

NORTHERN LEHIGH SCHOOL DISTRICT

Regular Meeting Board Minutes

Slatington, PA
May 11, 2026

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Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:10 p.m. on Monday, May 11, 2026, in the Northern Lehigh District Administration Board Room.

ROLL CALL Members present: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaver, and Mrs. Angela Williams (9)
Members absent: (0)

Non-members present: Dr. Lori Bali, Mr. Todd Breiner, Mrs. Michelle Dotta, Mr. Eric Hill, Officer David Jones, Dr. Matthew Link, Mr. Christopher Mann, Mrs. Sherri Molitoris, Mr. Scott Pyne, Dr. MaryAnn Rusch Wallace, Mr. James Schnyderite, Dr. Tania Stoker, Mr. Daniel Williams, Attorney Kristine Roddick, Senior Representative Olivia Schaeffer and Junior Representative Madilynn Husack. Press: Times News and BRCTV

VISITORS Approximately 5 visitors attended the meeting

PUBLIC COMMENT Dr. Link noted 2 visitors wanted to speak regarding agenda items.

APPROVE MINUTES Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp that the minutes of the regular board meeting held on April 13, 2026, be approved and ordered filed.

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaver, and Mrs. Angela Williams (9)

NAY: None (0)
Motion carried.

SPECIAL BOARD REPORTS **A. Carbon Lehigh Intermediate Unit** - Mrs. Husack noted last meeting was the Spring Fling where the CLIU thanked the Board members and Districts for their continued support. C&I, Curriculum and instruction, instructor received recognition for her work she does with Student Journalism. All 14 districts approved the CLIU21 general operating budget. The 2026-2027 calendar was approved.

B. Lehigh Career & Technical Institute - Mr. Fedorcha notes LCTI received a resignation from an auto mechanics teacher. It was noted that like the surrounding districts, Health Care cost is impacting the budget.

C. Legislative Report - Mrs. Snyder reported an update on House Bill 375, requiring all school districts to have an AED at all interscholastic and athletic events.

D. Lehigh Carbon Community College - Mr. Green noted LCCC has hired a Business Manager. LCCC

also received a million dollar grant for dual enrollment.

E. Student Reports Olivia Schaeffer and Maddy Husack: Spring and end of the year activities were noted. Keystone exams May 12, 13 & 14, 2026. Senior finals update, Senior Awards will be May 26th, and LCTI graduation will take place May 28th. A spring sports update was provided. Dr. Link took time to recognize Olivia Schaeffer for her commitment to serving as a student representative to the board for the past 2 years. Olivia was presented with an engraved clock as a token of appreciation. The representatives noted Teacher Appreciation was celebrated with hidden cards and grab and go supplies for the teachers. Anasatsia received three Freddy Award nominations. They spoke of the America 250 celebration being held at the NLSD Stadium.

F. Committee Reports

- Minutes of the Education Committee Meeting held on May 4, 2026. ([Attachment #1](#))
- Minutes of the Policy Committee Meeting held on May 4, 2026. ([Attachment #2](#))
- Minutes of the Technology Committee Meeting held on May 4, 2026. ([Attachment #3](#))
- Minutes of the Buildings & Grounds Committee Meeting held on May 4, 2026. ([Attachment #4](#))
- Minutes of the Finance Committee Meeting held on May 4, 2026. ([Attachment #5](#))
- Minutes of the Extra & Co-Curricular Committee Meeting held on May 4, 2026. ([Attachment #6](#))

G. Solicitor’s Report:

H. Superintendent’s Report:..... Dr. Matthew J. Link

- National Teacher Appreciation Week - May 4-8, 2026
- National School Nurse Appreciation Day - May 6, 2026
- Cafeteria Worker Appreciation Day - May 1, 2026
- National Police Week - May 11-15, 2026
- Recognition of Senior Student Representative
- LVESC Police Officer of the Year Award
- National Science Teaching Association Award Recipient

I. Assistant Superintendent’s Report:

[Monthly Data Report - Safety, School Climate & SEL](#)

J. Business Manager’s Report: [Budget Presentation](#)

- 2026-2027 Budget Update: Administration will seek direction from the Board of School Directors.
- Discussion with board members regarding budget presentations.
- Community Members Mary Frank and Keith Horn spoke during public comment regarding the budget.

K. An executive session was held at 6:15 p.m. at the Northern Lehigh Administration Building Board Conference Room.

PERSONNEL

Mr. Fedorcha made a motion, which was seconded by Mr. Weaber, that the Board of Education approves a motion to approve personnel items A through M: With the exception of Item I Heads Girls Basketball Coach Brandon Hibbler.

A. Resignation

1. Accept the resignation of Mikayla Tanzos from her position as Secondary Music/Band Director effective the end of the work day on June 11, 2026.
2. Accept the resignation of Dawn Nagy from her position as cooks helper at Northern Lehigh Middle School effective the end of the 2025-2026 school year.

B. Administrative Transfer - Classified

Susan Maikits

From:	District Wide Floating LPN
To:	Middle School LPN
Salary:	No Change In Salary
Effective:	August 18, 2026

C. Appointment - Classified

Chanel Diaz*

Assignment:	Administrative Assistant Middle School
Salary:	\$35,570 prorated for the remainder of the 2025-2026 school year
Effective:	June 1, 2026

***60 Working Day Probationary Period**

Justin Herzog	Assistant Boy's Wrestling Coach
Kevin Hoffman	Assistant Girl's Basketball Coach
Olivia Horninger	Assistant Girl's Wrestling Coach
Brooke Horwith	MS Girl's Basketball Coach
Aaron Kromer	Assistant MS Football Coach
Jamie Kuhns	Assistant Cheer Advisor
Rebecca Leashomb	Assistant Cheer Advisor
Kori Mosser	Assistant Cheer Advisor
Aidan Ortiz	Assistant Girl's Wrestling Coach
Ryan Phillips	Assistant MS Football Coach
Maddison Posivak	Assistant Field Hockey Coach
Austin Rex	Assistant Boy's Wrestling Coach
Frank Rudolph	Assistant Boy's Wrestling Coach
Joshua Schaffer	Assistant Boy's Wrestling Coach
Scott Snyder	Assistant Boy's Wrestling Coach
Jessica Walters	Assistant Cheer Advisor

- K. 2026 Summertime Maintenance/Custodial Supervisor
Motion to approve Charles Young as the Supervisor for the Summertime Maintenance/ Custodial helpers at a salary of \$15.00 per hour.

- L. Substitute - Instructional
Motion to appointment of the following individuals as substitute teachers for the 2025-2026 school year at the 2025-2026 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Elizabeth Binder - Elementary
Terri Jany - Guest Teacher
Sofia Lear - Elementary

- M. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from May 12, 2026 through the next regularly scheduled board Meeting.

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

Letter I: Girls Basketball Head Coach:

Mrs. Kulp made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves a motion to approve personnel item I, Head Girls Basketball Coach

Brandon Hibbler	Head Girls Basketball Coach	\$8,141.00
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YEA: Mr. Gary S. Fedorcha, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Joyce Thompson (4)

NAY: Mrs. Crystal Bilby, Mrs. Gale Husack, Mrs. Natalie Snyder, Mr. Timothy Weaber, and Mrs. Angela Williams (5)

Motion failed.

POLICY

Mr. Weaber made a motion, which was seconded by Mrs. Bilby, that the Board of Education approves the following policy items A and B:

Board Policy First Reading -

A. Board Policy First Reading -

1. Approve school board policy #140 - Charter Schools, as presented after the first reading. ([Attachment #7](#))
2. Approve school board policy # 810 - Transportation, as presented after the first reading. ([Attachment #8](#))
3. Approve school board policy #221- Dress and Grooming (Students), as presented after the first reading. ([Attachment #9](#))
4. Approve school board policy #325 - Dress and Grooming (Employees), as presented after the first

reading. ([Attachment #10](#))

5. Approve school board policy #236.1 -Threat Assessment ,as presented after the first reading. ([Attachment #11](#))
6. Approve school board policy #332 -Working Periods, as presented after the first reading. ([Attachment #12](#))
7. Approve school board policy #619 - District Audit, as presented after the first reading. ([Attachment #13](#))

B. High School Choir Club Initial Application

Approve the initial club/activity application for the Northern Lehigh High School Choir Club. The Northern Lehigh Education Association recommended stipend for the advisor of this club, George Hegedus, is \$200.00 for the 2025-2026 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. ([Attachment #14](#))

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

**CONFER-
ENCES**

Mrs. Bilby made a motion, which was seconded by Mrs. Thompson, that the Board of Education approves the following policy items A and B:

A. Sidney Snyder - Gifted Venture Summer Institute - August 4-6, 2026 - State College, PA - Registration: \$50 - Lodging: \$0 - Mileage: \$227.65 - Meals: \$60 - Total Approximate Cost: \$337.65- Funding: Building Level Gifted Budget ([Attachment #15](#))

B. Katie Cappuccino - Taft Educational Center 2026 AP Chemistry Summer Institute - July 6-16, 2026 - Watertown, CT - Registration: \$0 - Lodging: \$800- Mileage: \$290- Meals: \$0- Total Approximate Cost: \$1,090.00 - Funding: High School Professional Development Budget ([Attachment #16](#))

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

**CURRIC-
ULUM AND
INSTRUC
TION**

Mrs. Snyder made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following curriculum and instruction items:

A. Mentor for White Collar Support Staff

Approve the following support staff assistants as mentors in accordance with the Northern Lehigh White-Collar Education Support Professionals' Collective Bargaining Agreement:

<u>Mentor</u>	<u>New Employee</u>	<u>Stipend</u>
Tina Yocum	Chanel Diaz	\$200.00

- B. As per the recommendation of the administration and the Education Committee, approve the purchase of *Biozone: Chemistry Explained* for high school AP Chemistry, at a cost not to exceed \$1200. Funding will come from the Educational Technology, Curriculum and Instruction Budget.

- C. As per the recommendation of the administration and the Education Committee, approve the purchase of Pearson *Elementary Statistics*, at a cost of \$5,184. Funding will come from the Educational Technology, Curriculum and Instruction Budget. ([Attachment #17](#))

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0) Motion carried.

**NEW
BUSINESS**

Mrs. Kulp made a motion, which was seconded by Mr. Fedorcha, that the Board of Education

approves the following New Business:

Motion to approve the attached employment Agreement between Dr. Matthew J. Link, Superintendent, and the Northern Lehigh School District, effective July 1, 2026 through June 30, 2031. **(Distributed to Board Members Only)**

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaver, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

FINANCIAL Mr. Weaver made a motion, which was seconded by Mr. Fedorcha that the Board of Education approves the following financial items A through K:

- A. Approve the Following [Financial Reports](#):
 1. NLSD Investments for the month of April 2026
 2. General Fund Account month of April 2026
 3. Cafeteria Fund Account month of April 2026
 4. NLMS Student Activities/Clubs Accounts month of April 2026
 5. NLHS Scholarship Account month of April 2026
 6. NLHS Student Activities/Clubs Account month of April 2026
- B. Approve the Following List of [Bills](#):
 1. General Fund months of April and May, 2026
 2. Cafeteria Fund months of April and May, 2026
- C. [Lehigh Career & Technical Institute 2026-2027 Budget](#)
Approve a resolution regarding the Lehigh Career & Technical Institute general fund budget and Academic Center expenditures for the 2026-2027 school year. The general fund budget total is \$35,489,513.00 an increase of \$1,989,973. Northern Lehigh School District's portion of the 2026-2027 general fund budget is \$1,419,736, a decrease of \$14,025. The expenditures for the Academic Center budget for the period of July 1, 2026 through June 30, 2027 total \$2,822,456, an increase of \$101,585. Northern Lehigh School District's portion of the 2026-2027 Academic Center budget is \$69,386 an increase of \$18,520. This amount represents a 5 year rolling average of 7.42 students enrolled which is the third year of rolling average for students attending.
- D. Approve to allow administration to enter into an agreement with Behavioral Health Associates License Private Academic School for the purpose of furnishing regular education or special education programs to students during the 2026-2027 school year. ([Attachment #18](#))
- E. As per the recommendation of the administration, approve Navigate360 as the Threat Assessment Tool at a cost not to exceed \$1579.39 effective July 1, 2026. ([Attachment #19](#))
- F. Allow administration to sign the CLIU Technology Pool Consortium Agreement for the 2026-2027 school year, cost not to exceed \$768.00. ([Attachment #20](#))
- G. Allow administration to sign the CLIU Crisis Response Pool for the 2026-2027 school year, cost not to exceed \$1,000, to be funded through the NLSD Police Department budget. ([Attachment #21](#))
- H. As per the recommendation of the administration to allow Northern Lehigh School District to enter an agreement with Dr. Richard Shillabeer to complete a neuropsychological evaluation. ([Attachment #22](#))
- I. As per the recommendation of the administration, allow Northern Lehigh School District to enter an agreement with River Crossing YMCA to provide the Y-Care program at Peters Elementary. April 2026 through June 30, 2027 ([Attachment #23](#))
- J. As per the recommendation of the administration, allow administration to sign the CLIU 21 TransPerfect Agreement with updated rates to provide language interpreting related services as needed for the 2026-2027 school year. ([Attachment #24](#))
- K. As per the recommendation of the administration and Buildings & Grounds Committee, approve the awarding of fuel bids to the following vendors with a contract period of July 1, 2026 to June 30, 2027:
#2 GRADE FUEL OIL TANK TRANSPORT DELIVERY -- Awarded to Petroleum Traders Co. at a firm price of \$3.0983 per gallon (item #3 on bid summary)
#2 GRADE FUEL OIL TANK WAGON DELIVERY -- Awarded to Sunoco LLC. at a firm price of \$3.6667 per gallon (item #4 on bid summary)
ULTRA LOW SULFUR DIESEL TANK WAGON DELIVERY - Awarded to Sunoco LLC. at a firm price of \$3.6829 per gallon (item #8 on bid summary)

UNLEADED GASOLINE TANK WAGON DELIVERY -- Awarded to Sunoco LLC. at a firm price of \$3.2200 per gallon (item #16 on bid summary)

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

Mr. Fedorcha made a motion, which was seconded by Mr Weaber, that the Board of Education approves the following item:

FINANCIAL (B)

A. Election of Treasurer

Election of a Treasurer for the 2026-2027 fiscal year, as required by Section 404 of the Pennsylvania School Code of 1949, as amended.

RECOMMEND That the Board of Education elects Donna Kulp as Treasurer for the 2026-2027 fiscal year, effective July 1, 2026 through June 30, 2027.

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on [March 5, 2026](#)
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [March 25, 2026](#)
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [March 16, 2026](#)

**ADJOURN-
MENT**

Mrs. Husack made a motion, which was seconded by Mrs. Kulp, that the regular meeting of the Northern Lehigh School District Board of School Directors adjourned.

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

Respectfully submitted,

Gale N. Husack
Secretary

ATTEST: _____ President
Mr. Mathias Green, Jr.