



How to Access & Navigate NWCC Accommodate

NWCC has implemented a new accommodation management platform called NWCC Accommodate. Your NWCC Accommodate Platform will house important information related to your accommodations and Disability Services processes.

Please follow the step-by-step instructions below to access and navigate your NWCC Accommodate Platform.

Step 1: Submit Initial Accommodation Request

To submit an initial request for accommodations, complete the [NWCC Accommodation Request Form](#).

We highly recommend uploading your supporting documentation through the secure Platform at the time you submit your request. Submitting documentation later may delay the review and accommodation process.

Please review the [Documentation Guidelines](#) for additional information regarding acceptable documentation.

Step 2: Wait for Contact from Disability Services

After completing the Student Information Form and submitting your request, the Disability Services Office will begin reviewing your information.

The next step in the process will occur when you receive an email to your [NWCC student email account](#).

Students are responsible for checking their NWCC email regularly for updates, requests for additional information, and appointment scheduling instructions from Disability Services.

Step 3: Log Into NWCC Accommodate

To access your NWCC Accommodate Platform:

- open the [NWCC Accommodate](#) Platform
- select Student
- log in using your NWCC credentials

Step 4: Access the Home Screen

After logging in, you will arrive at the Home section of your NWCC Accommodate Platform.

From the Home screen, students may:

- view accommodation information
- access accommodation letters
- request appointments
- view notifications and updates
- manage Disability Services-related information

Navigating the NWCC Accommodate Platform

Original Accommodation Request

To view your original accessibility request, select:

Accommodation → Accessibility Request

Requesting Appointments with Disability Services Staff

To request an appointment with a Disability Services staff member, select:

Appointment Request → Request New Appointment

The first time you meet with Disability Services staff to discuss your accommodation needs, select **Intake Appointment**.

For all other meetings, select **General Appointment**.

Please select the Disability Services staff you are interested in meeting with. If you have previously worked with a staff member, please select that individual.

Submitting a New Medical Document

To upload a new document, select:

Accommodation → Documents → Add New Accessibility Document

Accommodation Letters/Memos

To view your accommodation letters, select:

Accommodation → Emails/Letters

Once the letter is open, you have the option to print or generate a PDF of the accommodation letter. Students will continue to have access to accommodation letters within Accommodate, so printing or downloading a PDF is optional.

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Disability Services Resources

To view resources uploaded by the Disability Services Office, select:

Resources → Resource Library