

Heating, Ventilation, and Air Conditioning 5-Year Reporting Form

For the period commencing July 1, 2026, and ending and including June 30, 2031 each local or regional board of education is required to provide for a uniform inspection and evaluation of the heating, ventilation and air conditioning system within each school building under its jurisdiction. During this period, the board must provide for the inspection of at least 20% of the schools under its jurisdiction in each year until every school has been inspected. Each school must be inspected every 5 years thereafter.

Each inspection and evaluation must be performed by a certified testing, adjusting and balancing technician, an industrial hygienist certified by the American Board of Industrial Hygiene or the Board for Global EHS Credentialing, or a mechanical engineer. See CGS § 10-220(d), PA 22-118, PA 23-167 and PA 24-74.

To meet this 5-Year HVAC reporting requirement, please complete the following steps:

1. Prepare to have a uniform inspection and evaluation of the HVAC system conducted at each school in your district between July 1, 2026 and June 30, 2031, with at least 20% of schools in your district inspected each year.
2. Make the results of each inspection available at a regularly scheduled board of education meeting;
3. Post the report and results of each inspection and evaluation on your board of education and respective school website (if any); and
4. Complete the form below for each school in your district.

Please note: A uniform inspection and evaluation is not required for any school building that will cease to be used as a school building within 3 years from when such inspection and evaluation is required.

When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself.

* Required

1. Name of district *

Cooperative Educational Services

2. Name of school *

Oakview Primary, Oakview Middle/High School, Oakview Transition School, Rise Transition Program

3. Type of school *

Other



Elementary, Middle School and High School

4. Street address of school *

40 Oakview Drive

5. Municipality *

Trumbull

6. Zip code *

06611

7. Name of individual completing this form *

Gino Faiella

8. Title of individual completing this form *

Facilities staff



9. Email address for individual completing this form *

faiellag@cestrumbull.org

10. Organization Code

(Each school should have a unique code. If you do not know this code, you can find it on the

State Department of Education's website: https://public-edsight.ct.gov/Overview/Find-Schools/Find-Schools-Export?language=en_US) *

2439214, 2439114, 2430214

11. Has a Uniform Inspection and Evaluation of the HVAC system in the School Building been performed? *

☒ Yes

☐ No

12. Which of the following professionals performed the test? *

☒ Certified testing, adjusting and balancing technician

☐ Industrial hygienist

☐ Mechanical engineer

☐ Other

13. Did the testing include:

Please indicate below by checking yes or no. *

Yes

No

Testing for
maximum
filtration
efficiency?

☒

☐

Physical
measurement
of the outdoor
air delivery
rate?

☒

☐

	Yes	No
Verification of the appropriate condition and operation of ventilation components?	☒	☐
Measurement of air distribution through all system inlets and outlets?	☒	☐
Verification of unit operation?	☒	☐
Verification that required maintenance has been performed?	☒	☐
Verification of control sequences?	☒	☐
Verification of carbon dioxide sensors and acceptable CO2 concentrations?	☒	☐
Collection of data for the installation of mechanical ventilation if none exist?	☒	☐

14. Does the inspection and evaluation identify to what extent the current systems provide appropriate ventilation? *

☒ Yes

☐ No

15. Was a written report issued? *

☒ Yes☐ No

16. If yes, does the written report include any corrective actions necessary to be performed? *

☐ Yes☐ No☒ N/A

17. Have the report and results of the inspection been made available for public inspection at a local or regional Board of Education's meeting? *

☒ Yes☐ No

18. Have the report and results been posted on the internet website of the local or regional Board of Education? *

☒ Yes☐ No

19. Please provide a link to a copy of the full report and recommendations on the BOE website. *

<https://www.cestrumbull.org/services/support-services/adminserv>

20. Have the report and results been posted on the individual school website? *

☒ Yes☐ No

21. Please provide a link to a copy of the full report and recommendations on the individual school website. *

<https://www.cestrumbull.org/services/support-services/adminserv>

22. Signature *

Gino Faiella

Microsoft 365

This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

Microsoft Forms | AI-Powered surveys, quizzes and polls [Create my own form](#)

The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information. | [Consumer Health Privacy](#) | [Terms of use](#)