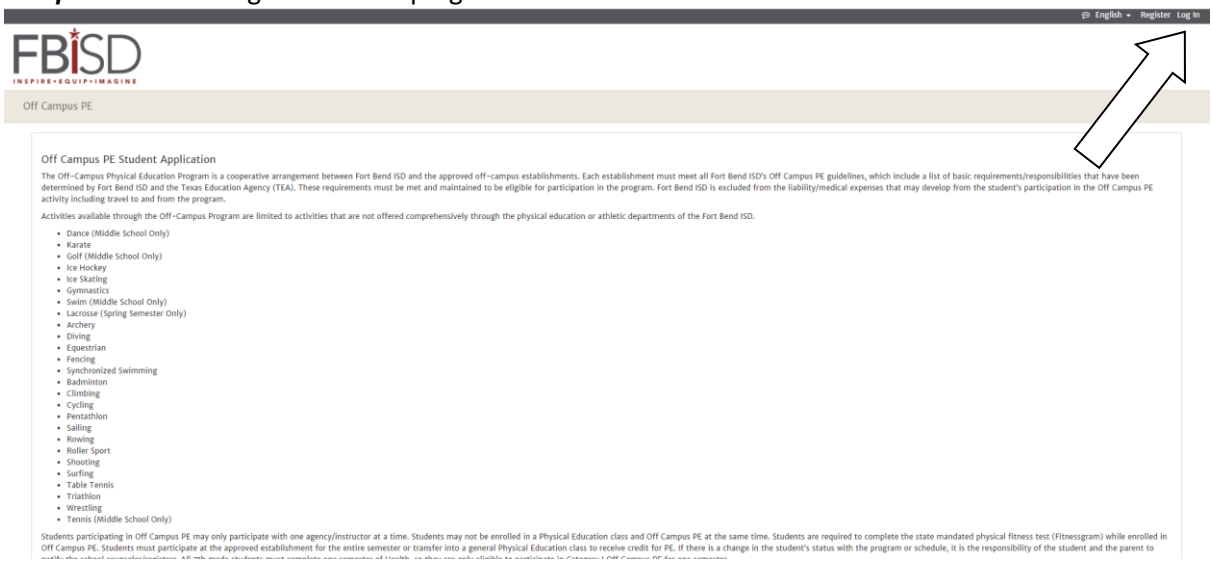
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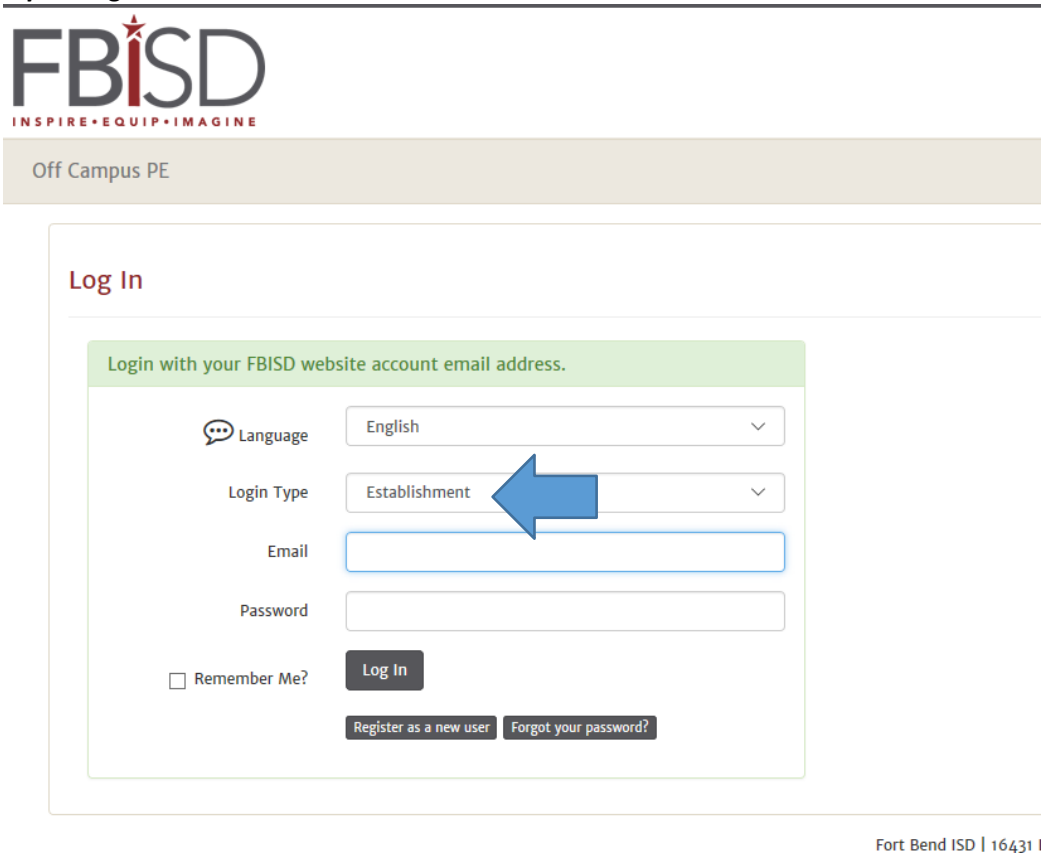
FBISD Establishment Application

Step 1: Click on this link https://offcampuspe.fortbendisd.com/

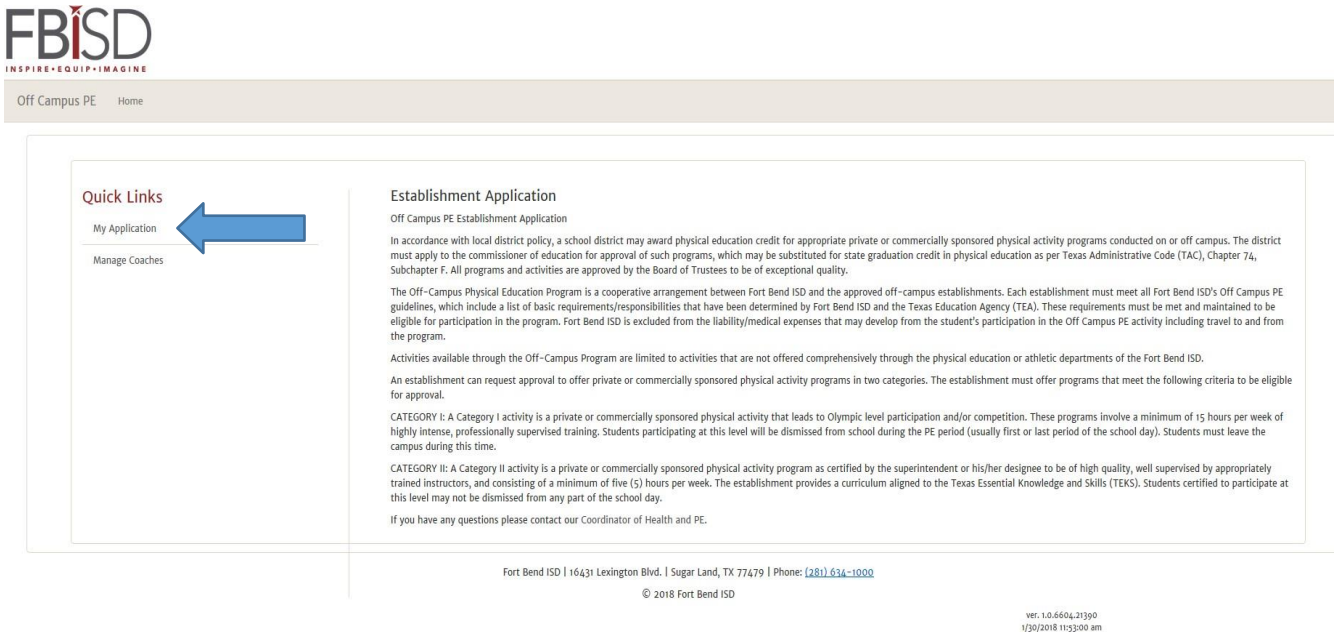
Step 2: Click on “Log In” in the top right hand corner.



Step 3: Log In

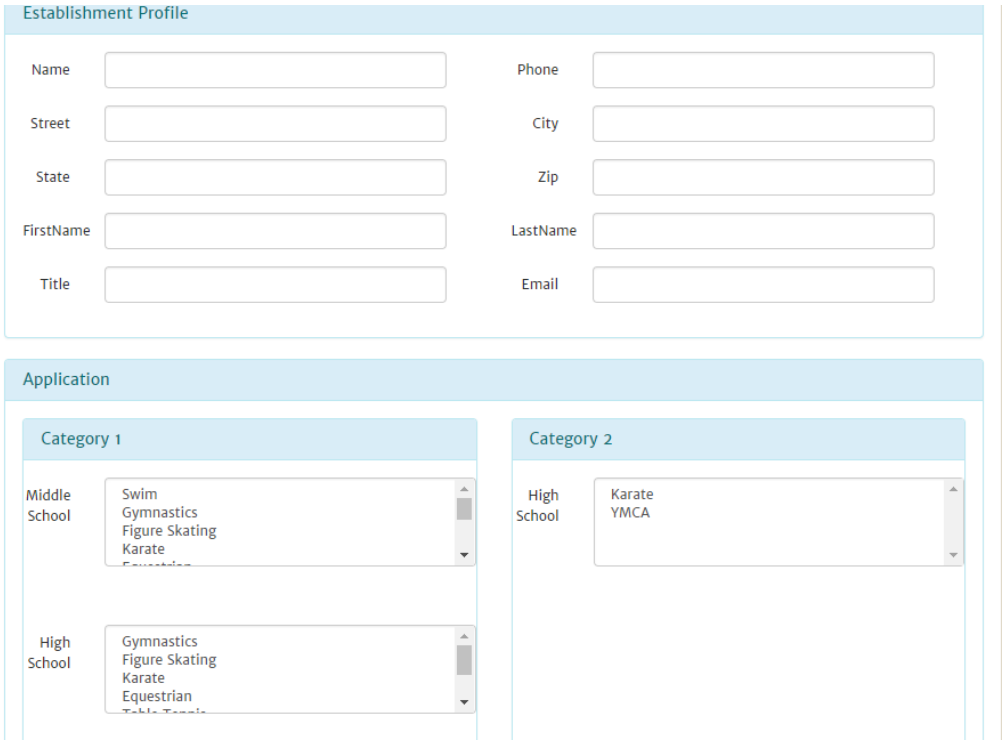


Step4: You will receive confirmation that an approval e-mail has been sent

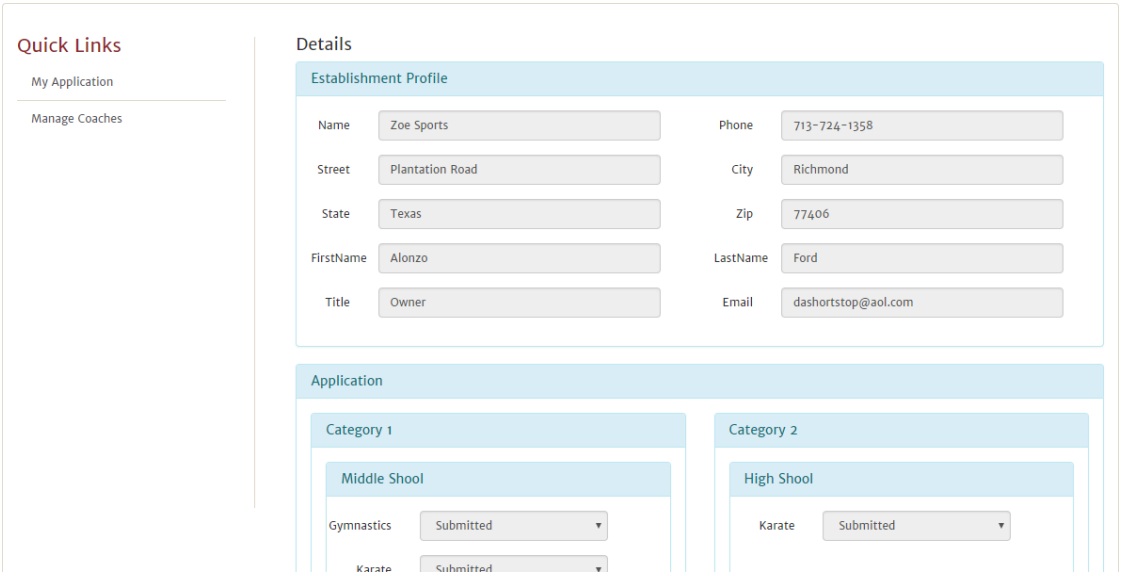


Step 5: Complete the application and then click "Submit" at the bottom.

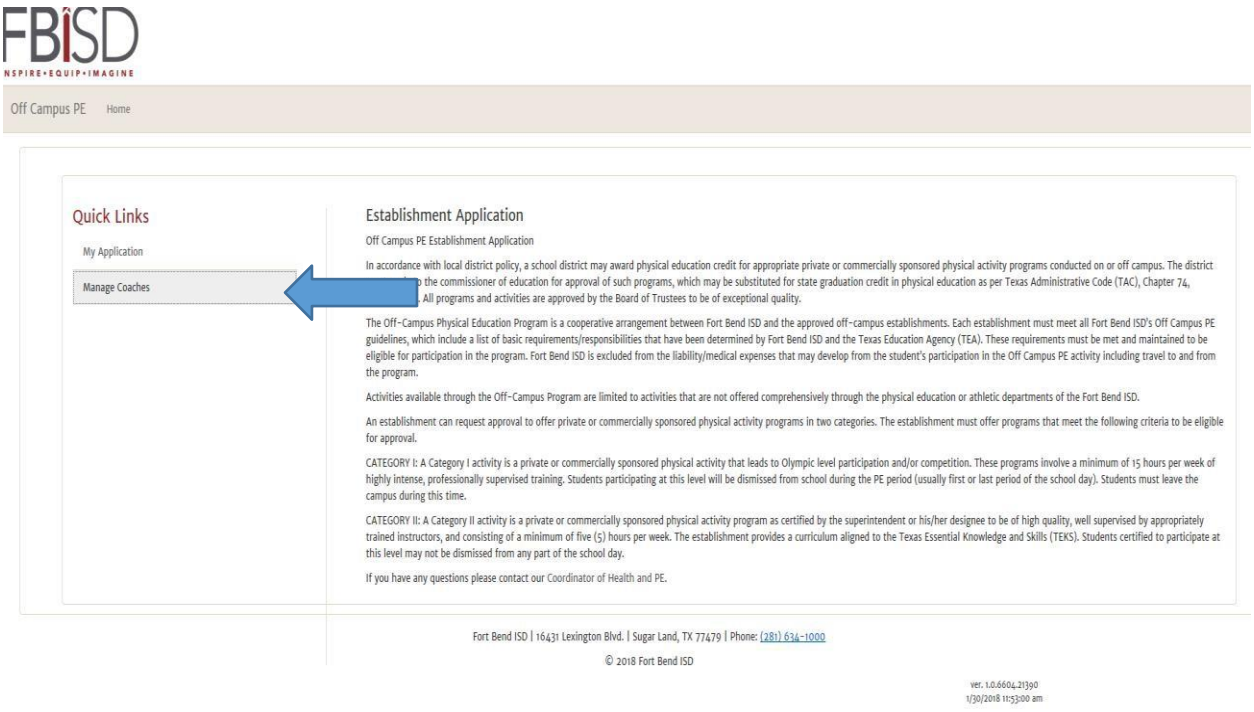
Notes: You can select multiple activities for each category and level by holding down the "ctrl" key.



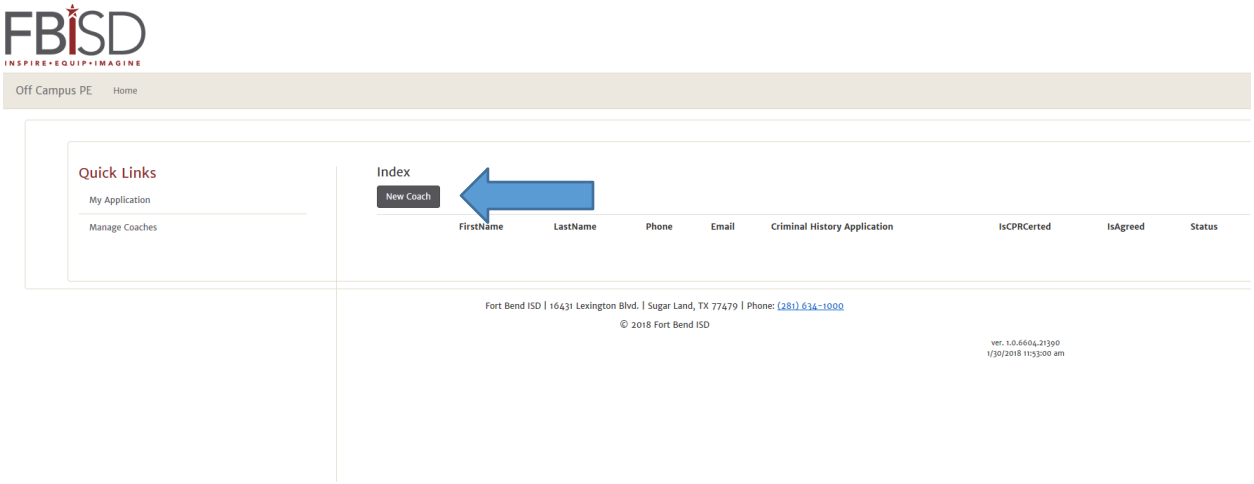
Step 6: View the details of your application



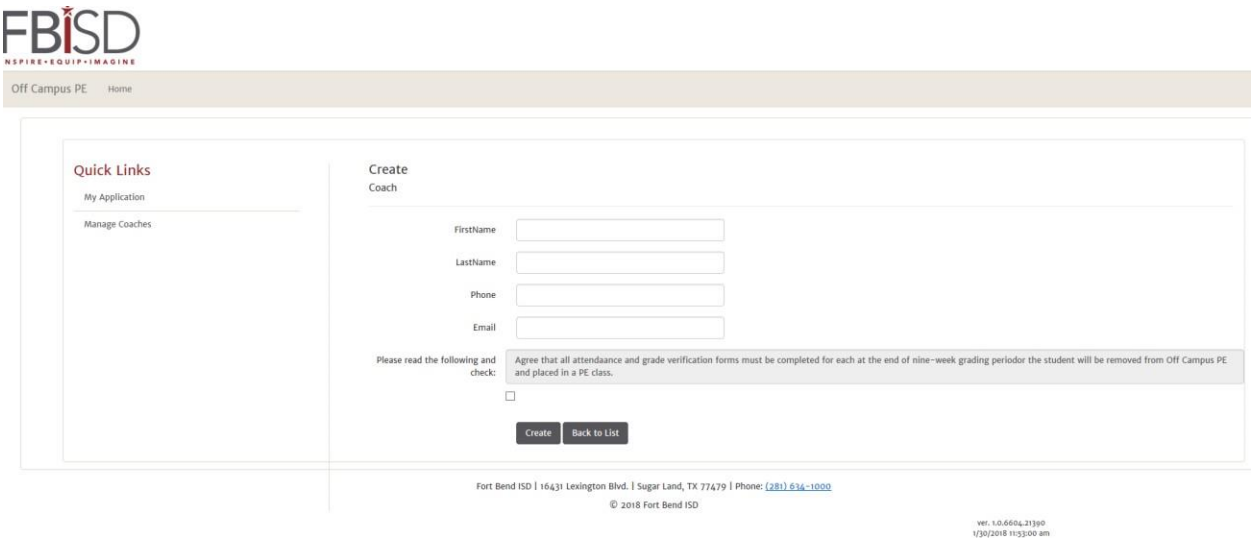
Step 7: Add coaches. Click on "Manage Coaches"



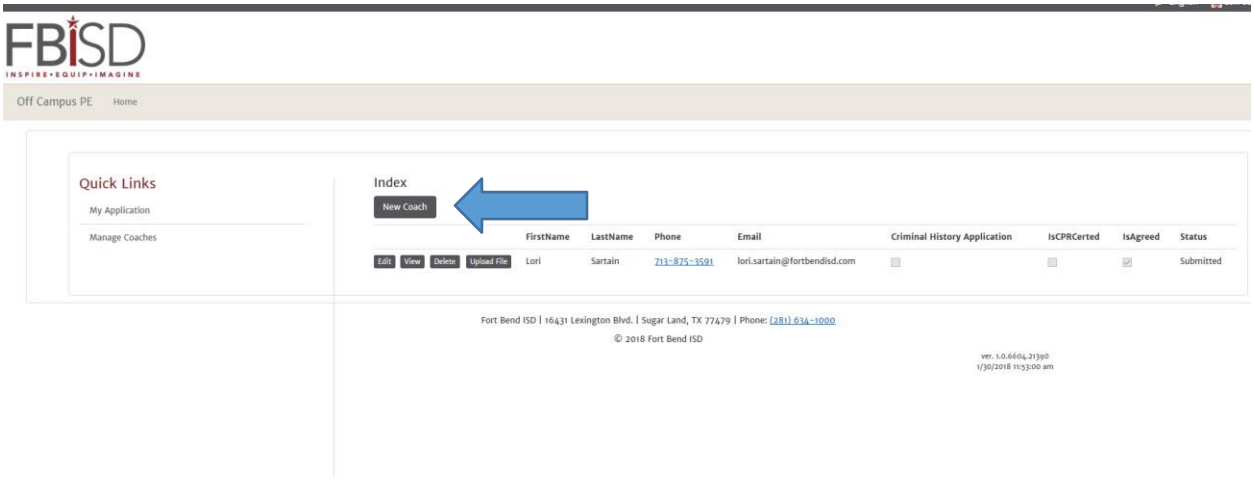
Step 8: Select “New Coach” – All coaches and their information needs to be re-entered each year.



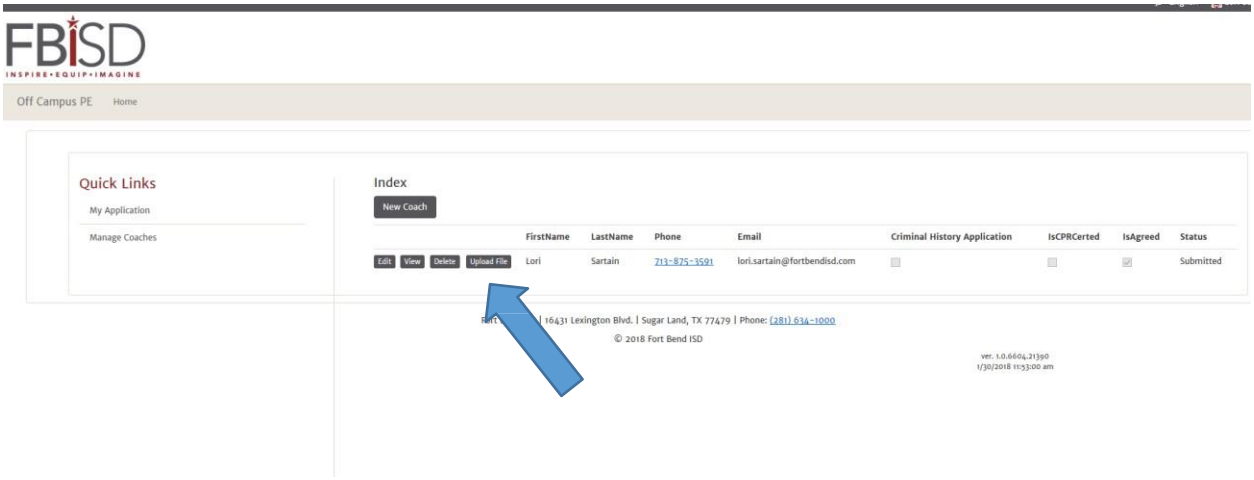
Step 9: Enter Coaches Info



Step 10: Add more coaches, by clicking “New Coach”.



Step 11: All coaches must have their up to date CPR certification certificate uploaded and complete an FBISD Criminal Background Check. To upload a CPR certificate, click “Upload file”, it must be a pfd. FBISD admin will check the Criminal History Application once it has been approved or denied.



Thank you so much for all you do for the students in Fort Bend ISD. If you have any questions, please contact us at OffCampusPE@fortbendid.gov