
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, MAY 18, 2026

The Millville Area School Board held their regular business meeting on Monday, May 18, 2026 in the Millville Jr./Sr. High School Library beginning 7:02 pm. Prior to the meeting, the Board met for an Executive Session to discuss a number of personnel and legal matters.

1. ROLL CALL

The following Board members answered roll call: Alex Cavallini, Matthew Deihl, Michael Farrell, Heather Mausteller, Jonathan Richards, Corey Whitmoyer, and Jessica Whitmoyer.

Also present were Joseph Rasmus (via ZOOM), Superintendent of Schools; Whitney Holloway, Business Manager/Board Secretary; Danielle Fritz, Director of Student Services; Matt Mills, Secondary Principal; Dyson Savage, Director of Technology; and Chelsea Rosenberger, Board Recording Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guests Christopher Sassaman, Klohe Faatz, Kayleen Jenkins, Mike Miguelez, Heidi Brandt, Betsy Riera-Gomez, Ashley Zerby, Cody Zerby, and Heather Cavallini all signed the register.

- Mr. Miguelez addressed the Board regarding the girls' soccer program and assistant coaching recommendations listed on the agenda. He reported that approximately thirty student athletes had already registered for participation and noted optimism regarding program growth and increased participation. He also explained the rationale for multiple assistant coaching recommendations, noting the need to effectively supervise and conduct multiple practice activities simultaneously. He thanked the Board for its support of the program and emphasized his commitment to continued development of the team.
- No additional public comments were offered.

3. SUPERINTENDENT'S REPORT

Curriculum Presentation – i-Ready Mathematics

- Dr. Rasmus participated remotely while attending a federal programs conference. He introduced Shannon Skrocki from Curriculum Associates to provide a presentation regarding the proposed implementation of the i-Ready Classroom Mathematics program for grades 6–8 and Algebra. Dr. Rasmus explained that the district has experienced success utilizing the Curriculum Associates program in grades K–5 and is seeking greater continuity and comprehensive curriculum alignment at the middle school level. He noted that concerns regarding student performance on standardized assessments contributed to the recommendation.
- Shannon Skrocki provided a detailed overview of the program, including the integration of diagnostic assessment and personalized instruction; the use of adaptive assessment

measures; the correlation between i-Ready diagnostic scores and PSSA performance; criterion-referenced and norm-referenced data analysis; student growth tracking and stretch growth goals; teacher instructional supports and small group intervention resources; personalized learning pathways for students; predictive proficiency reporting tools; and ongoing professional development and implementation support for educators. She further discussed the program's alignment to Pennsylvania state standards; the PSSA correlation data; the use of data to differentiate instruction; the intervention and MTSS applications; and teacher supports and instructional groupings within the program.

- Dr. Rasmus noted that implementation at the secondary level would support differentiated instruction during double-period mathematics courses and MTSS intervention blocks. He also highlighted positive elementary growth data since initial implementation of the Curriculum Associates resources.
- Board members thanked Ms. Skrocki for the presentation and indicated additional questions may be addressed prior to final action.

4. ADMINISTRATIVE REPORTS

- Members of the administrative team had previously submitted their reports to the Board for consideration. Mr. Mills wanted to highlight that the boys' baseball team was slated to compete in the first round of playoffs the next day. He also shared that track and field student athlete, Natalie Stanley, recently placed 8th place at her meet.

5. APPROVAL OF BOARD MINUTES

5.1 - April 27, 2026 - Board Meeting Minutes

A motion by Alex Cavallini and second by Heather Mausteller that the Millville Area School Board approve the April 27, 2026 Millville Area School District Board meeting minutes. The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

5.2 - May 9, 2026 - Special Board Meeting Minutes

A motion by Heather Mausteller and second by Corey Whitmoyer that the Millville Area School Board approve the May 9, 2026 Millville Area School District Special Board meeting minutes. The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

6. BUDGET AND FINANCE

6.2 Monthly Reports

- The monthly financial reports were submitted for the consideration of the Board and no additional questions were asked.

6.3 Expenditures

A motion by Alex Cavallini and second by Heather Mausteller that the Millville Area School Board consider and approve April 28, 2026 through May 18, 2026 general fund expenditures in the amount of \$498,221.33, cafeteria expenditures in the amount of \$30,396.60 and athletic expenditures in the amount of \$1,152.00.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Postponed Action (6.4 – 6.7)

A motion by Heather Mausteller and second by Michael Farrell that the Millville Area School Board postpone the combined recommended action as presented to the next Board meeting.

- 6.4 - Final 2026-2027 Millville Area School District Operating Budget
 - A motion to consider and approve the Millville Area School District 2026-2027 Final Budget with total expenditures of \$15,995,556 with a millage of 62.1250 mills which is an increase of 3.375% which is less than the maximum Act 1 index of 4.5%.
- 6.5 - Homestead/Farmstead Resolution
 - A motion to consider and approve the 2026-2027 Homestead and Farmstead Exclusion Resolution.
- 6.6 - Commitment of Budgetary Reserves
 - A motion to approve the proposed commitment of budgetary reserves for OPEB funded liabilities in the amount of \$718,690; Uncompensated leave liability in the amount of \$272,973; Future extraordinary assessment from Columbia-Montour Vocational Technical School in the amount of \$300,000; Post Retirement Benefits due to PSERS rates in the amount of \$1,000,000, Future capital improvements in the amount of \$2,500,000 and Technology reserve in the amount of \$1,000,000. All commitment amounts estimated based upon consistent application of past periods methodologies and ratios – final commitment amounts by category to be adjusted and established based upon results of fiscal year-end financial accounting close procedures and financial statement audit.
- 6.7 - Transfer Funds from General Fund to Capital Reserve Fund
 - A motion to consider and approve transferring \$500,000 from the General Fund to the Capital Reserve to cover upcoming projects.

The motion to postpone carried by voice vote. 7 Yea; 0 Nay; 2 Absent

Combined Consent (6.8 – 6.11)

A motion by Alex Cavallini and second by Michael Farrell that the Millville Area School Board consider and approve the combined recommended action as presented.

- 6.8 2026-2027 School Real Estate Tax Collection Due Dates
 - A motion to consider and approve due dates for the 2026-2027 school real estate tax collection period:
 - Real Estate Taxes paid in full on or before August 31, 2026 shall be eligible for a 2% discount of the Real Estate Tax face value amount.
 - Real Estate Taxes paid between September 1 and October 31, 2026 shall be collected at the Real Estate Tax face value amount. Installment payments may be made, without penalty, provided the Real Estate Tax face value amount is paid by the following due dates: August 15, 2026, October 15, 2026 and December 15, 2026. 10% penalty will be applied if the payment is not made by the due dates established above for the 2nd and 3rd installments.
 - Real Estate Taxes paid in full on or after November 1, 2026 shall be subject to a 10% penalty.
 - No personal checks will be accepted after December 15, 2026.
 - Collection dates in this motion may be adjusted to comply with any changes in Pennsylvania state laws enacted after this motion adoption.

- 6.9 School Tax Certifications and School Tax Duplicate Requests
 - A motion to consider and approve charging \$25 (\$10 increase from prior year) per parcel payable to The Millville Area School District for each school tax certification or school tax duplicate bill request for each parcel requested effective July 1, 2026.
- 6.10 Returned Check Fees
 - A motion to consider and approve charging a \$35 fee payable to The Millville Area School District for each check that is returned from the bank.
- 6.11 2026-2027 Depositories
 - A motion to approve the depositories for the 2026-2027 fiscal year: Journey Bank, PSDLAF, First Keystone Community Bank, Bank of New York Mellon, and RBC Capital.

The combined motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

7. ADMINISTRATIVE ITEMS

7.2 New Story Schools Agreement 2026-2027

A motion by Alex Cavallini and second by Jonathan Richards that the Millville Area School Board consider and approve the agreement between Millville Area School District and New Story Schools for 2026-2027 to provide educational and related services for pupils of Millville Area School District, as outlined in the agreement.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

7.3 Officer In Charge Job Description

A motion by Michael Farrell and second by Corey Whitmoyer that the Millville Area School Board consider and approve the new job description for Officer In Charge (1200.34).

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

8. CURRICULUM / EDUCATIONAL

8.1 Curricular Excursions & Field Trips

A motion by Alex Cavallini and second by Heather Mausteller that the Millville Area School Board consider and approve the curricular excursions and trips as presented. District will sponsor field trip costs up to the \$20 per student threshold, as indicated in the Millville Area School District Administrative Regulation 121-AR-1: Field Trips, Curricular Excursions, and Community Based Instruction.

- 8.1 A - 2nd Grade to International Harvester Museum - May 26, 2026
- 8.1 B - Senior Class Trip to Knoebels - June 1, 2026

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

8.2 Class of 2026 Anticipated Potential Graduates

A motion by Matthew Deihl and second by Michael Farrell that the Millville Area School Board consider and approve accepting the anticipated potential graduates for the Class of 2026.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

8.3 Penn College Articulation Agreement

A motion by Jonathan Richards and second by Matthew Deihl that the Millville Area School Board consider and approve the articulation/pathway agreement between Pennsylvania College of Technology and Millville Area School District whereby Millville Area Junior Senior High School

students successfully completing the Diversified Occupations curriculum can earn college credits and applied toward their degree requirements, as outlined in the agreement. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

8.4 Approval of Kindergarten Camp

A motion by Corey Whitmoyer and second by Jonathan Richards that the Millville Area School Board consider and approve the implementation of a Kindergarten Camp in the summer of 2026 to prepare kindergarten students for success in the onset of the 2026-2027 school year, at an approximate cost of \$3,700.

- Mrs. Mausteller asked if the program was budgeted and if not, where the funding would be coming from.
- Mrs. Holloway answered that administration is working to find funding but no, the funding is not included within the budget.
- Dr. Rasmus added that this program was not yet funded but that the Millville Ministerium agreed to take up collections towards the implementation of the program.
- Mrs. Mausteller stated her concern that if the Board approves this before funding is secured, then the district is on the hook for the program.
- Mr. Farrell asked what time of the summer this program would be running.
- Dr. Rasmus answered that the goal is to run the program around the same time as ESY to share some of the costs.

A motion by Heather Mausteller and second by Alex Cavallini that the Millville Area School Board postpone the preceding recommended action the next Board meeting.

- The motion to postpone carried by voice vote. 7 Yea; 0 Nay; 2 Absent

9. BUILDINGS & GROUNDS

9.2 - Propane Fuel Provider

A motion by Heather Mausteller and second by Jonathan Richards that the Millville Area School Board approve Koppy's Propane to provide propane fuel for the District, for the 2026-2027 school year, at the rate of \$1.449 per gallon (from \$1.3490 per gallon in 25-26).

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

9.3 - Heaps Container Service, LLC Refuse Removal

A motion by Heather Mausteller and second by Jonathan Richards that the Millville Area School Board consider and approve Heaps Container Service, LLC for refuse removal for the 2026-2027 fiscal year with a bid of \$960 per month (up from \$870) during the school year and \$700 per month during the summer (up from \$630). Additional pickups will be \$50 (up from \$40).

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Combined Consent (9.4 – 9.6)

A motion by Heather Mausteller and second by Matthew Deihl that the Millville Area School Board consider and approve the combined recommended action as presented.

- 9.4 Hemlock Acres Property Owners' Association Facility Use 2026
 - A motion to consider and approve allowing the Hemlock Acres Property Owners' Association to use the High School Cafeteria for their Annual Association Meeting on Saturday, June 6, 2026 from 10:30 am to 1:30 pm. Pending receipt of refundable deposit, per Administrative Regulation AR-707-1.

- 9.5 Softball Field Access Road Project Award
 - A motion to approve awarding the Millville Area School District Softball Field Access Road project to Crone Trucking & Excavating at a total cost of \$6,800.
- 9.6 HS Auditorium Entrance Concrete Repair Project Award
 - A motion to approve awarding the Millville Area School District High School Auditorium Entrance Concrete Repair project to Benton Mobile Concrete, Inc. at a total cost of \$11,500.

The combined motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

9.7 Schneider Electric Change Order

A motion by Corey Whitmoyer and second by Alex Cavallini that the Millville Area School Board postpone the recommended action as presented to the next Board meeting.

- A motion to approve the change order with Schneider Electric to revise the control sequences within the Multi-Stack system to ensure the geothermal and central plant systems operate within intended design and manufacturer-recommended parameters, at no additional cost to the district. Other assurances as outlined within the letter dated May 11, 2026 from Schneider Electric.

The motion to postpone carried by voice vote. 7 Yea; 0 Nay; 2 Absent

10. PERSONNEL AND ACTIVITIES

10.1 - Tax Collector Resolution

A motion by Jonathan Richards and second by Michael Farrell that the Millville Area School Board consider and approve appointing Whitney Holloway, Millville Area's School District's Business Manager, as the Tax Collector for the 2026 School Real Estate taxes per the attached resolution for the following municipalities: Greenwood Township, Madison Township, Millville Borough, and Pine Township.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.2 - Memorandum of Understanding - Summer Custodial Position

A motion by Heather Mausteller and second by Corey Whitmoyer that the Millville Area School Board consider and approve the Memorandum of Understanding (MOU) between Millville Area School District and Millville Area Educational Support Personnel Association related to summer custodial help.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.3 - Appoint Officer In Charge

A motion by Heather Mausteller and second by Michael Farrell that the Millville Area School Board consider and approve appointing BRADLEY SHARROW as Officer In Charge.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.4 - FMLA

A motion by Alex Cavallini and second by Corey Whitmoyer that the Millville Area School Board consider and approve FMLA for employee #936 beginning on or about August 19, 2026 for up to 60 work days through June 30, 2027 pending the receipt of a doctor certification necessitating the leave. The FMLA will run concurrent with the use of sick time and personal days.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.5 - Appoint Second Shift Custodian

A motion by Heather Mausteller and second by Corey Whitmoyer that the Millville Area School Board consider and approve appointing STEVEN CONFER, as a SECOND SHIFT CUSTODIAN at the rate of \$13.55 per hour, inclusive of the second shift differential. Pending receipt of all necessary documentation.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.6 Employment Status Change

A motion by Alex Cavallini and second by Heather Mausteller that the Millville Area School Board approve an employment status change for ANITA CAWLEY, from Head Cook to Cafeteria Worker, effective the start of the 26-27 school year.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.7 - Professional Teaching Substitute

A motion by Heather Mausteller and second by Corey Whitmoyer that the Millville Area School Board appoint MADELINE MILLER, as a Day-to-Day Substitute Teacher for the 2025-2026 school year. Pending receipt of all necessary documentation.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.8 A - Co-Curricular Personnel 2026-2027

A motion by Alex Cavallini and second by Corey Whitmoyer that the Millville Area School Board postpone the recommended action as presented to the next Board meeting.

- A motion to consider and approve the appointment of _____ as Varsity Boys Soccer Head Coach for the 2026-2027 fall athletic season. Pending receipt of all necessary documentation.

The motion to postpone carried by voice vote. 7 Yea; 0 Nay; 2 Absent

10.8 B – Co-Curricular Personnel 2026-2027

A motion by Heather Mausteller and second by Jonathan Richards that the Millville Area School Board consider and approve the appointment of JOHANNA STANLEY as Varsity Girls Soccer Assistant Coach for the 2026-2027 fall athletic season. Clearances on file.

The motion carried by roll call vote. 6 Yes; 0 No; 1 Abstention (M. Deihl); 2 Absent

10.8 C – Co-Curricular Personnel 2026-2027

A motion by Heather Mausteller and second by Alex Cavallini that the Millville Area School Board consider and approve the appointment of BEN CLARK as Varsity Girls Soccer Volunteer Assistant Coach for the 2026-2027 fall athletic season. Pending receipt of all necessary documentation.

The motion carried by roll call vote. 6 Yes; 0 No; 1 Abstention (M. Deihl); 2 Absent

10.8 D – Co-Curricular Personnel 2026-2027

A motion by Alex Cavallini and second by Heather Mausteller that the Millville Area School Board consider and approve the appointment of DAVID KOLK as Varsity Girls Soccer Volunteer Assistant Coach for the 2026-2027 fall athletic season. Pending receipt of all necessary documentation.

The motion carried by roll call vote. 4 Yes; 2 No (M. Farrell, J. Richards); 1 Abstention (M. Deihl); 2 Absent

10.8 E – Co-Curricular Personnel 2026-2027

A motion by Heather Mausteller and second by Alex Cavallini that the Millville Area School Board consider and approve the appointment of SHANNA HESS as Varsity Girls Soccer Volunteer Assistant Coach for the 2026-2027 fall athletic season. Pending receipt of all necessary documentation.

The motion carried by roll call vote. 6 Yes; 0 No; 1 Abstention (M. Deihl); 2 Absent

10.8 F – Co-Curricular Personnel 2026-2027

A motion by Heather Mausteller and second by Michael Farrell that the Millville Area School Board consider and approve the appointment of JANNA WARD as Varsity Girls Soccer Volunteer Assistant Coach for the 2026-2027 fall athletic season. Pending receipt of all necessary documentation.

The motion carried by roll call vote. 6 Yes; 0 No; 1 Abstention (M. Deihl); 2 Absent

10.8 G – Co-Curricular Personnel 2026-2027

A motion by Heather Mausteller and second by Jonathan Richards that the Millville Area School Board consider and approve the appointment of KRYSTA SMITH as Varsity Girls Soccer Volunteer Assistant Coach for the 2026-2027 fall athletic season. Pending receipt of all necessary documentation.

The motion carried by roll call vote. 6 Yes; 0 No; 1 Abstention (M. Deihl); 2 Absent

10.8 H – Co-Curricular Personnel 2026-2027

A motion by Heather Mausteller and second by Alex Cavallini that the Millville Area School Board consider and approve the appointment of KATIE SICK as Junior High Cross Country Head Coach for the 2026-2027 fall athletic season. Pending receipt of all necessary documentation.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.9 Volunteer Personnel

A motion is needed to consider and retroactively approve the list of Volunteer Personnel for the 2025-2026 school year as presented. Current clearances and Volunteer Forms on file.

- Jennifer Bodnar, Heather Cavallini, Katy Geringer, Andrew Hall, Cheryl Hemsarh, Terri Hurley, Jamie Jones, Courtney Kelley, April McMichael, Dezeray Shultz, Travis Swisher, Karlie Welliver, Karl Womer

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

12. ADJOURNMENT

A motion by Heather Mausteller and second by Alex Cavallini to adjourn the meeting. The meeting adjourned at 8:04 pm.

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary