



**Special Board of Education Meeting
May 4, 2026 at 12:00 p.m.
Piedmont Learning Center and Administration Office
Board Room/Conference Room
615 Edmond Road NW
Piedmont, Oklahoma 73078
Minutes**

I. PROCEDURAL ITEMS

- A. Jerrod Moser called the meeting to order at 12:00 p.m.
- B. Derek Jones called roll:

Name:	Present	Absent
Matt Nelson		X
Derek Jones	X	
Neal Cast	X	
Jerrod Moser	X	
Layne Jones	X	

- C. Flag salute and prayer - Jerrod Moser

Additional Admin/others present:

Jennifer Fuller, Patricia Balenseifen, Brenda Davis, Lisa Campbell, Scott McCall, Eddie Wright, Mark Melton, Amy Bixler, and Tommy Buckner.

II. BUSINESS ITEMS

- A. Discuss and take possible action to regarding agreement with Grand Life Photography for school photography services

Neal Cast made a motion to approve the agreement with Grand Life Photography for school photography services. Derek Jones seconded the motion. The votes were recorded as follows:

Matt Nelson

Derek Jones Yes

Neal Cast Yes

Jerrod Moser Yes

Layne Jones Yes

Motion passed.

Dr. Eichelberger said that this is a new company to Piedmont Public Schools, and they have been in the business for many years. They will do the yearbook photos for all the schools.

- B. Discuss and take possible action regarding agreement with Incident IQ for Tech Helpdesk and Maintenance Ticketing Subscription - \$42,210.36 from General Fund

Neal Cast made a motion to approve the agreement with Incident IQ for Tech Helpdesk and Maintenance Ticketing Subscription - \$42,210.36 from General Fund. Layne Jones seconded the motion. The votes were recorded as follows:

Matt Nelson

Derek Jones Yes

Neal Cast Yes

Jerrod Moser Yes

Layne Jones Yes

Motion passed.

Eddie Wright said we currently use School Dude for work orders, transportation, and IT requests. This new software will be able to help track facility usage and centralize it to one calendar while also helping track inventory.

- C. Discuss and take possible action regarding Oklahoma Christian University School Term Agreement 2026-2027 for Practicum and/or Student Teaching

Derek Jones made a motion to approve the Oklahoma Christian University School Term Agreement 2026-2027 for Practicum and/or Student Teaching. Neal Cast seconded the motion. The votes were as follows:

Matt Nelson

Derek Jones Yes

Neal Cast Yes

Jerrod Moser Yes

Layne Jones Yes

Motion passed.

Dr. Eichelberger said this will allow Piedmont Schools to get student teachers to complete their observation hours in our district. This is a standard process with Universities.

D. Discuss and take possible action regarding Job Description for Database Administrator Position

Neal Cast made a motion to approve the Job Description for Database Administrator Position. Derek Jones seconded the motion. The votes were recorded as follows:

Matt Nelson

Derek Jones Yes

Neal Cast Yes

Jerrod Moser Yes

Layne Jones Yes

Motion passed.

Tommy Buckner said this role will help support Joy, Database Coordinator for PowerSchool, in her current role. During State Reporting, she gets pulled a lot to provide the needed data for the reports, and her day-to-day duties get put on hold.

E. Discuss and take possible action regarding frequency of professional development tutorials required by the State Department of Education

Neal Cast made a motion to approve the frequency of professional development tutorials required by the State Department of Education. Layne Jones seconded the motion. The votes were recorded as follows:

Matt Nelson

Derek Jones Yes

Neal Cast Yes

Jerrod Moser Yes

Layne Jones Yes

Motion passed.

Dr. Eichelberger said that the State Department would continuously send notices about what professional development needed to be completed and the list kept growing. After an audit was conducted and looking at the law, it was discovered that it didn't have to be completed in one year, but in 2-3 years. This will help track and streamline the frequency of professional development.

III. CONSENT AGENDA

Discuss then vote to approve all consent items. These items may be approved by one board motion unless any board member desires to have a separate vote on any or all of these items.

- A. April 13, 2026 regular board meeting minutes
- B. April 21, 2026 special board meeting minutes
- C. Treasurer's report
- D. Encumbrance report
- E. Encumbrances – Attachment A
- F. Activity fund report
- G. FY27 OSSBA Employment Services Program renewal - \$5,054 from General Fund
- H. FY27 SHI Adobe Creative Cloud Subscription Renewal - \$5,657.25 from General Fund
- I. FY27 DocuWare Digital Personnel Management Renewal - \$11,244 from General Fund
- J. FY27 Level Data Active Directory Synchronization Renewal Quote - \$14,651.18 from General Fund
- K. FY27 Softchoice Microsoft Subscription Renewal - \$20,044.50 from General Fund
- L. FY27 Active Internet Technologies, LLC Website and Mobile App Communications - \$ 22,247.00 from General Fund
- M. FY27 Mosyle Corporation MDM Licensing - \$ 22,500.00 from General Fund
- N. FY27 United System Lightspeed Student Safety Monitoring Renewal - \$48,125.00 from General Fund
- O. FY27 Youth & Family Services Agreement Renewal - \$1,500 from General Fund
- P. FY27 CCOSA District Level Services renewal - \$2,500 from General Fund
- Q. FY27 BC Behavioral DBA BCB West Agreement Renewal (Per Fee Schedule)

- R. FY27 Visual Senses Service Agreement Renewal with Nikki Keck (\$70 per hour)
- S. FY27 Physical Therapy Service Agreement Renewal with Jacie Fite (\$82 per hour)
- T. FY27 Hearing Consultant Service Agreement Renewal with Shannon Frohock (\$70 per hour)
- U. FY27 Today's Therapy Occupational Therapy Agreement Renewal (\$75 per hour)
- V. FY27 Department of Rehabilitation Services Transition School-to-Work: Work Study Agreement Renewal October 2026 through September 2027
- W. FY27 Oklahoma Hearing Solutions Agreement Renewal (Per Fee Schedule)
- X. FY27 Sign Language Resources Services Agreement (Per Fee Schedule)
- Y. FY27 Varsity Tutors for Native American students virtual tutoring renewal (\$42,400.48 from Federal Funds)
- Z. Adjusted summer office hours
- AA. Board Member Training Points
- BB. Fundraiser purposes & expenditures - Attachment E
- CC. Overnight trip requests - Attachment F

Neal Cast made a motion to approve Consent Agenda Items A-CC. Derek Jones seconded the motion. The votes were recorded as follows:

Matt Nelson

Derek Jones Yes

Neal Cast Yes

Jerrold Moser Yes

Layne Jones Yes

Motion passed.

During the review of agenda items, Dr. Eichelberger clarified for Neal Cast that item AA pertains to a service with OSSBA that tracks required training points for Board members. Additionally, in response to an inquiry from Jerrod Moser regarding Lightspeed, Tommy Buckner explained that the software provides essential web filtering for student Chromebooks both on and off-campus. Dr. Eichelberger emphasized the importance of this tool, noting that it monitors for harmful language and sends real-time alerts to all administrators and principals to ensure student safety.

IV. FINANCIAL REPORT

The district financial report indicated that the General Fund is at 96% of estimated needs, with collections up \$3.7 million, primarily from state categories. The Building Fund remains at 75% of estimated needs with a \$97,000 increase in tax collections, while Child Nutrition expenses rose slightly to 83% due to necessary repairs, offset by a \$102,000 federal claim. Bond Fund expenses remained stable with a \$264,900 revenue increase

following a good faith deposit, and the Sinking Fund reached 54% of expenses with \$620,000 in tax revenue. Jennifer Fuller and Dr. Eichelberger confirmed the district is 2% under budget due to frugal personnel management, noting that the resulting carryover will benefit the upcoming school year. Additionally, in response to an inquiry from Jerrod Moser regarding outstanding disability fund revenue, Mrs. Fuller assured the Board that the funds are expected to be received prior to the close of the fiscal year.

V. EXECUTIVE SESSION

A. Vote to convene or not to convene into executive session for the purpose of discussing:

1. Employment as listed on Attachment C. 25 O.S. § 307(B)(1)
2. Re-employment of certified and support staff as listed on Attachment H. 25 O.S. § 307(B)(1)

Derek Jones made a motion not to convene in Executive Session for the purpose of discussing:

1. Employment as listed on Attachment C. 25 O.S. § 307(B)(1)
2. Re-employment of certified and support staff as listed on Attachment H. 25 O.S. § 307(B)(1)

Neal Cast seconded the motion. The votes were recorded as follows:

Matt Nelson

Derek Jones Yes

Neal Cast Yes

Jerrod Moser Yes

Layne Jones Yes

Motion passed

VI. ACTION ITEM

A. Discuss and take possible action on employment as listed on Attachment C.

Derek Jones made a motion to approve employment as listed on Attachment C.

Layne Jones seconded the motion. The votes were recorded as follows:

Matt Nelson

Derek Jones Yes

Neal Cast Yes

Jerrod Moser Yes

Layne Jones Yes

Motion passed.

- B. Discuss and take possible action on re-employment of certified and support staff as listed on Attachment H.

Layne Jones made a motion to approve re-employment of certified and support staff as listed on Attachment H. Neal Cast seconded the motion. The votes were recorded as follows:

Matt Nelson

Derek Jones Yes

Neal Cast Yes

Jerrold Moser Yes

Layne Jones Yes

Motion passed

VII. SUPERINTENDENT'S REPORT

Dr. Eichelberger shared the last report for the school year. Wrapping up the year with a growth of 115 students. Looking forward to splitting up Piedmont Intermediate with Stone Ridge Intermediate.

The safe room at Stone Ridge Elementary is almost ready and can be used now if necessary. The building matches the current architectural style, and it has more room than the current number of students in the building.

Scissortail Elementary is moving along.

Stone Ridge Intermediate will be completed by July 10th, but it could be sooner. We're happy with Lingo because they've been able to adhere to their deadlines.

The High School Commitment Day assembly will be held at the WAC to recognize students entering college, the military, career technology, or the workforce. During the update, Mark Melton addressed an inquiry from Jerrod Moser regarding audio quality, assuring the Board that the system is fully operational and the program is well-organized. Additionally, it was noted that the Baccalaureate will take place at the WAC, while Graduation will be held at the Chickasaw Bricktown Ballpark. Families are encouraged to arrive early for the ceremony, which will also be livestreamed and will provide open concessions. Jerrod Moser concluded by praising the staff for their excellent work and thanking the Executive Team for their role in facilitating these events.

VIII. ADJOURNMENT

Neal Cast made a motion to adjourn at 12:29 p.m. Derek Jones seconded the motion. The votes were recorded as follows:

Matt Nelson	
Derek Jones	Yes
Neal Cast	Yes
Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.


Deputy Board Minutes Clerk


Board President

I, the undersigned, Minutes Clerk of the Board of Education of Piedmont Independent School District No. Twenty-Two of Canadian County, Oklahoma, do certify that prior to December 15, of the last calendar year, the date, time, and place of this regular meeting was filed in the office of the County Clerk of Canadian County.

I also certify that at least 24 hours prior to the meeting, excluding Saturday, Sunday and holidays, notice of the time, place and agenda of this meeting was posted on the Piedmont Public Schools website and also in prominent public view at the location of the meeting.

Witness my hand and seal of this school district on this 13th day of April, 2026.




Deputy Board Minutes Clerk