and Washington in the State of Idaho.
5. The term "Supervisors" shall mean district-wide administrative personnel other than the superintendent.
6. The term "School Year" shall mean the period from opening of the schools in District #371 to the closing of the schools in District #371 as defined in individual employees' contracts.
7. The term "Day" shall mean workday or school day.
8. The term "Consultant" shall mean a person mutually agreed upon who shall be present at a session or sessions, to provide information upon a specific issue.

ARTICLE II. NEGOTIATION GROUND RULES

- A) Treat each other with courtesy and respect, focusing on the issues and not the person.
- B) It is ok to disagree and to vent - however, such should be directed to issues and not people.
- C) Meetings shall start and end on time. If a delayed start is necessary, timely notice should be made to the extent possible. Meetings may be extended or postponed by mutual consent. In addressing meetings, time and location issues the parties must be cognizant of the open meeting and posting/notice requirements.
- D) Each team shall consist of two (2) or three (3) members, with an alternate that may be assigned. A complete list of negotiators and alternates will be exchanged prior to the first negotiating session. Two members of each team are necessary for a quorum. Negotiating teams will not exceed five members at any one time. In the event a vacancy occurs, the Board and Association have the right to replace members of the negotiating team.
- E) Each team has a spokesperson (lead negotiator). The spokesperson may call on his/her other team members. All comments will be listened to, and each participant shall have an equal voice in the process. All cell phones shall be on silent mode, absent, or disclosed with agreement of the parties.
- F) Meetings, whenever possible, shall be agenda driven. The agenda for each successive meeting shall be established before the conclusion of each scheduled session. Each team may identify at least one agenda item for each session.
- G) Each team shall make all best efforts to explain, clarify and answer questions relating to the matter of discussion. Further, each team will make all best efforts to provide accurate information in a timely manner as such is requested.
- H) Requests for side bars will be allowed by mutual agreement as to topic and team members involved, if any, to facilitate the discussion at the table during negotiations.
- I) Respect each team's request to caucus.
- J) Minutes for Negotiations shall be kept by a designee agreed upon by both parties. The parties shall make all efforts to notify of errors contained in the Negotiations minutes. Signatures on the official minutes do not represent agreement but indicate official minutes have been received and reviewed. If a team is not in agreement with the official Negotiations minutes, they may submit a rebuttal set of minutes, which will be appended to the Negotiations meeting minutes. Rebuttal minutes must be submitted no later than the start of the negotiation session immediately following the signatures on official minutes. The rebuttal minutes are also subject to a rebuttal by the other side. The minutes of the Negotiation meetings will be subject to public records requests as will all submitted rebuttals.

- K) Teams may opt to record the proceedings but agree to inform the other team of such intent prior to the start of the recording. Recording will then be made available to the other team.
- L) Tentative agreements shall be in writing, initiated by both chief negotiators, dated, and included in the meeting minutes during which the tentative agreement was reached. There is no ratification of the tentative agreement until total agreement is reached by both teams.
- M) The PEA shall have the right to request a re-opening of negotiation procedures if the district receives \$100,000 or more from the career ladder placement state salary-based apportionment than was expected, but that if it is under \$100,000, the district would be able to decide on how the additional funds would be used, whether that be classroom supplies, leadership stipends, etc., in accordance with Payette School District Policy #7215.
- N) Negotiations between the parties will be in open session. Ratification shall be pursuant to Idaho Code.
- O) It is understood that each duly appointed team is empowered to draft language, negotiate, and reach tentative agreement on the issues.

ARTICLE III. COMPENSATION

2026-2027 School Year Career Ladder Salary Schedule

FY 26-27 Step	Certified Staff Base Pay	Bachelor's Degree + 24 College Credits	Master's Degree	MA Grandfathered Loyalty Cell
R1*	\$50,252			
R2	\$50,715			
R3	\$51,765			
P1*	\$53,402	\$55,402	\$56,902	
P2	\$54,758	\$56,758	\$58,258	
P3	\$56,595	\$58,595	\$60,095	
P4	\$58,433	\$60,433	\$61,933	
P5	\$60,375	\$62,375	\$63,875	
AP1*	\$64,427	\$66,427	\$67,927	
AP2	\$66,570	\$68,570	\$70,070	
AP3	\$68,670	\$70,670	\$72,170	
AP4	\$70,875	\$72,875	\$74,375	
AP5	\$72,975	\$74,975	\$76,475	
G1**	\$74,078	\$76,078	\$77,578	\$80,178
G2**	\$75,128	\$77,128	\$78,628	
G3**	\$76,178	\$78,178	\$79,678	

*R1, P1, and AP1 ladder amounts are codified by ISDE starting the 2025-26 school year.

- A) New employees – Placement on the Career Ladder is determined by the individual's experience and credit/degrees earned. **Grandfathered cells (rows G1-G3) are exclusive for teachers who were tenure employees prior to the implementation of the Idaho Career Ladder. These teachers do not move laterally or vertically on the salary schedule. (No new or existing staff will enter these cells).
- B) Advancement on the Salary Schedule
 - 1. For the 2026-2027 Fiscal Year, staff will move to their career ladder placement as recognized by the State Department of Education.
 - 2. Staff remain in the district equivalent to the third-year residency cell until they earn a professional endorsement.
 - 3. Staff who failed to meet the performance criteria for three out of the last four years will not advance to the next cell.
- C) Professional staff with a BA+24 or MA will receive an education premium at the rate of their career ladder placement included in their monthly salary.
- D) Payette School District will reimburse \$50.00 per semester credit hour of post graduate training or the actual cost, whichever is less. Each employee may request reimbursement for up to four (4) credits per year.
 - 1. Employees who will be returning for the subsequent year may submit for reimbursement.
 - 2. Official transcript(s) or electronic transcript(s) must be submitted to the district office no later than one (1) year following course completion to receive reimbursement.
 - 3. The Contract for the ensuing year must be signed to receive reimbursement for spring/summer courses.
- E) Teachers must have a current certificate on file at the district office before September 1st or will be paid at a substitute rate up until September 15th. If not fully certificated at that time, the position will be posted and filled with a highly qualified teacher.

ARTICLE IV. SCHOOL YEAR AND DAY (POLICY 405.2)

A) Workday

A full-time professional employee shall have a nine-hour (9 hr.) workday during student contact days and an eight-hour (8) workday on non-student contact days.

B) In Duty Status

Staff shall be considered "In Duty Status" during the workday, which shall begin thirty (30) minutes before first bell of the day and shall end thirty (30) minutes after the last bell of the day, or as otherwise directed by the respective building administrator. Lunch shall

be considered duty-free (not "In Duty Status").

All school personnel shall make arrangements through their building principal when necessary to be absent from the building during any part of the school day.

C) Prep Time

The District shall provide a minimum of four (4) thirty-minute continuous blocks of prep time per four (4) day week during student contact time. Certified staff cannot be required to cover additional duties or classes during their protected prep time (150 minutes during student contact time.) No more than two (2) duties/meetings will be scheduled per week excluding IEP meetings and monthly staff meetings. Staff having to cover during protected student contact time will be given non-student contact time flex-time for that coverage.

D) Duty Free Lunch

Teachers will have a thirty-minute duty-free lunch with no direct responsibility for supervision of students.

E) Calendar Year

The basic contract year for a professional employee herein covered shall be one hundred sixty-two and one half (162.5) days.

ARTICLE V. BENEFITS

A) Health Insurance

1. Effective July 1, 2026, each regular, full-time employee shall be eligible for State Insurance approved medical insurance plan. The district has 2 health insurance options that include vision coverage:
 - o Regence Blue Shield PPO - The district will pay **\$1437.14** per eligible employee per month for **medical** premiums, the employee will pay \$70.74 premium cost. The employee is responsible for all family premiums.
 - o Regence Blue Shield Traditional Plan - The district will pay **\$1437.14** per eligible employee per month for **medical** premiums, the employee shall pay \$108.00 premium cost. The employee is responsible for all family premiums.
2. The district will pay **\$26.76** per eligible employee of monthly **dental** premiums. The employee will pay \$12.08. The employee shall pay all family premium costs.

B) Life Insurance

The district agrees to pay the \$8.00 monthly premium for a \$40,000 term life insurance policy.

USE AND REPORTING OF LEAVE

Employees are responsible for accurately reporting all absences in the district's designated absence management system.

When submitting an absence, employees shall:

- Select the appropriate leave category (e.g., sick leave, personal leave, bereavement, professional leave) that best reflects the general reason for the absence; and
- Provide sufficient information, when prompted by the system, to allow the district to properly code the leave for payroll, substitute placement, and recordkeeping purposes.

C) Leave (Policy 5400)

1. **Leave of Absence (Policy 5400)**

Sick leave shall be used in accordance with District Policy # 5400 – Leave of Absence: Sick leave for certificated employees shall be calculated by the day, or percentage thereof, as defined in his/her individual employment contract. The District may, in its discretion, require proof of illness when deemed appropriate, including but not limited to suspicion of abuse of sick leave or false claims of illness.

Compensation shall not be provided for unused sick leave.

“Sick Leave” means a leave of absence, with pay, for sickness suffered by an employee or his or her immediate family. *“Immediate family”* for purposes of sick leave shall mean the employee’s spouse and children residing in the employee’s household. Nothing in this policy guarantees approval of the granting of such leave in any instance. Each request will be judged by the District in accordance with the policy and the District’s needs.

Abuse of sick leave is cause for discipline up to and including termination.

- When sick leave is requested in advance, employees must indicate that the leave is for a qualifying purpose, without disclosing private medical information.

Accurate leave reporting is a professional responsibility and is necessary to ensure proper compensation, compliance with state and federal requirements, and continuity of operations.

The District reserves the right, consistent with policy and law, to request verification or documentation of leave use when there is a reasonable concern about misuse or misreporting.

Except in circumstances where Idaho Code supersedes, Payette School District Professional employees are guaranteed the right to request a leave of absence without pay for an extended period through writing to the Superintendent in accordance with Payette School District Policy 5400.

2. **Personal Leave (Policy 5400)**

- a. Professional employees will be granted three (3) personal leave days at the beginning of the school year. Personal leave is intended to provide an

opportunity for professional employees to attend to personal matters that arise during contracted employment days. Personal leave may be obtained by notifying the building principal 24 hours in advance of the leave day desired and will be contingent on the availability of an acceptable substitute. Personal leave during the first and last two weeks of school or in case of an emergency must be approved by the School District Superintendent. Personal leave may be accumulated to a maximum of 4 days.

- b. At the end of the school year, certified personnel will be paid the current daily substitute rate for unused personal days in excess of one (1) day; one (1) day may be carried forward. The reimbursement for unused personal days will be included in the employee's June paycheck.

3. Professional Organization

- a. The District will provide annually, up to 10 days for the Association to use at their discretion in performing duties of officers attending Delegate Assembly and testifying on legislative initiatives. The Payette Education Association President will authorize the use of these days prior to administrator approval for leave. Leave beyond these 10 days may be taken by the employees' use of Personal Leave. The Association agrees to reimburse the district for the cost of substitute wages and daily rate including wages and benefits of the employee for the additional Association leave days granted.

4. Sick Leave (Policy 5400)

- a. At the beginning of each school year each certificated employee shall be credited with one (1) day of sick leave allowance per contracted month, ten (10) days for the 2026-2027 year.
- b. Sick leave accumulation has no cap.
- c. Sick leave is to be used for absences caused by accident or illness or circumstances which render the professional employee incapable of carrying on their duties and shall include childbirth of the employee or the employee's spouse, and illness of a resident of the employee's immediate household, such as a dependent, minor children, or parents.
 - i. If illness should arise for someone outside the immediate family for whom the employee shares duties in caring for, sick leave may be used upon approval of the Building Administrator.
- d. Part-time professional employees will be granted a percentage of sick leave allowance in proportion to the length of day worked.

5. Sick Leave Bank

- a. Each certificated employee of the District may participate in the sick leave bank. To participate, each employee shall contribute a prescribed number of his earned sick leave days as determined by the Sick Leave Bank Committee.

Deposits to the sick leave bank may be made from Sept. 1 to Oct. 15 of each year. Sick leave days thus contributed shall be deducted from the individual's sick leave entitlement.

- b. The contributed sick leave days shall form a fund of sick leave days that will be available to all eligible participating employees upon recommendations of the Sick Leave Bank Committee for the purpose of alleviating the hardship caused by absence from work necessitated by extended or reoccurring illness beyond the employee's accumulated sick leave.
- c. The total number of sick leave days that may be contributed in any school calendar year will equal no more than 180 days. The total number of days in the sick leave bank may not exceed 300 days.
- d. Application for use of the bank shall be submitted to the Sick Leave Bank Committee for their recommendation. The committee shall review the request and determine the eligibility of the employee per set guidelines. If the committee deems it necessary, it shall require proof of illness at the time of application and from time to time after a grant has been made.
- e. The committee shall have the authority to establish such guidelines as it deems necessary to implement this program. Guidelines shall have the approval of the Executive Committee of the Association and the Board of Trustees. After complete review of the application, the committee shall have the authority to make final decisions within the guidelines as to the disposition of the case.
- f. In order for a professional employee to be eligible to apply for sick leave benefits from the sick leave bank, the employee must first have been absent from work due to illness or accident for: all their accumulated sick leave days, all accumulated personal leave days and one (1) day where their salary was reduced in full.
- g. The maximum number of days that can be granted in any one fiscal year will be the remaining number of days an employee is scheduled to work under their current contract. In no case will the granting of leave cause an employee to receive more than his annual salary for that year.
- h. The number of sick leave days granted shall not exceed the number of days absent from work due to illness or accident.
- i. Sick Leave Bank grants to individual employees will not be carried over from one fiscal year to another; all such grants will end at the termination of the school year. If a certificated employee does not use all of the days granted by the bank, the unused sick leave days will be returned to the bank. A certificated employee will be eligible for no more than the number of days

contracted for the year.

- j. The Sick Leave Bank Committee shall consist of two (2) professional employees appointed by the Superintendent and one (1) committee member appointed by the Board. The local association will recommend names of employees.
- k. The Committee shall develop and distribute rules and procedures for the orderly administration of the bank not consistent with the terms of this agreement. The committee shall be responsible for reporting to the District's business office the names of contributors and the number of days contributed. It shall report all days granted by the bank and all other information necessary for the employee's records.

6. Bereavement Leave for Professional Employees

This agreement differs from what is in Payette School District policy 5400.

- a) Each professional employee shall be granted up to five (5) days bereavement leave with full pay at the time of death of a family member. The definition of family member to be determined by the employee and not questioned by administration.

ARTICLE VI. ASSOCIATION

A) Business

- 1) The Association and its representatives shall have the right to use school buildings to conduct Association business with employees so long as such business does not interrupt classroom instruction, normal operations of the building or scheduled school activities.
- 2) The Association is the exclusive representative of the bargaining unit in all matters covered under this agreement.

B) Rights and New Hire Events

- 1) Upon written request, the Association shall have the right to conduct Association Membership recruitment at new-hire orientation/meetings, held by the district when attendees are not considered "In Duty Status" such as during breakfast or lunch (to which the Association may provide at its cost). The district will treat the Association no differently than any other group attending new hire or other employee events that are not considered "In Duty Status".

- 2) Upon written request, the board-designee shall provide the Association with public information requests within 3 working days of the date of the request. The board or its designee may request up to an additional 10 working days to accommodate the public information request.

ARTICLE VII. COMMITTEES

The Association shall provide the District with nominations of professional staff appointed to district committees. When practicable and appropriate, the district will appoint staff from all grade levels to the committee. The district agrees to place "professional employee" staff on the following committees:

- A) Insurance
- B) Hiring
- C) Curriculum and
- D) Any committees formed to address policies, procedures, programs, textbook adoptions, curriculum choice, materials, calendar, health benefits and any other resources

ARTICLE VIII. ASSIGNMENT, PROMOTION, & TRANSFER GUIDELINES

Except in circumstances where Idaho Code supersedes, Payette School District Professional employees are guaranteed the right to be notified and apply for assignments, promotions, and transfers in accordance with Payette School District Policy 5220. As of the date of this agreement, and in agreement with PSD Policy 5100, the district shall post for any open employment position or assignment within the district. Email notification will be sent to all district personnel upon posting of any position. An Employee may not be forced to move, through no fault of their own, with the risk to their ability to receive (apply for) a supplemental extended contract, unless the new job or position that they are doing does not meet the requirements of the previous job.

ARTICLE IX. CERTIFIED PERSONNEL EVALUATION

All certified Payette School District employees will receive a formal evaluation at least once a year through an equitable evaluation model adopted by the Payette School District, which as of the date of this agreement is the Danielson Model. The procedures and details of the evaluation are found in PSD policy 5340 and comply with IDAPA rule 120.02. If the IDAPA rule should change, it will supersede PSD policy until the policy can be updated. Items used by the administration, and agreed upon by the district with staff, for evaluations will be uniform.

ARTICLE X. GRIEVANCE PROCEDURE

Except in incidents where Idaho Code supersedes, certificated employees are guaranteed the ability to file a grievance in accordance with Payette School District Policy 5250. As of the date of this agreement, PSD Policy 5250 defines a valid grievance as a written allegation of a violation of Board approved District policies or a written allegation of a violation of the Master (Negotiated) Agreement between the District and the teachers' association. If the grievance is not with a building, but with a district, the grievance can go directly to the superintendent. If the grievance is not resolved, then it can go to the board to be grieved.

The procedural details and Board's desire for settling said written grievances is outlined in Policy 5250 including specific timelines to be met.

ARTICLE XI. REDUCTION IN FORCE (RIF)

Except in cases where superseded by Idaho Code, Payette School District Policy 5740 shall govern all instances involving the reduction in force (RIF) of certified employees. For the purposes of this policy, the term "teacher" refers to any employee of the District who holds a valid certificate issued by the State Board of Education and is employed in a teaching position.

ARTICLE XII. AGREEMENT MODIFICATION

No change, rescission, alteration, or modification of this agreement shall be valid unless it is ratified by both the Board and the Association, and is endorsed in writing herein. This agreement shall be governed by and construed in accordance with the Constitution and laws of the State of Idaho.

ARTICLE XIII. DURATION

Pursuant to section 33-1275(1) all agreements entered shall have a one (1) year duration of July 1 through June 30 of the ensuing fiscal year. Pursuant to subsection (2) of 33-1275, Idaho Code, any items other than compensation and benefits may have a non-rolling two-year duration with a designated start date and a designated end date.

ARTICLE XIV. SAVINGS CLAUSE

- A) Should any article(s) or section(s) of this agreement be found to be in conflict with either existing Idaho Law or any law enacted after the ratification of this agreement, said article(s) or section(s) shall be deemed invalid and renegotiation

shall begin immediately to bring said article(s) or section(s) into agreement with the law. Such article(s) or section(s) of the agreement which do not conflict with such laws, shall be valid and binding upon both parties to the agreement, for the life of the agreement.

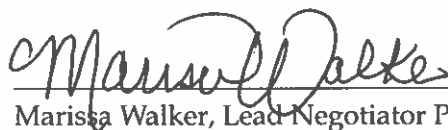
RESTORATION OF PRIOR NEGOTIATED RIGHTS

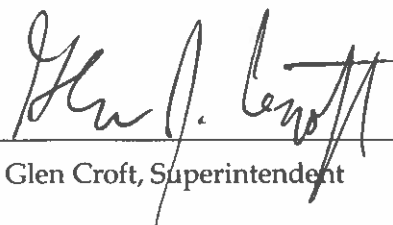
* In the event Idaho Code §§ 33-1272, 33-1275, 33-1277, or any relevant provision thereof, is repealed, invalidated by a court of competent jurisdiction, permanently enjoined, materially amended, or otherwise rendered unenforceable, any Association rights, practices, procedures, release time provisions, payroll deduction provisions, communication provisions, or other negotiated terms removed, revised, or modified solely for the purpose of complying with such law shall automatically be restored to the status, practice, and contract language that existed immediately prior to such removal, revision, or modification, unless otherwise mutually agreed by the parties.

NOTE * This would pertain to any changes to the 2025-26 Negotiated Agreement that were needed to make 26-27 comply with HB516.

ARTICLE XV. SIGNATURES

 Date 6-8-26
Andy Kirkendall, Payette School District Board of Trustees Chairman

 Date 6/3/26
Marissa Walker, Lead Negotiator Payette Education Association

 Date 6/3/2026
Dr. Glen Croft, Superintendent